

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, June 6, 2011, 6:30 pm
Chowan Middle School Media Center

M I N U T E S

The Edenton-Chowan Board of Education met in regular session on Monday, June 6, 2011, 6:30 pm, Chowan Middle School Media Center with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Emma Berry, Audrey Bunch, Becky Bunch, Doris Wills, Tameka Jackson, Sarah Wills, Jo Johnson, Mary Rayner, Susan Brothers, Doris Rountree, Brenda Coston, Christine Taylor, Catherine Jackson, Sheila Evans, Tanya Turner, Dollie Gaylord, Ernest Gaylord, Gloria Koonce, Diane Lassiter, Paulette Parks, Willie Koonce, Nelle Hyatt, Karen Tynch, Gwen Brown, Melvin Parks, Phillip Gatling, Stacy Leggett, Brad Bass, Jamie Gillespie, Amy Steinert, Sarah McLaughlin, Kathy Girardi, Sammy Girardi, Sharon Bunch, Lynn Spruill, Jannifer Sykes, Casey Atstupenas, Paulette Parks, Carrie Spivey, Donald Polvadore, Jo Anne Lichtenwalner, Brenda Coston, Theresa Strzyzewski, Tanner Brusko, Sarah Daniels, Will Crowe, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by John Guard.

PUBLIC/BOARD DIALOGUE: None.

REPORT:

1. **State Math Fair Winner.** Amy Steinert introduced Jacob Twiddy who is a student at White Oak Elementary School. Jacob won the local math competition, the regional competition, and placed first in this year's state tournament.
2. **Denmark Experience.** Students Sarah Daniels, Tanner Brusko, and Theresa Strzyzewski representing the International Studies class that recently traveled to Denmark made a presentation to the Board on their trip during Spring break. The students had the opportunity to stay with host families, attend classes and seminars at the Danish students' school and learn some of the history and culture of Denmark. The students hoped that more trips can be planned for future students. The students from the Denmark high school are planning a trip to visit John A. Holmes High School for the next school year. The International School Partnership is sponsored by the Center for International Understanding located at UNC-Chapel Hill.
3. **Recognition of 20-year Employees and Retirees.** The Board of Education recognized the following for 20 years of service: **White Oak Elementary School**- Sharon Bunch, Gloria Koonce, Lynn Spruill, and Jannifer Sykes; **D.F. Walker Elementary School**-Catherine Jackson; **Chowan Middle School**-Kathy Girardi, Paulette Parks, Diane Lassiter, Carrie Spivey, and Donald Polvadore:

John A. Holmes High School-Shirley Powell and Ernest Rayner: and **Maintenance Department**-Ernest Gaylord.

The Board recognized the following retirements: **White Oak Elementary School**-Joanne Lichtenwalner, Doris Rountree, and Judy White: **D.F. Walker Elementary School**-Susan Brothers, Brenda Coston, Sarah Wills, Mary Rayner, Jo Johnson, and Jackie Mumma: and **John A. Holmes High School**-DeWitt Gaddy.

4. **Budget Update.** The budget has passed the Senate and House and has been sent to the Governor. The Governor has not taken action on the budget and so it has not yet become law. The budget calls for an increase of \$124 million in discretionary cuts. The budget drops the school bus purchases and yellow school bus tort liability being moved to local districts, the effect of More-at-Four being moved from the public school to a private agency; the school year being extends from 180 days to 185 and eliminating 5 teacher workdays. Also included in the budget are the elimination of the Teacher Cadet program, the elimination of the Teaching Fellows program, Governors School, and NCCAT. **(Attachment #1)**

CONSIDER:

1. **Integrated Pest Management (IPM) Policy 6105.** Brad Bass presented the Integrated Pest Management Policy for the Board's first reading. The policy calls for procedures to help maintain a safe educational environment while also protecting the physical conditions of school facilities. The policy requires annual notification to parents and is suggested that be done within the student handbook. Since the handbooks are already to print we will add an insert for the next school year. **(Attachment #2)**
2. **2011-2012 Title I Plan.** Audrey Bunch presented the 2011-2012 Title I Plan for board approval. Each year the school system is required to submit a Title I Plan for federal funds that will be used to provide instructional activities and services to help disadvantaged students meet higher standards. Funding from Title I will be used for the following in 2011-2012; teacher and teacher assistant salaries PreK-5, administrative salaries to direct Title I program, and parental involvement activities. A motion to approve the 2011-2012 Title I Plan was made by Gil Burroughs seconded by Gene Jordan and passed unanimously. **(Attachment #3)**
3. **2011-2012 Title II Plan.** Michelle Maddox presented the 2011-2012 Title II Plan for approval. The funds are used to increase the number of highly qualified teachers in the classroom by providing instructional supplies to implement programs, projects, and activities for specific staff/professional development. All teachers paid with Title II funds for class size reduction are Highly Qualified. All new Title II hires are Highly Qualified. A motion to approve the Title II Plan was made by John Guard, seconded by Gil Burroughs and passed unanimously. **(Attachment #4)**

4. **White Oak Elementary School Student Handbook.** The 2011-2012 White Oak Elementary School Student Handbook was presented for approval. A motion to approve the student handbook was made by Win Dale, seconded by Jean Bunch and passed unanimously. **(Attachment #5)**
5. **D.F. Walker Elementary School Student Handbook.** The 2011-2012 D.F. Walker Elementary Student Handbook was presented for approval. A motion to approve the student handbook was made Gil Burroughs, seconded by Win Dale and passed unanimously. **(Attachment #6)**
6. **John A. Holmes High School Student Handbook.** The 2011-2012 John A. Holmes High School Student Handbook was presented for approval. A motion to approve the student handbook with the changes presented was made by John Guard, seconded by Win Dale and passed unanimously. **(Attachment #7)**
7. **2011-2012 Capital Outlay Projects.** Dr. Smith presented a list of the 2011-2012 Capital Outlay projects with the estimated costs. The funds collected from the Land Transfer Tax will be used for the projects. The Land Transfer Tax collected is slightly more than \$144,000 with May and June remaining in the fiscal year. Two of the projects include the conversion of Chowan Middle School and White Oak Elementary School to natural gas. Since the projects will probably be done at the end of the 2011-2012 school year they could be included in the 2012-2013 capital outlay budget. Projects not funded will be delayed to the 2012-2013 fiscal year. A motion to approve the projects was made by Gil Burroughs, seconded by Gene Jordan and passed unanimously. **(Attachment #8)**

APPROVAL:

6. **Budget Amendments.** A motion to approve budget amendments #1-19 was made by John Guard, seconded by Gene Jordan and passed unanimously. **(Attachment #9)**

Chairman Ricky Browder requested a motion to go into closed session pursuant to N.C.G.S. 115C-319 and N.C.G.S. 115C-321. A motion was made by Gil Burroughs, seconded by Jean Bunch to enter into closed session.

The meeting returned to open session.

CONSIDER:

8. **Personnel Reductions (Licensed Staff).** A motion to approve the Superintendent's recommendation for the nonrenewal of probationary teachers, termination of certified

staff, and transfers of licensed staff due to the Reduction in Force for the 2011-2012 was made by John Guard, seconded by Gene Jordan. Chairman Ricky Browder recused himself from the vote. Vice-Chairman Gene Jordan handled the vote. Win Dale, Gene Jordan, John Guard, and Gil Burroughs voted for the motion. Jean Bunch was opposed. The motion carried. **(Attachment #10)**

APPROVE:

A motion was made by Gene Jordan, seconded by Gil Burroughs and passed unanimously to approve the following items:

1. Minutes
2. Personnel **(Attachment #11)**
3. List of Licensed Personnel Recommended for Career Status/Tenure **(Attachment #12)**
4. List of Licensed Personnel Recommended for Continued Employment **(Attachment #13)**
5. Financial Report **(Attachment #14)**
6. Budget Amendments (Approved earlier)
7. Overnight Trip **(Attachment #15)**

A motion was made by Win Dale, seconded by Gil Burroughs to approve the administrative separately. The motion carried unanimously.

A motion was made to approve the Administrative Contract for Jamie Gillespie by John Guard, seconded by Gene Jordan. The motion carried with a vote of 4 for (Gene Jordan, Jean Bunch, John Guard, Ricky Browder); 2 opposed (Gil Burroughs and Win Dale).

A motion was made to approve the Administrative Contract for Todd Korbusieski by John Guard, seconded by Gene Jordan. The motion carried with a vote of 5 for (Ricky Browder, John Guard, Gil Burroughs, Win Dale, and Gene Jordan); 1 opposed (Jean Bunch).

A motion was made to approve the Administrative Contract for Olinka Baker by John Guard, seconded by Gene Jordan and passed unanimously. **(Attachment #16)**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan Smith, Secretary