

**EDENTON-CHOWAN BOARD OF EDUCATION  
QUARTERLY MEETING  
Monday, July 16, 2012, 6:30 pm  
Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met for its quarterly meeting on Monday, July 16, 2012, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Glorious Elliott, Becky Bunch, and Harriet Sawyer.

Chairman Ricky Browder called the meeting to order. The invocation was given by Ricky Browder.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **John A. Holmes High School Update.** Sheila Evans, Principal at John A. Holmes, provided an update on some of the changes planned at the high school for next year and goals for the school over the next five years.

The high school is using data from the Teacher Working Conditions, Community Building and Safety Surveys, STNA, PBIS SET, EOC scores, and the ACT to help give input to determine the next steps for the school. The School Improvement Team has been meeting monthly to work on the data. Summer meetings are being held to analysis the data, look at the structure of the Ace Time/POWER. One of the goals of the school is to involve as many of the teachers in leadership roles on various committees within the school.

This summer the custodians will be in charge of painting and a thorough cleaning of the building that includes waxing the floors. The administrative offices are in the process of being renovated. There are plans to construct a courtyard for students so that they will have a place outside to eat and have access to the internet. There is also a need for additional classrooms and to have the building physically connected.

Last spring the school had a community wide clean up day at the schools. Community members, parents, and volunteers helped clean inside the school and on the grounds. Vidant Hospital has volunteered in August to help with clean up.

The school will set up a schedule for furniture replacement. The student desks are in good shape. The teacher desk will be on a rotation for replacement over

the next three years. File cabinets will be ordered for teachers to help with storage. This summer furniture in the cafeteria and media center will be replaced.

The high school will be hiring approximately 12 teachers for the next school year. The staff will be given staff development opportunities on teacher leadership, teacher evaluation, and a time for teacher reflection formal and informal.

Ricky Browder commented that we needed to find ways to recruit more male teachers at the high school. Mr. Browder stated that is one question he has been asked frequently. He asked when recruiting if this could be a priority. Mrs. Evans replied that when male teachers are hired it is for a coach/teacher position. Mrs. Evans believes that she must hire teacher who have strong teaching credentials. Another reason for lack of male teachers in the area is for financial reasons. Larger school districts are able to offer more money and that is important for a male teacher if he is the breadwinner of the household. A comment was made that the teaching profession is being more female oriented.

John Guard feels that we need to attract more male and minority teachers. The faculty needs to reflect the make-up of the community.

Win Dale commented that he thought other school systems have similar problems in recruiting male and minority teachers.

Mrs. Evans has involved teachers with the preparation of the budget with their requests for bulk and instruction supplies.

The high school will also look at the purchase of electronic textbooks as a supplemental resource.

The faculty will be reviewing ways to deliver instruction through project-based learning, discovery learning, critical thinking, writing, and collaboration among students instead of the current lecture/worksheet instruction.

Through technology the school would like to provide students and staff etiquette on use the internet as a resource for instruction.

The faculty will look at the ways grades are given to be sure all grades are being given for academic reasons. The faculty will conduct research on mastery learning, goal and objective based grading, and the use of rubrics.

The members of the instructional leadership team are the principal, assistant principals, media coordinator, instructional technology facilitator, and directors from the central office. The purpose of the leadership team is to provide instructional support in the classroom. Next year, each member based on his/her

expertise will help the department chairs coordinate curriculum and instruction at the classroom level.

The learning teams provide on-going professional learning for faculty, collaboration within and across departments. This summer each member will read "Getting everybody on the same page".

The Positive Behavior Support and Intervention focus is on student behavior, public relations with community/parents, rewards for students, and senior lunch privileges for students for qualify.

## **CONSIDER:**

1. **2012-2013 John A. Holmes High School Student Handbook.** The 2012-2013 Student Handbook was presented for Board approval. Discussion was held regarding the use of cell phones. Devices may be confiscated by staff. A concern voiced if there were any guidelines for inappropriate times. It is left up to the individual teacher to set classroom guidelines on the use

A motion was made by John Guard seconded by Win Dale to approve the student handbook as presented with the corrections noted. The motion passed unanimously. **(Attachment #1)**

The Board thanked Mrs. Evans and her staff on the work of preparing the student handbook.

A motion was made by John Guard, seconded by Gene Jordan to adjourn the regular session meeting and enter into closed session to discuss personnel pursuant to North Carolina General Statues 115C-319 and 115C-321.

The meeting returned to open session with Chairman Ricky Browder calling the meeting to order.

There being no further business the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary