

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, July 11, 2011, 6:30 pm**  
**Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, July 11, 2011, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Willie Koonce, Emma Berry, and Becky Bunch.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Ricky Browder.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **Preliminary Test Results.** Willie Koonce, Director of Testing and Accountability, presented preliminary test scores. D.F. Walker Elementary School and John A. Holmes High School met "Expected Growth" and Chowan Middle School met "High Growth". None of the schools met all of AYP targets for this year. D.F. Walker met 13 of 21 targets; Chowan Middle School met 19 of 21 targets; and John A. Holmes High School met 14 of 17 targets. The standards for meeting AYP were set higher in reading 71.6% and 88.6% in math for grades 3-8 and 69.3% in reading and 84.2% in math for grades 9-12. The targets will be raised for the final time in 2013-2014 when 100% in all subgroups will be required.  
**(Attachment #1)**
2. **Summer Capital Outlay Projects Update.** Dr. Smith updated the Board on the summer projects at the schools. The renovations on the classrooms on the front side of the building at John A. Holmes will be funded with the energy grant. The maintenance department will work on the lowering the ceilings, new lights and renovating some of the HVAC ducts and painting at the high school. Replacement of the radiators will be postponed until next year.

Moving the Voc Agriculture from COA to John A. Holmes is being done by Eure and Sons. The art room and part of the cabinet making room will be used for the Voc Agriculture. The art room will be moved to the main building with the maintenance department doing the work.

The media center will receive new carpet at the high school. The lab in the media center will replace the old desktops with laptops that will provide more space in the media center.

The maintenance department will paint the high school gym.

Work on the covered walkway at the middle school will be scheduled later this year. The upgrade on the lights at the middle school should be completed this week.

The natural gas for White Oak and Chowan Middle Schools will be done next summer.

## **CONSIDER:**

1. **Integrated Pest Management (IPM) Policy 6105.** Policy 6105 was presented for the Board's second reading. No additional changes have been made to the policy. A motion to approve Policy 6105 was made by Win Dale, seconded by Gil Burroughs and passed unanimously. **(Attachment #2)**
2. **Policy 5360 Revision – Reduction in Force: Licensed Employees.** As a result of recent legislation passed by the General Assembly the law requires revision of the Reduction in Force Policy by July 15, 2011. The revision eliminates the priority given to career teachers who have been dismissed due to a reduction in force.

A motion was made by Win Dale, seconded by John Guard to suspend normal procedures of the second reading of a policy so that the reduction in force revision is approved by the July 15, 2011 deadline. The motion passed unanimously.

A motion was made by Kay Wright, seconded by Gene Jordan to approve the revision to Policy 5360 as presented. The motion passed unanimously.  
**(Attachment #3)**

3. **Relocation of Administrative Offices.** Dr. Smith presented the lease agreement for the relocation of the administrative offices. The lease will begin September 2011. The lease is for 4 years and the monthly rent will be \$3,444. Minor repairs of less than \$250.00 will be paid by the school system and repairs more than \$250.00 will be paid by the Bill Chesson. Permission must be obtained before any permanent alterations are done to the building. The utilities will be the responsibility of the school system. The Bill Chesson will maintain property, casualty and liability insurance and the school system will be responsible for contents.

Gil Burroughs requested that in future budgets to the County Commission the school system include the costs of the lease and utilities for the central office. The Board requested additional funds to help with the cost of moving. Win Dale recommended including in the lease that the school system will have first refusal to purchase the building in the event Mr. Chesson sells the building.

Dr. Smith will ask Hackney High to make the recommended change to the lease and bring back to the Board for approval July 18, 2011. **(Attachment #4)**

4. **2011-2012 School Calendar.** Dr. Smith reported that the North Carolina General Assembly passed legislation requiring school districts to change the number of instructional student days from 180 to 185 and removes the five days designated by local Boards of Education as protected teacher workdays. This would change Teacher Workdays from 15 to 10. The legislation also allows the State Board of Education to accept waivers from local school districts to use up to five of the newly required instructional days as professional development days for the Common Core Curriculum Standards. Dr. Smith would like to discuss calendar options with the principals this week and bring back a recommendation for the Board at the July 18, 2011 meeting.
5. **2011-2012 Local Current Expense Budget.** Dr. Smith presented the 2011-2012 Local Current Expense Budget. On May 12, 2011 the Board of Education authorized the school system's reduction in force policy, eliminating 41.25 positions at the end of the school year. Some of the positions were absorbed by attrition of resignations and retirements, but 29 employees were notified their positions were no longer available. Some of the personnel reductions will be restored since state budget cuts were not as much as expected. Also a small amount of additional funds from exceptional children and other programs have helped. The school system lost approximately \$1.3 million in federal stimulus funds that was used over the past two years. One time JOBS funds of \$542,199 to help offset the loss of stimulus funds will be available for the 2011-2012 school year. Reductions in state funds were not as severe as anticipated. The final state budget reduction was lowered from 8.8% to 5.8% for K-12 education. The state budget includes an increase in discretionary reductions. The school system must revert \$672,024 in 2011-2012.

Due to the reductions of local funding from the county over the past two years, the county failed to meet the non-supplanting target required for the school system's Low Wealth and Small County funding. The county repaid the school system in June 2011 for the 2009 and 2010 violations in the amount of \$274,164. The funds were deposited and will be reflected in the school system's 2010-2011 fund balance. The school system proposed the 2011-2012 local current expense appropriation be reduced by same amount that will help not to create a financial burden for Chowan County. In order to meet the non-supplanting requirement for future years the county commission increased the 2011-2012 appropriation by \$86,269.

The 1% salary and supplement reductions remains the same for teachers and classified employees for the third year.

A motion was made by John Guard, Seconded by Jean Bunch to approve the 2011-2012 Local Current Expense Budget as presented. The motion passed unanimously. **(Attachment #5)**

6. **Modification of Superintendent's Salary to be consistent with Other Employees.** Dr. Allan Smith requested to forego his 4% annual increase in salary as specified in the Superintendent's contract for the 2011-2012 school year and the Superintendent's current salary be reduced at the same rate of 1% as all school employees. Board member John Guard emphasized that the recommendation was made by the Superintendent. A motion was made by John Guard, seconded by Kay Wright to approve the request from the Superintendent to forego the 4% annual increase in salary as specified in the Superintendent's contract and that the Superintendent's current salary be reduced at the rate of 1% for the 2011-2012 school year. The motion passed unanimously. **(Attachment #6)**

#### **APPROVE:**

1. **Minutes.** A motion to approve the June County Commission minutes, June regular session minutes, and the June closed session minutes was made by Gene Jordan, seconded by Win Dale. The motion passed unanimously.
2. **Personnel.** A motion was made by John Guard, seconded by Win Dale to approve the resignations and retirements. The motion passed 7-0. **(Attachment #7)**

A motion was made by Jean Bunch, seconded by Kay Wright to approve the Personnel Addendum (Reinstatement of Employment from Reduction in Force Classified Staff) and (Reinstatement of Employment from Reduction in Force Licensed Staff). Chairman Ricky Browder recused himself from the vote. Vice Chairman Gene Jordan handled the vote. The motion passed with a vote of 6-0. **(Attachment #7)**

A motion was made by John Guard, seconded by Gil Burroughs to approve personnel recommended for Career Status. Chairman Ricky Browder recused himself from the vote. Vice Chairman Gene Jordan handled the vote. The motion passed with a vote of 6-0. **(Attachment #7)**

**BOARD MEMBERS REPORTS/REMARKS:**

Board member Gil Burroughs updated the Board on the recycling trial run at D.F. Walker School. Mr. Burroughs said the problem is finding someone to transport recyclables. A suggestion was to look into a compactor that would reduce the cost over time. Mr. Burroughs will present at the August comparisons on the cost vs. payback.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary