

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, November 1, 2010, 6:30 pm**  
**Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, November 1, 2010, 6:30pm Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Wilson Greene, Robyn Carter, Tyheim Brown, Madison Heginbotham, Sonya Rinehart, Vann Lassiter, Hayden Miller, Hollis Elmore, Courtney Potts, Alyssa Miller, Caitlyn Lewis, Elizabeth Huff, Joe Huff, Molly High, Ashton Copeland, Therese Strzyzewski, Kathy Strzyzewski, Donna Winborne, Valerie Goodwin, Emma Berry, Faith Holland, Lillian Nixon, Grace Jordan, Jamie Gillespie, Becky Bunch, Will Crowe, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Gene Jordan.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **2009-2010 Fiscal Audit.** Donna Winborne, Douglas A. Hollowell, CPA presented the 2009-2010 Fiscal Audit for Edenton-Chowan Schools. The financial statements are the responsibility of the Edenton-Chowan Board of Education. It is the firm's responsibility to express an opinion. The firm issued an unqualified opinion, which is the highest level. The firm did not issue a management letter. **(Attachment #1)**
  
2. **ACES Advisory Period.** Vann Lassiter presented an overview of the A.C.E. time program at John A. Holmes High School. A.C.E. stands for Achieving Continuous Excellence. The goal of the program is to increase student involvement in clubs, reduce course failures, and provide freshmen with the needed support for a successful transition to high school. It is a 20 minute block between first and second period where freshmen participate in mentoring activities with trained student mentors Monday through Wednesday, participate in exploratory time or focused intervention on Thursday, and all students participate in a club of their choice every Friday. The upperclassmen participate in exploratory time or focused intervention Monday through Thursday and participate in a club of their choice every Friday. There are 20 freshmen mentoring groups and 18 focused intervention groups. Students are assigned to focused intervention for a two-week period. Progress reports are sent home every two weeks for all students who receive a grade less than a 77 in any class. Students can change exploratory time on a daily basis. Students cannot leave the campus.

3. **Ethics Training for Board of Education.** The Board of Education scheduled their ethics training for November 29, 2010 as required by policy. The policy includes the requirements of Board members to earn 12 hours of training each year and two hours of ethics education within 12 months of election of appointment.
4. **Education Foundation Update.** The Education Foundation met on October 25, 2010. The terms of several members of the Foundation have expired and need to be replaced. The bylaws stipulate the assignments will be made by the Board of Education. There are one to two seats that will need to be replaced. The Board's representatives, Jean Bunch, Gil Burroughs, and John Guard will bring back the names to the Board for consideration at the December or January meeting. The foundation has agreed to meet quarterly instead of monthly. A fundraiser is being scheduled for the Spring-an adult spelling bee. The proceeds from the fundraiser will be given as mini grants to teachers.

**CONSIDER:**

1. **Out of Country Trip.** Sonya Rinehart, Vann Lassiter, Tyheim Brown, Wilson Green, Madison Heginbotham, and Robyn Carter requested approval for the International Studies class to travel to Denmark during the Spring break 2011. The class has partnered with a school in Denmark. The students will have an opportunity to stay with families during the trip. Sonya Rinehart and Jamie Gillespie have made a pre-visit to the partner school in Denmark earlier this year. The International School Partnerships is sponsored by the Center for International Understanding located at UNC-Chapel Hill. The program is designed to help build global competence and broaden students' perspectives. There are twenty-five students and five chaperones that have signed up for the trip. A motion was made by John Guard, seconded by Gene Jordan to approve the out of country trip to Denmark for the spring. The motion passed unanimously. **(Attachment #2)**
2. **2010-2011 Budget Resolution.** Emma Berry presented the 2010-2011 Budget Resolution for approval. A motion to approve the 2010-2011 Budget Resolution with changes to Section 13 was made by Gil Burroughs, seconded by Win Dale and passed unanimously. **(Attachment #3)**

Also presented for approval were the Fund Balance Reserves. A motion was made by Win Dale, seconded by Gene Jordan to approve the Fund Balance Reserves. **(Attachment #4)**

Emma Berry presented the Line Item Transfers to complete the end of year process. **(Attachment #5)**

3. **Edenton-Chowan Board of Education Advisory Committee appointee for College of the Albemarle.** A motion was made by John Guard, seconded by

Gene Jordan to reappoint Rob Boyce as the Edenton-Chowan Schools representative to the COA Advisory Board. The motion passed unanimously.

**APPROVE:**

A motion was made by Win Dale, seconded by John Guard to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #6)**
3. Financial Report **(Attachment #7)**

**BOARD MEMBERS REPORTS/REMARKS:**

A motion was made by Gene Jordan, seconded by Gil Burroughs to make a contribution to the International Studies trip to Denmark. The Board will cover the cost of insurance for the trip. The motion passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary