

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, June 7, 2010, 6:30 pm**  
**John A. Holmes High School Media Center**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, June 7, 2010, 6:30 pm, John A. Holmes High School media center with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Jan Smith, Pam Spruill, Casey Spear, Reagan Rippey, Lois Lassiter, Sheila Evans, Ray Davis, Cindy Phthisic, Molli Rose, Wood King, Jill King, Sheron Johnson, Ron Johnson, Rosa Carter, Carolyn Nixon, Carolyn Leary, Sarah McLaughlin, Phyllis Stewart, Calvin Parks, Pearlie Parks, Haywood Collins, Marion Collins, Phyllis Hardy, Christine Fleming, Michelle Gaskins, Linda Dowd, Pat Harrison, Beverly Harrison, Todd Korbusieski, Audrey Bunch, Tammi Ward, Tanya Turner, Stacy Leggett, Karen Tynch, Rob Boyce, Mary Nixon, Billy Nixon, Emma Berry, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Jean Bunch.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **Recognition of 20-Year Employees and Retirees.** The Board of Education recognized the following for 20 years of service: Cindy Phthisic - Central Office; Sheron Johnson, Carolyn Nixon, Linda Leary – Chowan Middle School; Karen Ames, Eugene Baker, Phyllis Hardy, Jo Johnson – D.F. Walker Elementary School; John Cornelius, Ray Davis, Beth Gagnon, Michelle Gaskins, Hope Gosser, Beverly Harrison, Todd Korbusieski, Carolyn Walker – John A. Holmes High School; and Amy Steinert – White Oak Elementary School.

The Board recognized the following retirements: Rob Boyce, Billy Nixon – Central Office; Haywood Collins – D.F. Walker Elementary; Linda Dowd – John A. Holmes High School; Jill King – Chowan Middle School; Pearlie Parks and Phyllis Stewart – White Oak Elementary School.

The Board made a presentation to Chowan Middle School for being selected as a School to Watch.

2. **2010-2011 Budget Update.** Superintendent Allan Smith provided an update on the 2010-2011 budget. The House passed their version of the 2010 budget on June 4, 2010. The House and Senate Appropriations Chairs have begun joint meetings. The General Assembly will begin conferences and to pass a final budget prior to the beginning of the 2010-2011 fiscal year. The Federal Medicaid

Assistance Percentage is normally funded with a 2:1 match; however the federal stimulus package provided has provided funding with a 3:1 match. There is a concern that Congress will not pass legislation needed to continue the 3:1 match. If funding is not received soon, the General Assembly will be considering two options: to pass a budget with the enhanced FMAP in place with a provision that allows the Governor to call a special session to make cuts or increase taxes if Congress does not extend this stimulus, or pass a budget with the enhanced FMAP with a provision that provides for how the money will be spent if Congress passes the bill to extend the stimulus money. **(Attachment #1)**

3. **Energy conservation Grant.** Edenton-Chowan Schools has been awarded an Energy Conservation Grant through the Federal Recovery Act to help public school systems and community colleges save on utility and fuel bills. Edenton-Chowan Schools received \$200,000 to improve lighting, install insulated windows and improve heating and air conditioning systems. Bids are being received to begin work on the replacement of windows at John A. Holmes High School during the summer. The grant is subject to the National Historic Preservation Act requirements. We are working with the Historical Preservation Agency to determine if John A. Holmes if any special conditions will be placed on the project. The bid opening is scheduled for Friday, June 11, 2010, 9:00 am, Central Office Conference. The Board of Education scheduled a meeting on Friday, June 11, 2010, 6:00 pm to approve the award of the low bidder for the replacement of the windows at the high school.

#### **CONSIDER:**

1. **Policy 4320 Head Lice; (2.) Policy 4330 First Aid and (3.) Policy 4380 Automated External Defibrillators.** Policies 4320, 4330, and 4380 were presented for its second reading for Board approval. A motion to approve the policies was made by Gil Burroughs, seconded by Jean Bunch and passed unanimously. **(Attachments #2, 3, and 4)**
4. **Policy 4300 Administration of Medication.** Jan Smith presented a revision to Policy 4300 for the Board's first reading. Minor changes have been made to the policy: changing parent to parent/guardian; having a completed Request for Administration of Medication form by the parent on file; and change health care provider to physician. **(Attachment #5)**
5. **2010-2011 Title I Plan.** Audrey Bunch presented the 2010-2011 Title I Plan for board approval. Each year the school system is required to submit a Title I Plan for federal funds that will be used to provide instructional activities and services to help disadvantaged students in grades PreK-8. A motion to approve the 2010-2011 Title I Plan was made by John Guard, seconded by Kay Wright and passed unanimously. **(Attachment #6)**

6. **Career Technical Education Plan.** Stacy Leggett presented the 2010-2011 CTE Plan for approval. The application is submitted to the department of Public Instruction in order to receive and use state and federal funds for career and technical education programs and services in grades 6-12. A motion to approve the 2010-2011 CTE Plan was made by Gene Jordan, seconded by Kay Wright and passed unanimously. **(Attachment #7)**
7. **White Oak Elementary School Student Handbook.** The 2010-2011 White Oak Elementary School Student Handbook was presented for approval. A motion to approve the student handbook with the changes presented was made by Gil Burroughs, seconded by John Guard and passed unanimously. **(Attachment #8)**
8. **D.F. Walker Elementary School Student Handbook.** The 2010-2011 D.F. Walker Elementary Student Handbook was presented for approval. A motion to approve the student handbook was made Gil Burroughs, seconded by John Guard and passed unanimously. **(Attachment #9)**
9. **Chowan Middle School Student Handbook.** The 2010-2011 Chowan Middle School Student Handbook was presented for approval. A motion to approve the student handbook was made Gil Burroughs, seconded by John Guard and passed unanimously. **(Attachment #10)**
10. **2010-2011 Frozen/Optional Teacher Workdays.** The 2010-2011 Frozen/Optional Teacher Workdays was presented for board approval. The calendar law requires that the board approve how the teacher workdays are to be utilized at each school. A motion to approve the Frozen/Optional Teacher Workdays from each of the schools was made by Gil Burroughs, seconded Kay Wright and passed unanimously. **(Attachment #11)**
11. **Title II Plan.** Michelle Maddox presented the 2010-2011 Title II Plan for approval. The funds are used to increase the number of highly qualified teachers in the classroom by providing instructional supplies to implement programs, projects, and activities for specific staff/professional development. Title II funds are also used to pay for course work and testing for teachers and paraprofessionals to become Highly Qualified. A motion to approve the Title II Plan was made by John Guard, seconded by Gene Jordan and passed unanimously. **(Attachment #12)**

**APPROVE:**

6. **Budget Amendments.** A motion to approve budget amendments #2-14 was made by Gil Burroughs, seconded by Kay Wright and passed unanimously. **(Attachment #13)**

A motion was made by Gil Burroughs, seconded by John Guard to approve the following items by consent agenda:

1. Minutes
2. Personnel (**Attachment #14**)
3. List of Licensed Personnel Recommended for Career Status/Tenure (**Attachment #15**)
4. List of Licensed Personnel Recommended for Continued Employment (**Attachment #16**)
5. Financial Report (**Attachment #17**)

Chairman Ricky Browder requested a motion to go into closed session pursuant to N.C.G.S. 115C-319 and N.C.G.S. 115C-321. A motion was made by Gene Jordan, seconded by Kay Wright to enter into closed session.

The meeting returned to open session.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary