

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, May 2, 2011, 6:30 pm**  
**Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, May 2, 2011, 6:30 pm Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Shemar White, Jim Lewis, Adam Lewis, Larry McLaughlin, Kyle Lysitt, Brad Bass, Haywood Holley, Casious Owens, Bill Maurer, Mark Hermanson, John Gibson, Nathan Botwright, John Beeler, Becky Bunch, Todne Williams, Bettie Bemby, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Jean Bunch.

**PUBLIC/BOARD DIALOGUE:** Todne Williams addressed the Board concerning the Reduction in Force procedures. Ms. Williams stated that she received a notice of dismissal instead of a Workforce reduction notification. Ms. Williams stated that the evaluation she received was all satisfactory and she has not received any reprimands. She asked that the Board consider her status as a Reduction in Force.

**REPORT:**

1. **US First Robotics Competition Presentation.** The US First Robotics Competition Team from John A. Holmes High School presented to the Board an overview of their recent North Carolina Regional competition held in Raleigh April 7-9, 2011. The team designed, built, and programmed a robot from a kit in six weeks to get ready for the competition. There were approximately 52 teams competing. The teams competed in groups of three. The high school team competed all the way to the semi-finals before they were eliminated. The FIRST Robotics is a non-profit organization dedicated to motivating the next generation to understand, use, and enjoy science and technology. Student members of the team are Adam Lewis, CJ Cather, Sam Coston, Junior Barrow, Markel Nowell, Eddie Moore, Allen Fox, Ja'Quan Murphy, CJ Owens, Azrocky Drew, Michael Felton, Shemar White, Haywood Holley, and Ke'vonte Norman. The mentors are John Becker, Bob Quinn, Larry McLaughlin, and Jim Lewis.
  
2. **Linc Service Presentation.** Linc Service gave a presentation to the Board on their plan designed to save on energy costs. State law provides for bonded firms to contract with local agencies to guarantee that all costs will be paid through the savings, and if not, the firm would be required to pay the difference. Linc Service provided a cost analysis for each school with recommendations on how to obtain the savings through HVAC solutions with retrofits and equipment upgrades,

lighting and electrical solutions. The Board of Education agreed to pursue the process of the cost effectiveness of energy savings solutions for the school system. In order to qualify the following must apply: (1) term of the contract does not exceed 20 years; (2) the government unit finds that the energy savings resulting from the performance of the contract will equal or exceed the total cost of the contract; and (3) the energy conservation measures to be installed are on an existing facility. The school system will need a resolution by the County Commission but the school system will pay debt from energy savings. If the Board decides to approve the program and the resolution is approved by the County Commission we will put out for bid. At least 2 bids are required.

#### **CONSIDER:**

1. **Exceptional Children Grant.** Linda Hobbs requested Board approval for her to apply for federal grants. The requests include grant opportunities for pre-school; school aged exceptional children, capacity building grant, and Title III. A motion was made by Gil Burroughs, seconded by John Guard to approve Linda Hobbs to apply for federal grant opportunities. The motion passed unanimously.
2. **CTE Plan.** Stacy Leggett presented 2011-2012 Career Technical Plan for the Board's approval. The application must be submitted to the Department of Public Instruction in order to receive and use state and federal funds for career and technical education programs and services in grades 6-12. A motion was made by Gene Jordan, seconded by Kay Wright to approve the 2011-2012 Career Technical Education Plan. The motion passed unanimously. **(Attachment #1)**
3. **Chowan Middle School Student Handbook.** The 2011-2012 Chowan Middle School Student Handbook was presented for approval. A motion to approve the student handbook was made John Guard, seconded by Win Dale and passed unanimously. **(Attachment #2)**
4. **2011-2012 Board of Education Meeting Schedule.** A motion was made by Gil Burroughs, seconded by Win Dale to approve the 2011-2012 Board of Education meeting schedule. **(Attachment #3)**
5. **Location of the June 6, 2011 Board of Education Meeting.** A motion was made by Gene Jordan, seconded by Jean Bunch to change the location of the June 6, 2011 to Chowan Middle School. The Board will recognize the 20-year employees and retirees with a reception.

## **APPROVE:**

A motion was made by John Guard, seconded by Gene Jordan to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #4)**
3. Financial Report **(Attachment #5)**
4. Overnight Trip **(Attachment #6)**

A motion was made by Kay Wright, seconded by Win Dale to adjourn the regular session meeting and enter into closed session to discuss personnel pursuant to North Carolina General Statutes 115C-319 and 115C-321.

The meeting returned to open session with Chairman Ricky Browder calling the meeting to order.

## **CONSIDER:**

6. **Personnel Reductions (Classified Staff).** A motion was made by John Guard, seconded by Kay Wright to approve the revised Reduction in Force of classified personnel. The motion passed unanimously. **(Attachment #7)**

## **BOARD MEMBERS REPORTS/REMARKS:**

Gil Burroughs presented a recycling plan for White Oak, D.F. Walker, and Chowan Middle Schools.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan. T. Smith, Secretary