

Edenton-Chowan Schools  
Board of Education Meeting  
Tuesday, June 29, 2021  
6:30 p.m.

Edenton-Chowan Schools  
Technology Center  
800 North Oakum St.  
Edenton, NC 27932

## MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, June 29, 2021 at 6:30 p.m at the Edenton-Chowan Schools Technology Center. The following Board Members were present: Chairman Gene Jordan, Vice-Chair Jean Bunch, Ricky Browder, Gil Burroughs, Paul Clifton, Joan White and Superintendent Dr. Michael Sasscer. Maxine Mason was absent. Social distancing guidelines were followed.

Others attending were: Assistant Superintendent of Human Resources and Auxiliary Services Dr. Jana Rawls; Directors representing Central Services; Board Attorney Hack High; and Board Clerk Sarah Hare.

The meeting was called to order by Chairman Jordan.

Mr. Clifton gave an invocation.

The Pledge of Allegiance was led by Chairman Jordan.

APPROVAL OF AGENDA: A motion was made by Mrs. Bunch to approve the agenda as presented. A second to the motion was made by Mrs. White. The motion carried unanimously.

Superintendent's Report - Dr. Sasscer presented his monthly report including the following items:

423 students have been attending our summer program. The energy has been positive and the learning has been focused. John A. Holmes High School students have earned 92 course credits thus far. John A. Holmes will host a special summer graduation ceremony on July 12, 2021 at 10:00 am.

The quarterly board meeting will be held on July 22, 2021 at Edenton United Methodist Church beginning at 9:00 am. District and school leadership will share our 5-year strategic growth plan.

On June 30th, LS3P and M.B. Kahn will meet with high school faculty to discuss what is needed for the next phase of the project - design development. During this phase, the architect will look for insights on such things as: infrastructure for connectivity, placement of TVs, cabinetry - fixed or mobile, and other classroom elements.

Finally, Dr. Rawls and our school level teams have been busy this month interviewing and filling vacancies with great educators that will help our children grow to their greatest potential. Our ESSER funding has afforded us with an exciting opportunity to hire specialized positions to meet the needs of our schools. In total, we entered the month with 43 vacancies and have now recommended 32 highly qualified candidates to date. Five teaching, four instructional assistants, and seven support staff positions remain open.

PUBLIC BOARD DIALOGUE: There were no requests to address the Board.

#### REPORT:

Social Studies Curriculum - Ms. Sheila Evans, Chief Academic Officer and Mr. Steve Wood, Principal of John A. Holmes High School - Ms. Evans and Mr. Wood shared the current and new Social Studies standards and answered questions from Board Members.

John A. Holmes High School Bell Schedule - Mr. Steve Wood, Principal of John A. Holmes High School, Ms. Sonya Rinehart, Assistant Principal of John A. Holmes High School and Mr. William Ledford, Assistant Principal of John A. Holmes High School - Mr. Wood, Ms. Rinehart and Mr. Ledford shared information regarding the bell schedule at John A. Holmes High School and answered questions from Board Members.

Consolidated Data Report - Ms. Virginia Jones, Director of Special Populations - Ms. Jones shared the 2019-2020 Consolidated Data Report and answered questions from Board Members.

#### CONSIDER:

Local Mental Health Improvement Plan - Ms. Virginia Jones, Director of Special Populations - Ms. Jones presented the Local Mental Health Improvement Plan for the Board's consideration. A motion was made by Mrs. White to approve the plan as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Contracts for Related Services: School Psychologist, Speech Language Pathologist, Physical Therapy and Occupational Therapy - Ms. Jamie Bowers, Director of Exception Children - Ms. Bowers presented the following contracts for the Board's consideration:

- North Coastal Psychological Services
- Frances Creel (Speech Language Pathology Services)
- Carolina RehabWorks, Inc.
- Occupational Therapy Plus, Inc.

A motion was made by Mrs. Bunch to approve the contracts for related services as presented. A second to the motion was made by Mrs. White. The motion carried 5-1. Mr. Browder was opposed.

High School Schematic Design - Ms. Mary Brehler, LS3P - Ms. Brehler shared a schematic design of the new John A. Holmes High School. After some discussion, a motion was made by Mrs. Bunch to approve the design as presented. A second to the motion was made by Mr. Clifton. The motion carried 5-1. Mr. Burroughs was opposed.

Social and Emotional Well-Being Contracts - Ms. Sheila Evans, Chief Academic Officer - Ms. Evans shared the Calm Minds Kind Hearts contracts for the 2021-2022 school year for the Board's consideration. A motion was made by Mr. Burroughs to approve the contracts as presented. A second to the motion was made by Mrs. Bunch. The motion carried unanimously.

SunPac Contract - Ms. Emma Berry, Chief Finance Officer and Dr. Jana Rawls, Assistant Superintendent of Human Resources and Auxiliary Services - Ms. Berry and Dr. Rawls presented the Serenic (SunPac Software) contract for the Board's consideration. After some discussion, a motion was made by Mrs. White to enter into 3 year contract with Serenic (SunPac) for financial software at a cost of \$27,500 per year. A second to the motion was made by Mr. Burroughs. The motion carried unanimously.

Interim Budget Resolution - Ms. Emma Berry, Chief Finance Officer - Ms. Berry presented the 2021-2022 Interim Budget Resolution to the Board for consideration. A motion was made by Mr. Burroughs to approve the 2021-2022 Interim Budget

Resolution as presented. A second to the motion was made by Mr. Browder. The motion carried unanimously.

Board Policy Revisions (First Reading) - Dr. Sasscer presented the following board policy revisions for a first reading:

4275 Counseling Program  
4095 Student Voter Registration and Preregistration  
6520 Student Health Services  
2420 Use of School Buildings for Community Purposes  
5150 Reporting Information to Administrators and External Agencies  
6310 School Safety  
4360 Child Abuse and Related Threats to Child Safety  
6400 School Bus Transportation  
2220 Records Retention and Disposition  
7700 Settlement of Claims  
4405/5120 Discrimination and Harrassment Prohibited by Federal Law

Superintendent Evaluation Process - Chairman Jordan shared a proposed new superintendent evaluation process with the Board for their consideration. A motion was made by Mr. Burroughs to approve the new superintendent evaluation process as presented. A second to the motion was made by Mrs. Bunch. The motion carried unanimously.

#### CONSENT AGENDA:

A motion was made by Mr. Burroughs to approve the following items on the consent agenda. A second to the motion was made by Mrs. White. The motion carried unanimously.

#### 1 - Minutes

- June 1, 2021 Board Minutes

#### 2 - Personnel Report

- June 29, 2021 Personnel Report

#### 3 - Financial Report

- School Board Report - June 27, 2021

BOARD MEMBER REMARKS/COMMENTS

Mr. Burroughs commented on the following:

- High School Start Time/Hours/Courses

With there being no further discussion, a motion was made by Mr. Browder to adjourn the meeting. A second to the motion was made by Mr. Clifton. The motion carried unanimously. The meeting concluded at 9:20 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Michael Sasscer, Ed.D., Secretary