

Edenton-Chowan Schools
Board of Education Meeting
Tuesday, March 5, 2024

Chowan Middle School
2845 Virginia Rd.
Tyner, NC 27980

MINUTES

The Edenton-Chowan Schools Board of Education met on Tuesday, March 5, 2024 at the Chowan Middle School Media Center. The following Board Members were present: Vice-Chair Ricky Browder, Sherronne Battle, Paul Clifton, George Lewis, Lisa Perry, Joan White, and Superintendent Dr. Michael Sasscer. Chairman Jordan was absent.

The meeting was called to order by Vice-Chair Ricky Browder.

Others attending the meeting were: Assistant Superintendent of Human Resources and Auxiliary Services Dr. Jana Rawls; Directors representing Central Services; Community Members; and Board Clerk Sarah Hare.

Ms. Battle gave the invocation.

The Pledge of Allegiance was led by students from White Oak Elementary School.

APPROVAL OF AGENDA: A motion was made by Mr. Lewis to approve the agenda as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Student Board Member Report - Ms. Ambrosio-Reyes and Ms. Armstead presented their student board member report.

Superintendent's Report - Dr. Sasscer presented his monthly report including the following items:

A critical incident training was held for Chowan Middle School on March 14th. This was in collaboration with Chowan County Emergency Management Services. Cord Palmer secured a grant with NEX Disaster Services to provide a full scale training to all emergency management personnel in the county.

Over 70 students recently participated in the John A. Holmes High School ACT Workkeys Boot Camp. The Workkeys test is the pathway for CTE concentrators, students who have completed at least two courses in a program of study, to demonstrate their workplace readiness skills. Skills include applied math, reading workplace documents, and analyzing charts and data.

A group of educators from all four schools recently attended the NCTIES conference this week. NCTIES advances excellence in learning and teaching through the effective use of technology.

Student Highlights - Ms. Micah Lynch, Principal of White Oak Elementary School, and students from White Oak Elementary School shared some highlights from their school.

Public Board Dialogue

Mr. John Mitchener and Mr. Colton Brannan spoke during public board dialogue.

REPORT:

John A. Holmes High School Project Update - Mr. Bob Sebire from M.B. Kahn gave the Board an update on the high school building project.

Budget Committees - Dr. Sasscer discussed the timeline of the 2024-25 proposed budget committees.

Team WOW Update - Ms. Micah Lynch, Principal of White Oak Elementary and Ms. Angie Walston, Principal of D.F. Walker Elementary shared an update with the Board on Team WOW.

CONSIDER

NC Capital Management Trust Investment - Ms. Sandy Pittman, Chief Finance Officer provided an overview of the NC Capital Management Trust Investment and made a recommendation for the Board to consider investing the June 30, 2023 unassigned Fund Balance of \$1,770,549 in the North Carolina Capital Management Trust to provide supplemental revenue to support the district's strategic priorities. A motion was made

by Mr. Lewis to approve the recommendation as presented. A second to the motion was made by Ms. Battle. The motion carried unanimously.

John A. Holmes High School Building Project Change Orders - Dr. Sasscer presented two change orders related to the high school building project to the Board for consideration. A motion was made by Ms. White to approve the first change order (S&ME) as presented. A second to the motion was made by Ms. Perry. The motion carried unanimously. A motion was made by Ms. Battle to approve the second change order (Builder's Risk) as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Chowan Middle School HVAC Contract - Mr. Chris Brabble, Director of Maintenance presented the HVAC contract from Schneider Electric for the Board's consideration. A motion was made by Mr. Lewis to approve the contract as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

John A. Holmes High School HVAC Contract - Mr. Chris Brabble, Director of Maintenance presented the HVAC contract from Armstrong & Son Heating & Air for the Board's consideration. A motion was made by Mr. Clifton to approve the contract as presented. A second to the motion was made by Ms. Perry. The motion carried unanimously.

Social Media Litigation - Dr. Sasser and Attorney Jonathan Blumberg (joined remotely) shared information with the Board regarding the social media epidemic and litigation. After some discussion, a motion was made by Ms. Perry to approve the retainer agreement between Edenton-Chowan Schools Board of Education and Baird Mandalas Brockstedt & Federico, LLC, Ward Black Law And Lieff Cabraser Heimann & Bernstein, LLP. A second to the motion was made by Battle. The motion carried unanimously. A motion was made by Mr. Lewis to move forward with joining the social media lawsuit. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Optional / Frozen Calendar Days - Dr. Sasscer presented the 2024-25 Optional / Frozen Calendar Days for the Board's consideration. A motion was made by Ms. Perry to approve the 2024-25 Optional / Frozen Calendar Days as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

Summer Testing Plans - Dr. Mindy Vickers, Chief Academic Officer and Ms. Trisha Walton, Director of Testing, presented the 2023-24 Summer Testing Plans for the Board's consideration. A motion was made by Ms. Perry to approve the 2023-24

Summer Testing Plans as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

Technology Facility Furniture Purchase - Dr. Sasscer presented a furniture proposal for the Technology Facility. A motion was made by Ms. Battle to approve the proposal as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

Legislative Committee Nomination - Vice-Chair Browder led the Board in a discussion regarding the 2024 Legislative Committee. After some discussion, a motion was made by Ms. Perry to nominate Mr.Clifton to serve on this committee. A second to the motion was made by Ms. White. The motion carried unanimously.

2024-2025 BOE Meeting Schedule - Vice-Chair Browder presented the proposed 2024-2025 meeting schedule for the Board's consideration. A motion was made by Mr. Clifton to approve the schedule as presented. A second to the motion was made by Mr. Lewis. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Ms. Perry to approve the following items on the consent agenda as presented, to include a personnel addendum. A second to the motion was made by Ms. Battle. The motion carried unanimously.

1 - Minutes

- February 6, 2024 Board Meeting Minutes

2 - Personnel Report

- March 5, 2024 Personnel Report
- March 5, 2024 Personnel Addendum

3 - Financial Report

- School Board Report - February 2024

4 - John A. Holmes High School / Chowan Middle School Field Trip Request - HOSA

Board Member Remarks/Comments:

- Mr. Browder provided feedback from the recent Risk Management Conference that he attended

A motion was made by Ms. Perry at 8:45 p.m. to enter into a closed session to discuss a confidential matter and a personnel matter as permitted by North Carolina General Statutes 143-318.11 (a) (1) and 143-318.11 (a) (6). A second to the motion was made by Ms. White. The motion carried unanimously.

The Board returned to open session at 9:10 p.m.

With there being no further discussion, a motion was made by Ms. Perry to adjourn the meeting. A second to the motion was made by Ms. Battle. The motion carried unanimously. The meeting concluded at 9:11 p.m.

Respectfully submitted,

Ricky Browder, Vice-Chair

Michael Sasscer, Ed.D., Secretary