**Policy Code 6415: Classified Employees - Duty to Drive a School Bus**

To ensure the safe and efficient transportation of students to and from school, and to ensure an adequate number of regular and substitute school bus drivers to meet the needs of the Edenton-Chowan Public Schools, the Board adopts the following policy.

All teacher assistants, custodians, and child nutrition assistants employed by the Edenton-Chowan Public Schools must be qualified, licensed, and willing to drive a school bus. Bus driving duty shall be considered an essential function of these classified positions, and these employees must sign a bus driving agreement as a condition of new or continued employment. Continued employment will be contingent upon the employee completing all requirements and maintaining the appropriate license and certification to drive a bus. For any such employee first hired after the effective date of this policy, that employee shall become licensed to drive a bus within the 180 days of the employee’s start date.

The superintendent shall develop procedures to implement this policy, including procedures under which other exceptions to this policy, if any, may be established.

Bus driving assignments shall be made by the superintendent or the superintendent’s designee to best meet the needs of the Edenton-Chowan Public Schools. Nothing in this policy is intended to establish or create a right to drive a school bus.

ADOPTED: