

Edenton-Chowan Schools Board of Education  
Tuesday, January 8, 2019  
6:30 p.m.

College of the Albemarle  
Culinary Building  
118 Blades St.  
Edenton, NC 27932

## MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, January 8, 2019, 6:30 p.m., in the College of the Albemarle Culinary Building with the following Board Members present: Chairman Gene Jordan, Vice-Chair Jean Bunch, Ricky Browder, Gil Burroughs, Maxine Mason, Joan White, and Superintendent Dr. Rob Jackson. Paul Clifton was absent.

Others present were: Assistant Superintendent Tanya Turner; Directors representing Central Services; John A. Holmes High School Principal Steve Wood; Chowan Middle School Principal Alton Campbell; D.F. Walker Elementary School Principal Michelle White; White Oak Elementary School Principal Sheila Evans; Members of the Community; Deputy Heather Matthews; Board Attorney Hack High; and Board Clerk Sarah Hare.

The meeting was called to order by Chairman Jordan.

The invocation was given by Mrs. Mason.

The Pledge of Allegiance was led by students from John A. Holmes High School.

APPROVAL OF AGENDA: A motion was made by Mr. Burroughs to approve the agenda as presented. A second to the motion was made by Mr. Browder. The motion carried unanimously.

Chairman Jordan presented the following awards:

### White Oak Elementary School

Jessica Rose - 2018-2019 Instructional Assistant of the Year

Angie Walston - 2018-2019 Teacher of the Year

White Oak Elementary School/D.F. Walker Elementary School

Michelle Bunch - 2018-2019 Bus Driver of the Year

D. F. Walker Elementary School

Deborah Brothers - 2018-2019 Instructional Assistant of the Year

Heather Terrell - 2018-2019 Teacher of the Year

Chowan Middle School

Linda Leary - 2018-2019 Bus Driver of the Year

Shante White - 2018-2019 Instructional Assistant of the Year

Shaunte' Chappell - 2018-2019 Teacher of the Year

John A. Holmes High School

Donna Perry - 2018-2019 Bus Driver of the Year

Derrick Douglas - 2018-2019 Instructional Assistant of the Year

Victoria Brinson - 2018-2019 Teacher of the Year

The following awards were also presented:

Cathy Hoggard - 2018-2019 Teacher of Excellence Award - Exceptional Children's Program

Angie Walston - 2018-2019 Edenton-Chowan Schools Teacher of the Year

Steve Wood - 2018-2019 Edenton-Chowan Schools Principal of the Year

Brenda Pate - 2018-2019 Edenton-Chowan Schools Assistant Principal of the Year

Desarae Perry - Brenda B. Winborne Beginning Teacher of the Year Award

Recognition of National Board Certified Teachers - Chairman Jordan also recognized the following teachers that recently earned their National Board Certification or Recertification:

### Certification

Victoria Brinson - John A. Holmes High School

Jessica Dail - D. F. Walker Elementary School

### Recertification

Jennifer Hobbs - Chowan Middle School

Penny Price - White Oak Elementary School

Beverly Harrison - John A. Holmes High School

Dr. Jackson and Ms. Turner recognized Board Members for their cumulative number of training hours:

Maxine Mason - 27 hours

Joan White - 108 hours

Gil Burroughs - 340 hours

Jean Bunch - 384 hours

Ricky Browder - 441 hours

Gene Jordan - 556 hours

There were no requests to address the Board.

### REPORT:

Strategic Plan - Goal One Update - Ms. Tanya Turner, Assistant Superintendent, updated the Board on the school system's progress on Goal One of the Edenton-Chowan Schools Strategic Plan and answered questions from Board Members.

Required Ethics Training - Chairman Jordan shared information with the Board on Ethics Training, which is required for newly elected or re-elected Board Members.

Payroll Procedures - Dr. Jackson shared information with the Board in regards to the school system's payroll procedures, as well as the payroll procedures of the North Carolina Department of Public Instruction and other surrounding counties.

Superintendent's Report - Dr. Jackson presented his monthly report including the following items:

The Chowan County Board of Commissioners recently adopted a Resolution supporting Local Control of School Calendars.

The new documentary “Resilience” will be shown at the Taylor Theatre on January 10, 2019 from 4:00-5:30 pm.

Our 2017-2018 High School Advanced Placement scores indicate that we have much to celebrate as our scores continue to improve.

The Sisters of Strength group recently hosted “A Day with Santa”. Central Services staff members made donations to help with the cost. Children received wrapped gifts and many received a new bicycle.

### CONSIDER:

New Board of Education Policy for Consideration (First Reading) - Dr. Rob Jackson, Superintendent; Ms. Amanda Goodwin, Director of Transportation; and Ms. Michelle Maddox, Human Resources Director, presented the following new board policy for a first reading:

- *6415 Classified Employees - Duty to Drive a School Bus*
- *6415-R Regulation and Procedure Classified Employees - Duty to Drive a School Bus*

Board of Education Policy Revisions (Second Reading) - Dr. Jackson presented the following Board of Education policy revisions to the Board for a second reading:

- *2130 Parental Involvement*
- *2700 Business Advisory Council*
- *4055 School Assignment*
- *4215 Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety*
- *4410/5130 Discrimination, Harassment, and Bullying Complaint Procedure*
- *6310 School Safety*
- *6515 School Wellness*

A motion was made by Mr. Browder to approve the board policy revisions as presented. A second to the motion was made by Mrs. White. The motion carried unanimously.

2019-2020 School Calendar (Second Reading) - Ms. Tanya Turner, Assistant Superintendent, presented the 2019-2020 School Calendar to the Board for consideration. A motion was made by Mr. Burroughs to approve the calendar as presented. A second to the motion was made by Mrs. White. The motion carried unanimously.

Master Board Training - Chairman Jordan shared information with the Board regarding Master Board Training. The Board unanimously agreed to move forward with the training and suggested the following training schedule:

Half day of training near the end of February

Full day of training in March

Full day of training in April

Dr. Jackson will reach out to the trainer and will confirm the dates and time with the Board.

Principal Bonus Pay Hold Harmless Provision - A motion was made by Mrs. White to approve the following Principal Bonus Pay Hold Harmless Provision:

“It is the intent of the Edenton-Chowan Board of Education to compensate principals in accordance with state law with the annual salary payable to the principal from state funds as established by the North Carolina General Assembly in the Principals’ State Salary Monthly Schedule. The exact dollar amount of the Annual State Salary as established by the General Assembly due and payable to the principal during any contract year may fluctuate up or down by operation of law. It is the intent of the Board to hold the principal harmless to the highest level of salary for which the principal may be eligible in accordance with law during the term of the principal’s contract. The Board of Education will provide local funds, as available, that may be required above the allowable Annual State Salary as needed to hold the principal’s salary harmless.

All other bonuses, state paid salary, merit-based supplements or other amounts, to include applicable local supplements that the principal may be eligible for under their

current contract will apply but will not be included in the hold harmless annual salary amount.

Moreover, this hold harmless intention will not apply in the event of a principal's suspension or dismissal in accordance with applicable law.”

A second to the motion was made by Mrs. Bunch. The motion carried unanimously.

There was not a closed session meeting.

#### CONSENT AGENDA:

A motion was made by Mr. Browder to approve the following items on the consent agenda. A second to the motion was made by Mrs. White. The motion carried unanimously.

##### 1 - Minutes

- December 4, 2018 Board Minutes

##### 2 - Personnel Report

- January 8, 2019 Personnel Report

##### 3 - Financial Report

- School Board Report - January 2019

#### BOARD MEMBER REMARKS/COMMENTS:

Mr. Burroughs commented on the following:

- COA High School Courses/AP Classes
- Number of Students that are registered to vote

With there being no further discussion, a motion was made by Mr. Burroughs to adjourn the meeting. A second to the motion was made by Mrs. Bunch. The motion carried unanimously. The meeting concluded at 8:28 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Rob Jackson, Ed.D., Secretary