

**EDENTON-CHOWAN BOARD OF EDUCATION
QUARTERLY MEETING
Thursday, January 24, 2013, 9:00 am
Central Office Conference Room**

M I N U T E S

The Edenton-Chowan Board of Education met for their retreat session on Thursday, January 24, 2013, 9:00 am, Central Office Conference room with the following members present: Chairman John Guard, Jean Bunch, Gil Burroughs, Glorious Elliott, Gene Jordan, and Kay Wright. Others present were: Superintendent Allan Smith, Michelle Maddox, Brad Bass, Karen Tynch, Heather Matthews, Becky Bunch, Nelle Hyatt, Sheila Evans, Caren Williams, Ben O'Kelley, Victor Agraz, Samantha Christopher, Michelle Downing, and Tavon Bond.

The meeting was called to order by Chairman John Guard. The invocation was given by Gil Burroughs.

Chairman John Guard requested a motion to go into closed session pursuant to 143.3.318.11(a) (9) to discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity. A motion was made by Gil Burroughs, seconded by Glorious to enter into closed session.

1. **Safety Procedures.** Discussed in closed session.

The meeting returned to open session.

2. **Capital Outlay.** Dr. Smith presented the 2013-2014 Capital Outlay Budget and proposed projects. The county approved the use of the Land Transfer Tax to use for capital improvements. The estimated revenue for capital improvements for this year is approximately \$218,640. The process for the budget preparation has changed in order to accommodate the scheduling of capital projects for the summer so that the work can be completed before school begins in August. Dr. Smith recommended that the Board prioritize the requests from the schools. The Board reviewed the requests from the school and prioritized the request using the estimated revenue of \$218,980. The Capital Outlay budget will be presented to the Board for approval at the March 4, 2013 Board of Education meeting and present to county commission in April. **(Attachment #1)**
3. **Resolution Opposing the Implementation of Sequestration for Federal Funding for Public Schools.** John Guard reported that the federal government will impose an across the board cut of 8.2% to education and other programs in January unless Congress steps in. For North Carolina this would mean a cut of

approximately \$93 million in federal aid. The National School Boards Association is asking school districts to pass resolutions asking Congress to stop sequestration. A motion was made by Gil Burroughs, seconded by Gene Jordan to approve the Resolution Opposing the Implementation of Sequestration for Federal Funding for Public Schools. The motion passed unanimously.
(Attachment #2)

4. **John A. Holmes 1:1 Learning Initiative.** The Board of Education received an update from the high school on the 1:1 Learning Initiative. The 1:1 Initiative goal is to provide an electronic device for all students at all times. Five teachers have been selected to pilot the initiative in November until the end of the school year. The students only have access to the Chromebooks in the selected teacher's classroom. Several students will use the device throughout the school day and must turn the device in at the end of the day. The Chromebooks have proven to be durable, cost efficient and simple to use. Students have access to their files at any time. If the student does not have Internet access their files are stored and once they are online the files are saved. The cost of the Chromebooks is approximately half the cost of a laptop. Comments from teachers indicate that students are more engaged and are taking more responsibility for their own learning. Students are working together and helping each other in the classroom. Students are able to work at their own pace with the use of the applications that are available. The high school has implemented the IMPACT Model and is applying the principles and practices to plan and prepare the staff in implementing the 1:1 Learning Initiative. The teachers have developed a needs assessment after the deployment of the Chromebooks. Some of the issues have been with logins, scheduling a time for collaboration and staff development, internet and email practices for students, and the lack of electrical plugs in classrooms for charging the devices. Student Tavon Bond told the Board that the use of the Chromebook has helped him pass all of his courses the first semester.
5. **Energy Performance Contracting – Heery International.** Energy Performance Contracting is a construction method that allows an Owner to complete energy saving capital improvements within an existing budget by financing them with money saved through reduced utility expenditures. Owners make no up-front investments and instead finance projects through guaranteed annual energy savings. The scope of work includes four phases: (1) ESCO Selection; (2) Investment Grade Audit; (3) Construction Administration; and (4) Annual Measurement & Verification. Heery reported on Phase I of the Guaranteed Energy Savings Performance Contract. We will need to decide if the Board would like to proceed to Phase II: Energy Grade Audit. The Board reviewed the preliminary energy analysis for all of the schools. Heery will review the efficiency costs between White Oak and F.F. Walker Elementary Schools to determine why there is such a cost difference between the schools. Also look at the high school to see why their cost was so much lower than the other schools.

The HVAC system at the middle school will soon need to be replaced as well as the high school. It was the consensus of the Board that because of the work that needs to be done to our facilities within the next 5 years the Board should consider Phase II-the Investment Grade Audit. **(Attachment #3)**

There being no further business, the meeting was adjourned.

Respectfully submitted,

John E. Guard, Chairman

Allan T. Smith, Secretary