

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, July 12, 2010, 6:30 pm**  
**Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, July 12, 2010, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Win Dale, and Kay Wright. Others present were: Superintendent Allan Smith, Michelle Maddox, Karen Tynch, Linda Hobbs, Rebecca Bunch, Todd Korbusieski, Jamie Gillespie, Nelle Hyatt, Bill Linton, Joseph Johnson, John Perrotta, Ron Vann, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Win Dale.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **Counselor Update.** Linda Hobbs provided an update on the guidance counselors program for the system. The school counselors for Edenton-Chowan Schools have aligned their program with the North Carolina Professional School Counseling Standards. The counselors have developed standards that include conducting a yearly audit to review the program for implementation and effectiveness; collects and analyzes data to guide program direction and emphasis; and monitors student academic performance. The counselors have developed a career portfolio that maintains statistics on students from elementary grades through high school. The counselors have begun working on next year's goals for the system.
2. **2010-2011 State Budget.** Superintendent Allan Smith updated the Board on the State Budget. The General Assembly has passed the 2010-2011 budget. We have received the initial allocation from the state today. We expect to receive an adjustment on Tuesday that will include a reduction to fund the Virtual Public Schools. In the past the Virtual Public Schools has been provided at no cost to school systems. Dr. Smith stated that he did not think the school system would have to make any further adjustments than those made in May. In May four teacher assistant positions were reduced, a teacher resignation not replaced, and the maintenance and transportation director combined due to a retirement. Dr. Smith and central office staff will begin to put the budget together and will present the budget for approval at the August 2, 2010 Board of Education meeting.

## CONSIDER:

1. **Copier and Printer Contracts.** Nelle Hyatt and John Perrotta from Electronic Systems presented a proposal to contract our printer and copier needs. With the advanced technology and companies that were not willing to train other people for service of their copier maintaining the copiers and printers has become difficult. The proposal includes savings of approximately \$26,000 per year, consolidation of efforts, standardizing equipment, networking of machines, and improved services to the system. A motion made by John Guard, seconded by Kay Wright to approve the 1 year copier and printer contract. The motion passed unanimously. **(Attachment #1)**
2. **Policy 4300 Administration of Medication to Students.** Karen Tynch presented Policy 4300 for its second reading. A motion was made by Gil Burroughs, seconded by Kay Wright to approve changes to Policy 4300. The motion passed unanimously. **(Attachment #2)**
3. **Food and Supply Bids.** Karen Tynch presented the Food and Supply Bids for approval. Edenton-Chowan Schools is one of 13 school districts that have formed a consortium to help lower costs for food and supplies. A motion was made by Win Dale, seconded by John Guard to approve the food and supply bids. The motion passed unanimously.
4. **2010-2011 Interim Budget Resolution.** Allan Smith presented the Interim Budget Resolution for the 2010-2011 school year for approval. A motion was made by John Guard, seconded by Kay Wright to approve the 2010-2011 Interim Budget Resolution. The motion passed unanimously. **(Attachment #3)**
5. **2010-2011 John A. Holmes Student Handbook.** Jamie Gillespie and Todd Korbusieski presented the 2010-2011 John A. Holmes Student Handbook for approval. A motion was made by John Guard, seconded by Kay Wright to approve the handbook with changes. The motion passed unanimously. **(Attachment #4)**

## APPROVED:

A motion was made by Win Dale, seconded by Gil Burroughs to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #5)**

Chairman Ricky Browder requested a motion to go into closed session pursuant to N.C.G.S. 115C-321 and N.C.G.S. 143-318.11 (3) and (6). A motion was made by John Guard, seconded by Kay Wright to enter into closed session.

The meeting returned to open session.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary