

**EDENTON-CHOWAN BOARD OF EDUCATION  
SPECIAL MEETING  
Monday, May 14, 2012, 7:30 am  
Central Office Conference Room**

**M I N U T E S**

The Edenton-Chowan Board of Education met in a special meeting on Monday, May 14, 2012, 7:30 am, Central Office Conference room with an option for members of a conference call or in attendance at the Board of Education office. Members present were Win Dale and Ricky Browder; conference call members were Jean Bunch, Gene Jordan, Gil Burroughs, and John Guard. Others present were: Superintendent Allan Smith, Brad Bass, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder.

Mr. Browder turned the meeting over to Superintendent Allan Smith.

Dr. Smith stated that bids were opened on Wednesday, May 6, 2012. A mandatory pre-bid meeting was held on Thursday, May 3, 2012. Five contractors were present at the pre-bid meeting. Three of the five companies submitted bids: A. R. Chesson Construction Co., Inc.; Eure and Sons Construction Company; and JBI, John E. Bassett, Inc. The low bidder was A.R. Chesson Construction Co., Inc. by a considerable margin. Brad Bass met with Adam Hughes from A.R. Chesson to verify that they had met the specifications of the project. In the bid proposal from A.R. Chesson the quote for the glass is a fire-rated wire framed window with a safety film instead of tempered glass. The cost of the wire framed is less expensive but still meets the building code regulations. Salaries and materials were another cost savings factors in the bid proposal by A.R. Chesson. Our maintenance department staff will perform the electrical, lighting, ceiling, and HVAC duct work. Any new office furnishings other than a built in reception is not included in the bid proposal.

The plans call for 6 offices and a small conference. The nurse's station will be moved to the first floor where the assistant principal's office is located now. A comment was made on the temperature control for the new area. At this time the existing vents and radiators will be used in the renovated area.

The Board discussed getting a quote for tempered glass for the windows. The Board thought aesthetically the tempered glass would be a better option than the wire framed glass.

Dr. Smith stated that the county commission would be meeting tonight to review our request for release of funds from the land transfer tax for this project.

A motion was made by John Guard, seconded by Gil Burroughs to accept the A.R. Chesson Construction Co., Inc. bid proposal. The motion passed unanimously.  
**(Attachment #1)**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary