

Edenton-Chowan Schools
Board of Education Meeting
Tuesday, June 1, 2021
6:30 p.m.

Edenton-Chowan Schools
Technology Center
800 North Oakum St.
Edenton, NC 27932

MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, June 1, 2021 at 6:30 p.m at the Edenton-Chowan Schools Technology Center. The following Board Members were present: Chairman Gene Jordan, Vice-Chair Jean Bunch, Ricky Browder, Gil Burroughs, Paul Clifton, Maxine Mason, Joan White and Superintendent Dr. Michael Sasscer. Social distancing guidelines were followed.

Others attending were: Assistant Superintendent of Human Resources and Auxiliary Services Dr. Jana Rawls; Directors representing Central Services; Board Attorney Hack High; and Board Clerk Sarah Hare.

The meeting was called to order by Chairman Jordan.

Mr. Burroughs shared a moment of reflection.

The Pledge of Allegiance was led by Chairman Jordan.

APPROVAL OF AGENDA: A motion was made by Mr. Burroughs to approve the agenda as presented. A second to the motion was made by Mrs. Bunch. The motion carried unanimously.

Superintendent's Report - Dr. Sasscer presented his monthly report including the following items:

The Class of 2021 graduated on May 28, 2021. 44% of our graduates will attend a 4-year college/university. 33% will attend a 2-year college or trade school and 23% of our graduates will begin employment. Our graduates earned \$94,125 over the next four years from local scholarships. Also, our graduates earned \$2,209,450 in college scholarships over the next four years. 40 members of the Class of 2021 took COA

courses totaling 946 college credit hours earned. Seven students earned their NC Nurse Aide 1 Certification. Eight graduates will earn their high school diploma and Associates Degree.

Congratulations to the following teachers who have been named "Teacher of the Year":

Ms. Catina Byrum - White Oak Elementary School
Ms. Betsy Hicks - D. F. Walker Elementary School
Ms. Christina Elmore, Chowan Middle School
Ms. Casey Spear, John A. Holmes High School

Congratulations to the following instructional assistants who have been named "Instructional Assistants of the Year":

Ms. Tonia Walton - White Oak Elementary School
Ms. Brenda Holley - D. F. Walker Elementary School
Ms. Ann Bond - Chowan Middle School
Ms. Linda Leary - John A. Holmes High School

Congratulations to Navila Sanchez, a Spanish Teacher at John A. Holmes High School, who was recognized as the recipient of the fourth annual Brenda B. Winborne Beginning Teacher of the Year.

Congratulations to Ms. Kaitlyn Smith, a third grade teacher at D. F. Walker Elementary School, who was recognized as the 2021-22 North Carolina Center for the Advancement of Teaching (NCCAT) award recipient for Edenton-Chowan Schools.

Thanks to the vision and leadership of Colonel Neil Parks, John A. Holmes High School JROTC instructor, our program is now officially recognized on the National Registry by a beautiful blue and gold pin. Each Board Member was given a pin to wear.

Beginning June 7, 2021 at John A. Holmes High School and June 14, 2021 at the remaining schools, our staff and students will begin summer school. We are very excited to have partnered with the Boys & Girls Club to offer high quality instruction and engaging enrichment activities this summer.

PUBLIC BOARD DIALOGUE: There were no requests to address the Board.

REPORT:

2020-21 Retirees - Dr. Jana Rawls, Assistant Superintendent, recognized the 2020-21 retirees. Retirees Angela Munden and Nicole Byrd-Phelps were present and a plaque was presented to each.

CONSIDER:

CPA Contract - Ms. Emma Berry, Chief Finance Officer, presented a contract in the amount of \$3,700 from Donna Winborne, CPA to perform a pension audit per the Office of the State Controller. A motion was made by Mr. Burroughs to approve the contract as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Budget Amendments - Ms. Emma Berry, Chief Finance Officer, presented the Budget Amendments numbered 1 through 13 for the fiscal year ending June 30, 2021 for the Board's consideration. A motion was made by Mrs. White to approve the Budget Amendments as presented. A second to the motion was made by Mrs. Mason. The motion carried unanimously.

CTE Local Plan - Mr. Josh Davenport, Director of Career and Technical Education, presented the Local CTE Plan for the 2021-2022 fiscal year for the Board's consideration. A motion was made by Mrs. Bunch to approve the plan as presented. A second to the motion was made by Mrs. White. The motion carried unanimously.

2021-2022 Child Procurement Plan - Ms. Stephanie Patsel, Director of Child Nutrition, presented the 2021-2022 Child Nutrition Procurement Plan to the Board for consideration. A motion was made by Mrs. White to approve the 2021-2022 Child Nutrition Procurement Plan as presented. A second to the motion was made by Mr. Clifton. The motion carried unanimously.

Board Policy Revisions (Second Reading) - Dr. Sasscer presented the following board policy revisions for a second reading:

- 3605 Graduation Requirements
- 5135 Staff - Student Relations
- 3250 Homeless Students
- 4000 Attendance
- 4100 Student Records
- 4300 Administration of Medication to Students
- 5020 Recruitment and Selection
- 5240 Leave/Benefits and Employment

- 5305 Licensure
- 5190 Staff Participation in Political Activities
- 6090 Facility Design
- 6515 School Wellness Policy

A motion was made by Mr. Browder to approve the board policy revisions as presented. A second to the motion was made by Mrs. White. The motion carried unanimously.

A motion was made by Mr. Burroughs at 7:55 p.m. to enter into a closed session to discuss a personnel matter as permitted by North Carolina General Statute 143-318.11 (a) (6). A second to the motion was made by Mrs. Mason. The motion carried unanimously.

The Board returned to open session at 8:14 p.m.

CONSENT AGENDA:

A motion was made by Mr. Burroughs to approve the following items on the consent agenda. A second to the motion was made by Mrs. White. The motion carried unanimously.

1 - Minutes

- May 4, 2021 Board Minutes

2 - Personnel Report

- June 1, 2021 Personnel Report

3 - Financial Report

- School Board Report - May 2021

4 - Teacher and Staff Summer Contracts

5 - Attorney Contract

BOARD MEMBER REMARKS/COMMENTS

Mr. Jordan commented on the following:

- Superintendent Evaluation

Mrs. White commented on the following:

- Community Champion Celebration

Mr. Browder commented on the following:

- 5th Grade Continuation

Mrs. Bunch commented on the following:

- AIG Program

With there being no further discussion, a motion was made by Mrs. Bunch to adjourn the meeting. A second to the motion was made by Mr. Clifton. The motion carried unanimously. The meeting concluded at 8:29 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Michael Sasscer, Ed.D., Secretary