

Edenton-Chowan Schools Board of Education  
Board of Education Meeting  
Tuesday, May 7, 2024  
6:30 p.m.

Chowan Middle School  
2845 Virginia Rd.  
Tyner, NC 27980

MINUTES

The Edenton-Chowan Schools Board of Education met on Tuesday, May 7, 2024 at the Chowan Middle School Media Center. The following Board Members were present: Chairman Gene Jordan, Vice-Chair Ricky Browder, Sherronne Battle, Paul Clifton, Lisa Perry, Joan White, and Superintendent Dr. Michael Sasscer. George Lewis joined the meeting remotely.

The meeting was called to order by Chairman Jordan.

Others attending the meeting were: Assistant Superintendent of Human Resources and Auxiliary Services Dr. Jana Rawls; Directors representing Central Services; Community Members; Board Attorney Robert Daniel; and Board Clerk Sarah Hare.

Mr. Clifton gave the invocation.

The Pledge of Allegiance was led by students from John A. Holmes High School.

APPROVAL OF AGENDA: A motion was made by Ms. Battle to approve the agenda as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Student Board Member Report - Ms. Ambrosio-Reyes and Ms. Armstead presented their student board member report.

Superintendent's Report - Dr. Sasscer presented his monthly report including the following items:

We recently celebrated National Principals' Day. Our four principals, Ms. Rinehart, Ms. Meads, Ms. Walston, and Ms. Lynch go above and beyond to see that our vision becomes a reality through healthy relationships, strategic planning and can-do spirit.

We are also celebrating teacher and staff appreciation week and will be showering our schools with gratitude for their commitment to providing every single student a transformational experience.

A community meeting was recently held at Edenton-United Methodist Church to talk about “school readiness”. We accomplished a goal to create a shared understanding of why readiness is important to our schools and community.

Demolition of the high school is still in progress and is scheduled for completion by the end of May. Installation of footings has continued with most of the academic wing nearing completion. Underground rough-ins within the academic wing have been ongoing. Storm drains and water lines around the Boy Scout Hut have been installed or relocated. The pad and footings for the Boy Scout Hut are scheduled to be completed soon with the Hut scheduled to be moved the week of May 13th. Demolition of the main building is scheduled for the end of this month with utility work and the building pad to follow.

There are many celebrations and activities taking place this month as we close-out the school year. One of particular note is the Senior Walk. The Board is welcome to join us for these celebrations.

Student Highlights - Ms. Sonya Rinehart, Principal of John A. Holmes High School, shared some student highlights from John A. Holmes High School.

Mr. Kevin Briggs spoke during public board dialogue.

#### REPORT:

Student Board Member Candidate Presentations - John A. Holmes High School Students Sela McNair and Maria Ambrosio-Reyes, each shared a presentation with the Board as part of their Edenton-Chowan Schools Student School Board Member application.

#### CONSIDER

Exceptional Childrens' Contracts - Ms. Lori Heginbotham, Director of Exceptional Children, presented the following contracts for the Board's consideration:

- Sallie Elliott

- Colleen Nicholas
- Carolyn Spivey

A motion was made by Ms. Perry to approve the contracts as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

CTE Local Plan - Ms. Tracy White, Director of Career and Technical Education, presented the 2024-2026 Local CTE Plan. A motion was made by Ms. White to approve the plan as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

2024 Summer Programs - Dr. Mindy Vickers, Chief Academic Officer, presented the 2024 Summer Programs for the Board's consideration. A motion was made by Ms. Perry to approve the 2024 Summer Programs as presented. A second to the motion was made by Mr. Browder. The motion carried unanimously.

Budget Amendments - Ms. Sandy Pittman, Chief Finance Officer, presented the following budget amendments for the Board's consideration:

- Fund 1 Amendment #1
- Fund 2 Amendment #2
- Fund 2 Amendment #1
- Fund 4 Amendment # 1

A motion was made by Mr. Browder to approve the budget amendments as presented. A second to the motion as made by Ms. White. The motion carried unanimously.

2024-2025 Budget - Dr. Sasscer, Superintendent and Ms. Sandy Pittman, Chief Finance Officer, presented the 2024-2025 budget for the Board's consideration. A motion was made by Mr. Lewis to approve the 2024-2025 budget as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

Board Policy Revisions - Dr. Sasscer presented the following board policy revisions for a second reading:

Policy Code: 4300 ADMINISTRATION OF MEDICATION TO STUDENTS

Policy Code: 4315 CONCUSSION AND HEAD INJURY

Policy Code: 5305 LICENSURE

Policy Code: 5135 STAFF - STUDENT RELATIONS

Policy Code: 4360 CHILD ABUSE AND RELATED THREATS TO CHILD SAFETY

Policy Code: 3605 GRADUATION REQUIREMENTS

Policy Code: 1130 BOARD MEMBER TECHNOLOGY USE

Policy Code: 5323 USE OF PERSONAL TECHNOLOGY TO CONDUCT SCHOOL BUSINESS

A motion was made by Ms. Battle to approve the board policy revisions as presented. A second to the motion was made by Ms. Perry. The motion carried unanimously.

New Board of Education Policy 6215 (Naming Rights) - Dr. Sasscer presented new Board of Education Policy 6215 (Naming Rights) for a second reading. A motion was made by Ms. White to approve Policy 6215 as presented. A second to the motion was made by Mr. Browder. The motion carried unanimously.

Superintendent Search Process - Attorney Adam Mitchell gave an overview of what the Board could expect by doing a superintendent search, should the Board choose to do so. After some discussion, Ms. Perry made a motion to hire an interim superintendent and to do a complete superintendent search by hiring an outside agency. A second to the motion was made by Ms. Battle. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Ms. Perry to approve the following items on the consent agenda. A second to the motion was made by Ms. White. The motion carried unanimously.

#### 1 - Minutes

- April 16, 2024 Board Meeting Minutes

#### 2 - Personnel Report

- May 7, 2024 Personnel Report

#### 3 - Financial Report

- School Board Report - April 2024

#### 4 - EIC Head Start Program MOU- 2024-25 School Year

#### 5 - Teacher Contracts

#### 6 - Overnight Field Trip Requests

- John A. Holmes High School - FFA
- John A. Holmes High School - FCCLA
  
- Chowan Middle School - HOSA
- Chowan Middle School - FCCLA

- Chowan Middle School - Washington, DC (out of state request)

#### 7 - CTE Contract Services

- Career and Technical Education Program Assistant - Wells
- CPR Instructor Contract - Oliver
- CPR Instructor Contract - Jones

#### 8 - Budget Line Item Transfers

#### Board Member Remarks/Comments:

- Ms. Perry shared that she was appreciative of the recent community event that was held to discuss school readiness

A motion was made by Mr. Browder at 8:47 p.m. to enter into a closed session to discuss a confidential matter and a personnel matter as permitted by North Carolina General Statutes 143-318.11 (a) (1) and 143-318.11 (a) (6). A second to the motion was made by Ms. White. The motion carried unanimously.

The Board returned to open session at 9:57 p.m.

A motion was made by Ms. Perry to appoint Ms. Sela McNair as the Edenton-Chowan Schools Student School Board Member for a two year term beginning in the 2024-2025 school year. A second to the motion was made by Ms. Battle. The motion carried unanimously.

With there being no further discussion, a motion was made by Ms. Perry to adjourn the meeting. A second to the motion was made by Ms. Battle. The motion carried unanimously. The meeting concluded at 9:58 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Michael Sasscer, Ed.D., Secretary