

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, September 12, 2011, 6:30 pm
Central Office Conference Room

A G E N D A

The Edenton-Chowan Board of Education met in regular session on Monday, September 12, 2011, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Emma Berry, Becky Bunch, Justin Blanchard, Will Crowe, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Win Dale.

PUBLIC/BOARD DIALOGUE: Justin Blanchard stated that he would be observing our board meeting as an assignment for a course he was taking.

REPORT:

1. **Opening of the 2011-2012 School Year.** Dr. Smith updated the Board on the opening of the 2011-2012 school year. Dr. Smith stated that after the 10-day enrollment report there are not any classes that have exceeded class size limits. There are some classes at the schools that have more than normal students. There have been a few complaints from parents about locations of bus stops not being as close to their house as in the past. **(Attachment #1)**

2. **Hurricane Irene Report.** Dr. Smith stated that there are approximately \$14,900 damages to the schools and \$17,812 in other related costs for Hurricane Irene. The damages include minor leaks at all of the schools from the heavy rain. Other damages at John High School includes soffit/flashing and siding replacement on modular units. Chowan Middle School received damage on the lights at the tennis courts. The kitchen hood vent received damage at White Oak and carpet replacement at D.F. Walker. The school system and Chowan County will file a joint report on damages for FEMA reimbursement.

John A. Holmes High School and Chowan Middle School served as shelters. The shelters are a joint effort with law enforcement, Social Services, Red Cross and the school system. **(Attachment #2)**

3. **Relocation of Central Office.** The lease for the administrative office began on September 1st and we hope to relocate by mid October. The school system signed a four year lease with an option to purchase. There will be minor renovations and installation of data and phone systems before moving.

Gil Burroughs inquired about the Technology Department moving to the new location. Dr. Smith stated that the Technology Department would need approximately 4,000 square feet of space and the new location for the administrative offices would not accommodate the technology department.

4. **Selection of Delegates to NCSBA Annual Conference.** Chairman Ricky Browder selected Win Dale, Gene Jordan, Gil Burroughs as delegates and Ricky Browder as an alternate delegate for the 2011 NCSBA Annual Conference to be held November 14-16, 2011 in Greensboro, NC.

CONSIDER:

1. **2011-2012 Budget Resolution.** Emma Berry presented the 2011-2012 Budget Resolution for Board approval. A motion was made by John Guard, seconded by Jean Bunch to approve the 2011-2012 Budget Resolution. The motion passed unanimously. **(Attachment #3)**

Also presented for approval were the Fund Balance Reserves. A motion was made by Gil Burroughs, seconded by Gene Jordan to approve the Fund Balance Reserves. The motion passed unanimously. **(Attachment #4)**

Emma Berry presented for review Line Items Transfers for the State Public School Fund, Child Nutrition Fund, and Federal Grant Fund. **(Attachment #5)**

2. **Policy 5300-Retention, Career Status, and Non-Renewal.** Revisions to Policy 5300-Retention, Career Status, and Non-Renewal were presented for the Board's first reading. The policy revisions are made to reflect recent legislation. The policy includes the addition of performance ratings from the new teacher evaluation system as part of the awarding of career status. **(Attachment #6)**
3. **Policy 5350-Evaluations and Improvement Plans.** Revisions to Policy 5350-Evaluations and Improvement Plans were presented for the Board's first reading. The policy revisions are based on the teacher evaluation system as required by the state. The revision outlines the procedures and regulation for the evaluation cycle for teachers as required by recent legislation. **(Attachment #7)**
4. **Frozen/Optional Teacher Workdays.** Each year the Board is required to approve the allocation of workdays as determined by the School Improvement Teams. Due to changes in the calendar law enacted in the most recent session of the General Assembly and the approval of our waiver for 4 of the 5 additional student days to be used as professional development workdays, each school was required to amend how the days will be utilized. Based on the new law at least two workdays must be optional. A motion was made by Gil Burroughs, seconded by Kay Wright to approve the frozen/optional Teacher Workdays. The motion passed unanimously. **(Attachment #8)**

APPROVE:

A motion was made by Gene Jordan, seconded by John Guard to approve the following items by consent agenda. The motion passed unanimously.

1. Minutes
3. Financial Report **(Attachment #9)**

A motion was made by Gene Jordan, seconded by Win Dale to approve the personnel report. Board member Gil Burroughs recused himself from the vote. The motion carried. **(Attachment #10)**

BOARD MEMBERS REPORTS/REMARKS:

Win Dale asked if we had received our fund balance amount. Our auditors have just completed the audit and will present their findings in November.

Win Dale asked about the status of the Regional Agriscience and Biotechnology School. The Board of Education approved a Resolution of Support in December 2010. At that time the school system committed up to half of the state allotted ADM funds for each student attending the regional school. The General Assembly passed an alternate bill in the last session. The State Board has asked the area Superintendents for their support and commitment for the school. The Northeast partnership is involved with the approval of the school. A meeting was held by State Board of Education Chair Bill Harrison with the area superintendents asking for their support for the school. No commitment has been made at this time.

Dr. Smith stated that natural gas has been installed at the high school. The elementary school and middle school are scheduled for natural gas next summer.

Gil Burroughs asked if any additional information is available on the energy conservation that Linc Services provided. Dr. Smith stated that Linc Services has asked to make another presentation to the Board. Dr. Smith would like to ask the county for their support in the energy study.

Gil Burroughs gave an update on the recycling project at D.F. Walker Elementary School. He stated that the school is waiting for the containers. Mr. Burroughs stated that the project was more complicated than he first thought it would be.

Mr. Burroughs commented that this year if days are missed for inclement weather, the makeup day be scheduled to maximize the amount of instructional time for students. Mr. Burroughs stated that attendance has been low if Saturday was a makeup day.

Chairman Ricky Browder requested a motion to go into closed session pursuant to N.C.G.S. 115C-319 and N.C.G.S. 115C-321. A motion was made by John Guard, seconded by Kay Wright to enter into closed session.

The meeting returned to open session.

No action was taken.

There being no further business the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary