

Edenton-Chowan Schools Board of Education
Tuesday, May 3, 2016, 6:30 p.m.
John A. Holmes High School Media Center

MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, May 3, 2016, 6:30 p.m., in the John A. Holmes High School Media Center with the following Board Members present: Chairman John Guard, Vice Chair Jean Bunch, Ricky Browder, Gil Burroughs, Glorious Elliott, Gene Jordan, Kay Wright and Superintendent Dr. Rob Jackson.

Others present were: Assistant Superintendent Tanya Turner; John A. Holmes High School Principal Steve Wood; Chowan Middle School Principal John Lassiter; D. F. Walker Elementary School Principal Michelle White; White Oak Elementary School Principal Sheila Evans; Directors representing Central Services; staff members from Edenton-Chowan Schools; Deputy Brian Callon; Board Attorney Will Crowe; Board Clerk Sarah Hare and other community members (see sign-in sheet).

The meeting was called to order by John Guard and the invocation was given by Ricky Browder.

The Pledge of Allegiance was led by students from John A. Holmes High School.

APPROVAL OF AGENDA: A motion was made by Gil Burroughs to approve the agenda as presented with a second by Glorious Elliott. The motion carried unanimously.

Board Recognitions - The Board recognized the following groups/individuals for their accomplishments:

White Oak Elementary School

- Odyssey of the Mind Team - Earned three stars in every category of the Primary Division

D. F. Walker Elementary School

- Bonnie Lee, School Nurse - Received a \$200 Grant from the Sigma Alpha Agriculture Sorority, Alpha Theta Chapter, North Carolina State University to start a school garden
- Angela Elsbree, Third Grade Teacher - Received a \$2,754 PRISM Grant from the Burroughs Wellcome Fund
- Michelle White, Principal, D. F. Walker Elementary School; and Jamie Bowers, Director of Early College and Alternative Learning Programs - Successfully completed the Distinguished Leadership in Practice Program
- Womens' Club Short Story Winners:
 - ❑ Savanna Reid - Received First Place at the District Level and Second Place in the State
 - ❑ Cheyenne Manke - Received Second Place at the District Level
 - ❑ Elton Holley - Received Third Place at the District Level
- Odyssey of the Mind Team - Received Third Place in the Odyssey of the Mind Tournament held in Dare County

Chowan Middle School

- Hunter Safety Team - Recognized for an outstanding season
- Soil and Conservation Winners:
 - ❑ Ahna Owens - First Place Essay and Bookmark Winner
 - ❑ Melanie Waff - Second Place Essay Winner
 - ❑ Breanna Coburn - Second Place Bookmark Winner

John A. Holmes High School

- Hunter Safety Team - Recognized for an outstanding season
- Christopher Davis, Teacher at John A. Holmes High School - Recognized for receiving the Senior Division Patricia Behring Teacher of the Year Award for North Carolina.

There were no requests to address the Board.

REPORT:

Career and Technical Education Credentials - Ms. Casey Atstupenas, Director of Secondary Education and Career and Technical Education, shared information about the Career and Technical Education Credentials earned by John A. Holmes High School students with Board Members and answered questions.

NCCAP Roadmap of Need - Dr. Jackson shared specific data about Chowan County from the NCCAP Roadmap of Need with Board Members and answered questions.

Update from Legislative Summit - Mr. Guard and Mrs. Jean Bunch gave Board Members a report on the Legislative Summit that was held in Elizabeth City, NC on March 18, 2016.

Superintendent's Report - Edenton-Chowan Schools recently celebrated Teacher Appreciation Week. The John A. Holmes High School Show Choir participated in the State Competition in Winston Salem requiring an overnight field trip. Although they did not win, they did a good job in their very first competition. To date, we have 119 students registered for kindergarten. The current Kindergarteners' recently performed a musical entitled "Gettin Down with Mama Goose" and did an outstanding job. Dr. Jackson recently attended the Board of County Commissioners' Meeting and it was announced that the County Manager would present his budget at their next regularly scheduled meeting on May 17, 2016. John A. Holmes High School senior Daniel Midgette was recently recognized at the County Commissioners' Meeting for earning his two-year Associate's Degree from College of the Albemarle. Dr. Jackson updated the Board on the HVAC units at John A. Holmes High School and Chowan Middle School. Edenton-Chowan Schools' Education Foundation will host an ~ After Hours Meet and Greet ~ on Thursday, May 26, 2016 from 4:30 p.m. - 6:00 p.m. at the Chowan County Courthouse.

CONSIDER:

2016 - 2017 Lunch Meal Prices - Ms. Karen Tynch, Director of Child Nutrition, recommended that lunch prices be increased to \$2.50 for the 2016-2017 school year, which represents a ten-cent increase from the 2015-2016 school year. A motion was made by Glorious Elliott to increase lunch prices to \$2.50 for the 2016-2017 school

year. A second to the motion was made by Gene Jordan. The motion carried unanimously. There was no change to breakfast prices.

2016-2017 Board Meeting Schedule - Dr. Jackson presented the Board with a proposed 2016-2017 Board of Education Meeting Schedule. A motion was made by Ricky Browder to approve the 2016-2017 Board Meeting Schedule as presented. A second to the motion was made by Jean Bunch. The motion carried unanimously.

Audit Contract - Ms. Emma Berry, Chief Finance Officer, presented to the Board for their consideration the 2016 Audit Contract for Donna H. Winborne, CPA, P.C. A motion was made by Jean Bunch to approve the contract as presented. A second to the motion was made by Kay Wright. The motion carried unanimously.

Central Services Lease - Dr. Jackson presented the Board with a two year lease extension option for the Central Services office building, which would allow a discount of three months of free rent. A motion was made by Gil Burroughs to enter into a two year lease extension for the Central Services office building, with the three months of free rent discount to be applied at the beginning of the lease starting on September 1, 2016. A second to the motion was made by Gene Jordan. The motion carried unanimously.

Supplemental Benefits Recommendation - Ms. Michelle Maddox, Director of Human Resources, gave the Board an update on the recent Flexible Benefits Proposal Process. A committee of various school employees was selected to review proposals from the following benefits providers:

- Mark III Employee Benefits
- Pierce Group
- Wellington Benefits

The committee unanimously agreed to continue to utilize Pierce Group for flexible benefits. A motion was made by Glorious Elliott to support the committee's recommendation to continue to use Pierce Group for flexible benefits. A second to the motion was made by Kay Wright. The motion carried unanimously. Ricky Browder requested that Ms. Maddox extend the Board's appreciation to those that served on the committee.

Board Policy Revisions (First Reading) - Dr. Jackson presented the following Board Policy Revisions for a first reading:

- 2310 Grant Money
- 6000 Purchase of Equipment, Materials and Supplies
- 6010 Purchase Orders and Contracts
- 6030 Specifications
- 6040 Bidding for Construction or Repair Work
- 6050 Minority Business Enterprise Participation in Construction and Contracts Policy
- 6070 Announcements for Certain Services
- 6100 Disposition of School Property
- 6450 Contract Transportation
- 6500 Child Nutrition Programs
- 7400 Contract Administration

Board Policy Revisions (First Reading) - Dr. Jackson also presented the following Board Policies for a first reading:

- 1600 Board Member Compensation and Expenses
- 3600 Student Promotion and Accountability
- 3700 Testing
- 4210 Code of Student Conduct
- 4380 Automated External Defibrillators
- 4410/5130 Discrimination, Harassment and Bullying Complaint Procedure
- 5165 Weapons Prohibited on School Property

New Board Policies for Consideration (First Reading) - Dr. Jackson presented the following new Board Policy for a first reading for the Board's consideration:

- 1360 Prohibition Against Retaliation

District AIG Plan - Ms. Virginia Jones presented the District AIG Plan for a first reading for the Board's consideration.

APPROVE:

A motion was made by Glorious Elliott to approve the following items by consent agenda. A second to the motion was made by Ricky Browder. The motion carried unanimously.

- April 5, 2016 Board Minutes
- April 2016 Personnel Report
- School Board Report - April 2016
- Administrative Contracts

BOARD MEMBER REMARKS/COMMENTS

Mrs. Elliott commented on the following:

- HB2 Bill

Mr. Guard commented on the following:

- School enrollment (ADM)

Mrs. Bunch commented on the following:

- Law enforcement/traffic at the Sandy Ridge Road/Highway 32 intersection

Mr. Burroughs commented on the following:

- Recent sporting and school events

A motion was made by Gil Burroughs to enter into a closed session at 9:25 p.m. to discuss a personnel matter as permitted by North Carolina General Statute §143-318.11 (a) (6). A second to the motion was made by Glorious Elliott. The motion carried unanimously.

The Board returned to open session.

With there being no further discussion, a motion was made by Glorious Elliott to adjourn the meeting. A second to the motion was made by Jean Bunch. The motion carried unanimously. The meeting concluded at 9:45 p.m.

Respectfully submitted,

John Guard, Chairman

Rob Jackson, Secretary