

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, May 7, 2012, 6:30 pm
Central Office Conference Room

MINUTES

The Edenton-Chowan Board of Education met in regular session on Monday, May 7, 2012, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, June Proctor, Lee Powell, Audrey Bunch, Pam MacLagan, Bill Moore, Linda Hobbs, Karen Tynch, Becky Bunch, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Kay Wright.

PUBLIC/BOARD DIALOGUE: None.

REPORT:

1. **Reading Recovery Update.** Audrey Bunch and Pam MacLagan updated the Board on the Reading Recovery program. The program is a one-on-one reading intervention for first grade students. Students meet individually with teachers. Pam MacLagan serves as a Reading Recovery teacher leader. There is funding in North Carolina to train 50 new Reading Recovery teachers over the next five years. 90% of all Reading Recovery students served in the Edenton-Chowan site that consists of eight counties read at grade level. The program is aligned with the Common Core State Standards. 90% of students who successfully complete Reading Recovery lessons do not need to be referred to special education for reading program at the end of first grade.

Every Reading Recovery teacher completes a year of graduate level courses taught by certified Reading Recovery teacher leader. The training involves teaching for their peers behind the glass, one-on-one with students, and 30 minute daily sessions. After the year-long training, Reading Recovery teachers participate in professional development learning sessions. June Proctor and Lee Powell have recently completed training.

2. **State of Education Breakfast.** The Edenton-Chowan Chamber of Commerce will hold its second State of Education Breakfast on May 17, 2012, 7:30 am at the COA Culinary Arts building. Presentations will be made by Smart Start, Head Start, and from each principal from Edenton-Chowan Schools.

CONSIDER:

1. **Exceptional Children Plan.** Linda Hobbs requested Board approval for her to apply for federal grants. The requests include grant opportunities for pre-school and school aged exceptional children. A motion was made by John Guard, seconded by Win Dale to approve Linda Hobbs to apply for federal grant opportunities. The motion passed unanimously.
2. **Limited English Proficiency Plan.** Linda Hobbs requested Board approval for her to apply for federal grants to be able to serve Limited English Proficiency students. A motion was made by Gene Jordan, seconded by Jean Bunch to approve Linda Hobbs to apply for federal grant opportunities. The motion passed unanimously.
3. **Child Nutrition Meal Prices.** Karen Tynch presented a recommendation to increase the cost of a paid meal \$.10 to \$2.10. The new requirements for the Child Nutrition program requires that all school districts must increase annually the price of meals served to paying students until such time as the cost of the paid lunch is on average equal to the difference between the free meal reimbursement and the paid meal reimbursement. Currently, the free meal reimbursement is \$2.79 and the paid meal reimbursement is \$.28. The difference is \$2.51. Edenton-Chowan Schools will be required to increase the paid meal price at least \$.10 each year until we reach \$2.51. A motion was made by Gil Burroughs, seconded by Kay Wright to increase the cost of a paid meal \$.10 for the 2012-2013 school year. The motion passed unanimously.
4. **Special Meeting, May 14, 2012 and June 4, 2012 Board of Education Meeting Location.** The Board of Education will meet on Monday, May 14, 2012, 7:30 am by conference call for the purpose of consideration of bids for the renovation of the administrative area at John A. Holmes High School.

The June 4, 2012 Board of Education meeting will be held at D.F. Walker Elementary School to recognize 20-year employees and retirees. A reception will be held at 6:00 pm and the regular meeting at 6:30 pm.
5. **2012-2013 Board of Education Meeting Schedule.** The 2012-2013 Board of Education meeting schedule was presented for Board approval. A motion was made by Jean Bunch, seconded by Kay Wright to approve the 2012-2013 Board of Education meeting schedule. The motion passed unanimously.
(Attachment #1)
6. **Board Policy Manual Revisions-First Reading (Section 2000-School and Community Relations).** Revision to Series 2000 was presented for the Board's first reading. The revisions include either changes in legal reference or changes in wording of legal requirements in the policy. **(Attachment #2)**

7. **Consultant Services for Energy Performance Contracting.** Dr. Smith and Brad Bass interviewed three consulting firms to assist the school system in pursuing an Energy Performance Contract. Each of the firms has been pre-approved by the State Energy Office. Each of the firms was asked to respond to the scope of work, services rendered and estimated cost based on four phases: Phase 1- ESCO Selection; Phase II – IGA; Phase III – Construction Administration; and Phase IV – Annual Measurement and Verification. After Phase II the Board will be committed to the contract. The completion of all four phases should be approximately one year. Dr. Smith recommends that the Board select Heery International. Heery is an established firm, founded in 1951 with more than 25 offices in the United States. The school system will be working with the Raleigh office. A motion was made by Gil Burroughs, seconded by Kay Wright to approve the recommendation to award Heery International to complete Phase I of the Energy Performance Contracting. The motion passed unanimously. **(Attachment #3)**

APPROVE:

A motion was made by Gil Burroughs, seconded by Kay Wright to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #4)**
3. Financial Report **(Attachment #5)**

BOARD MEMBERS REPORTS/REMARKS:

Gil Burroughs commented that the county's fund balance is approximately 25% and the school system's fund balance is approximately 5%.

The Board discussed the Superintendent's evaluation process. The Superintendent's evaluation will be in July. Discussion was held regarding whether to look at the evaluation instrument recommended by the NCSBA or continue using the current instrument. The Board decided to continue using the current instrument.

A motion was made by John Guard, seconded by Kay Wright to adjourn the regular session meeting and enter into closed session to discuss personnel pursuant to North Carolina General Statutes 115C-319 and 115C-321.

The meeting returned to open session with Chairman Ricky Browder calling the meeting to order.

A motion was made by Jean Bunch, seconded by Kay Wright to approve the Superintendent's recommendation to send letters of termination of the four life coach positions due to non-funding of the grant. The motion passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary