

Edenton-Chowan Schools  
Board of Education Meeting  
Tuesday, June 2, 2020  
6:30 p.m.

Virtual Meeting from:  
Edenton-Chowan Schools  
Technology Department  
800 North Oakum St.  
Edenton, NC 27932

## MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, June 2, 2020 at 6:30 p.m. The following Board Members were present: Chairman Gene Jordan, Vice-Chair Jean Bunch, Ricky Browder, Gil Burroughs, Paul Clifton, Maxine Mason, Joan White, and Superintendent Dr. Rob Jackson. Social distancing guidelines were followed. The meeting was broadcast via Facebook Live: <https://www.facebook.com/EdentonChowan/videos/362511258043330/>

Others present or attending remotely were: Dr. Michael Sasscer, Assistant Superintendent of Curriculum and Instruction; Dr. Jana Rawls, Executive Director of Human Resources; Chief Finance Officer Emma Berry; Chief Technology Officer Kerry Mebane; Attorney Hack High and Board Clerk Sarah Hare.

The meeting was called to order by Chairman Jordan.

The invocation was given by Mr. Clifton.

The Pledge of Allegiance was led by Mr. Jordan.

**APPROVAL OF AGENDA:** A motion was made by Mr. Clifton to approve the agenda as amended. A second to the motion was made by Mr. Browder. The motion carried unanimously. The agenda was amended as follows:

- Strategic Plan Update (item removed from agenda)
- Consolidated Data Report (item removed from agenda)
- Closed Session (item added to agenda)

- CARES Act Funding Application/Consideration of Student Device Purchase (item added to agenda)

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PUBLIC BOARD DIALOGUE: There were no requests to address the Board.

### REPORT:

Superintendent's Report - Dr. Jackson presented his monthly report including the following items:

Despite the challenges of the COVID-19 pandemic, the staff of Edenton-Chowan Schools have responded with grace, courage and love. Our students' needs have been attended to and we are a stronger school system for having learned what we are capable of accomplishing together.

Since the school closure began, our child nutrition staff has prepared 83,647 meals, including breakfast and lunch for children in Chowan County.

Mr. Evan Miller, an 8th Grade Teacher at Chowan Middle School, was recently honored as being named the Brenda B. Winborne Beginning Teacher of the Year.

Dr. Jackson and Administrators recently traveled to some of the homes of our staff members who were selected by their colleagues as the Teacher of the Year or Instructional Assistant of the Year for their respective school.

Currently, we have eight students who will be enlisting into service in the United States Military.

Seven seniors from John A. Holmes High School will graduate from College of the Albemarle with their Associates Degree during the May or July Commencement Exercises. Among the Class of 2020, 49 Seniors earned 1,206 college credits while attending John A. Holmes High School.

Dr. Jackson expressed his appreciation to all who have helped recognize our seniors this school year. Many businesses and community members have stepped up to sponsor celebrations for our seniors.

Recognition of Retirees and 20-Year Veterans - Dr. Jana Rawls, Executive Director of Human Resources, recognized the following retirees of Edenton-Chowan Schools:

Ms. Gloria Wadsworth, Data Manager, Central Services  
Ms. Jean Hollowell, Accounting Technician, Central Services  
Mr. Leander Downing, Custodian, John A. Holmes High School  
Ms. Cathy Hoggard, Occupational Therapist, White Oak Elementary School  
Ms. Brenda Miller, Exceptional Childrens' Teacher, John A. Holmes High School

A motion was made by Mr. Burroughs at 6:43 p.m. to enter into a closed session to discuss a personnel matter as permitted by North Carolina General Statute 143-318.11 (a) (6). A second to the motion was made by Mrs. White. The motion carried unanimously.

The Board returned to open session at 7:54 p.m.

A motion was made by Mrs. Bunch to accept the resignation of Superintendent Dr. Rob Jackson, effective June 30, 2020. A second to the motion was made by Mrs. White. The motion carried unanimously.

A motion was made by Mr. Browder to accept the recommendation of Dr. Jackson to extend the contracts of Dr. Michael Sasscer, Assistant Superintendent, and Dr. Jana Rawls, Executive Director of Human Resources by three years, to the year 2023. A second to the motion was made by Mr. Burroughs. The motion carried unanimously.

#### CONSIDER:

Budget Amendments - Ms. Emma Berry, Chief Finance Officer, presented the Budget Amendments numbered 1 through 20 for the fiscal year ending June 30, 2020 for the Board's consideration. A motion was made by Mr. Burroughs to approve the Budget Amendments as presented. A second to the motion was made by Mrs. Mason. The motion carried unanimously.

Revisions to 2020-2021 School Calendar Frozen/Optional Teacher Workdays - Dr. Michael Sasscer, Assistant Superintendent, presented the revised 2020-2021 School Calendar Frozen/Optional Teacher Workdays to the Board for consideration. A motion was made by Mrs. White to approve the revisions as presented. A second to the motion was made by Mr. Browder. The motion carried unanimously.

Teacher Contracts - Dr. Jana Rawls, Executive Director of Human Resources, presented the Teacher Contract list to the Board for consideration. A motion was made

by Mr. Burroughs to approve the Teacher Contract list as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

CARES Act Funding Application/Consideration of Student Device Purchase - Dr. Michael Sasscer, Assistant Superintendent, presented the CARES Act Funding Application to purchase student devices to the Board for consideration. A motion was made by Mrs. White to approve the application as presented. A second to the motion was made by Mrs. Bunch. The motion carried unanimously.

#### CONSENT AGENDA:

A motion was made by Mr. Burroughs to approve the following items on the consent agenda. A second to the motion was made by Mrs. White. The motion carried unanimously.

#### 1 - Minutes

- May 12, 2020 Board Minutes

#### 2 - Personnel Report

- June 2, 2020 Personnel Report

#### 3 - Financial Report

- School Board Report - June 2020

#### 4 - Attorney Contract

#### BOARD MEMBER REMARKS/COMMENTS

Mr. Burroughs commented on the following:

- Architect for the John A. Holmes High School Building Project

With there being no further discussion, a motion was made by Mr. Clifton to adjourn the meeting. A second to the motion was made by Mrs. Mason. The motion carried unanimously. The meeting concluded at 8:34 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Michael Sasscer, Ed.D., Secretary