

**EDENTON-CHOWAN BOARD OF EDUCATION  
QUARTERLY MEETING  
Monday, October 17, 2011, 6:30 pm  
John A. Holmes High School Media Center**

**MINUTES**

The Edenton-Chowan Board of Education met for their quarterly meeting on Monday, October 17, 2011, 6:30 pm, John A. Holmes High School Media Center with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Amy Asbell, Caren Williams, Sheila Evans, Audrey Bunch, Tanya Turner, Martha Nixon, Todd Korbusieski, Jamie Gillespie, Stacy Leggett, Stacy Banks, Amy Steinert, Jessica Balltzglier, Sarah McLaughlin, Nancy Heiniger, Olinka Baker, Casey Atstupenas, Samantha Christopher, Brad Bass, Beth Brabble, Becky Bunch, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder.

1. **School Improvement Plans.** White Oak Elementary School, D.F. Walker Elementary School, Chowan Middle School and John A. Holmes High School presented their School Improvement Plans. Each school in North Carolina is required to develop a school improvement plan that takes into consideration the annual performance goal for that school. The North Carolina plan addresses five goals: (1) NC public schools will produce globally competitive students; (2) NC public schools will be led by 21<sup>st</sup> century professionals; (3) NC public schools will be healthy and responsible; (4) Leadership will guide innovation in NC public schools; and (5) NC public schools will be governed and supported by 21<sup>st</sup> century systems. Each year the schools review their progress toward the goals and strategies and consider any adjustments that may need to be made. A motion was made by Gil Burroughs, seconded by Win Dale to approve the School Improvement Plans. The motion passed unanimously. **(Attachment #1)**
  
2. **Energy Performance Contracting.** Superintendent Allan Smith presented information on energy performance contracting. Linc Services presented an energy package of energy cost reduction measures, installs or implements those cost reduction measures, and guarantees the savings of cost reductions. The Board requested additional information on energy performance contracting to see if the school system could make energy efficiency upgrades through this process. Energy savings performance contracts may be used to purchase building equipment and services.

A survey was sent to all public school superintendents in North Carolina to see if their school system has used this option and the effectiveness of the project.

Superintendent Allan Smith has contacted the NC Energy office for technical guidance for the school system. Mr. Len Hoey will conduct a site visit to Edenton-Chowan Schools. On November 3<sup>rd</sup> Mr. Hoey will conduct a review of school facilities with Brad Bass to determine the viability of Energy Performance Contracting for Edenton-Chowan Schools. On November 4<sup>th</sup> Mr. Hoey give a report of his findings to Dr. Smith and committee. At the November 7<sup>th</sup> board meeting the results will be presented to the full board. The board approved the services provided by Mr. Hoey from the NC Energy Office for technical guidance. **(Attachment #2)**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary