

## **Policy Code: 2220 RECORDS RETENTION AND DISPOSITION**

The Edenton-Chowan Schools will retain and dispose of records in accordance with the Records Retention and Disposition Schedule: Local Education Agencies issued by the North Carolina Department of Cultural Resources, Division of Archives and History. The Superintendent may develop guidelines for implementation of this policy.

~~Note: The schedule can be accessed at:~~

~~<http://www.records.ncdcr.gov/local/schoolschedulefinal.pdf>~~

LEGAL REF: [G.S. 121-5](#); Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; G.S.14-113.8(6);115C-47(40),-105.27(a2),-105.53,-105.54,-109.3,-174.13,-319 to-321,-402; 132-1to-9;135-8(f)(2)(f);Records Retention and Disposition Schedule for Local Education Agencies, N.C. Department of Natural and Cultural Resources (1999), available at <https://archives.ncdcr.gov/documents/local-education-agencies-schedule>; General Records Schedule for Local Government Agencies, N.C. Department of Natural and Cultural Resources (2019), available at <https://archives.ncdcr.gov/government/retention-schedules/local-government-schedules/general-records-schedule-local-government>

ADOPTED: June 7, 2004

AMENDED: June 4, 2012; August 3, 2021

**Edenton-Chowan Schools**