

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, January 9, 2012, 6:30 pm
White Oak Elementary School Media Center

M I N U T E S

The Edenton-Chowan Board of Education met in regular session on Monday, January 9, 2012, 6:30 pm, White Oak Elementary School with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Lynn Dale, Jennifer Dale, Carrie Spivey, Jessica Balltzglier, Tanya Turner, Jamie Gillespie, Sheila Evans, Amy Steinert, Sarah McLaughlin, Stacy Leggett, Samantha Christopher, Audrey Bunch, Linda Hobbs, Dympna Madigan, Michelle Brickhouse, Shaunte' Hunt, Steve Karl, Colleen Karl, Eugene Baker, Becky Bunch, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Gil Burroughs.

PUBLIC/BOARD DIALOGUE: None.

REPORTS:

1. The Board recognized the following for recently earning National Board Certification: Dympna Madigan, Michelle Brickhouse, Shaunte' Hunt and Jennifer Loeffler. Angela Byrum and Steve Karl were recognized for National Board Recertification.

Teachers of the Year that were recognized: Eugene Baker from D.F. Walker Elementary School; Carrie Spivey from Chowan Middle School; Samantha Christopher from John A. Holmes High School; and Jessica Ballzglier from White Oak Elementary School. Jessica Ballzglier was selected as the Chowan County Teacher of the Year.

Tanya Turner was selected as the Principal/Administrator of the Year.

Special recognition was given to Jennifer Nash-Dale as the NC School Psychology Association Practitioner of the Year for the state of North Carolina.

2. **Critical Capital Outlay Needs.** Brad Bass presented cost estimates on the replacement/upgrades of the HVAC equipment for Chowan Middle School and John A. Holmes High School. Mr. Bass reported that due to many unknown factors that will come into play once we start investigating the process the cost estimates may change. The cost estimate for the HVAC equipment for John A. Holmes is estimated at \$66,357. The equipment for Chowan Middle School is estimated at \$131,882. The total for both schools is \$198,239. The estimated

cost of labor is \$301,761. The estimated cost is \$500,000 for the replacement of the HVAC equipment and labor.

With the replacement of the HVAC equipment we will need to replace, upgrade and add new automation systems to control the equipment. This is an estimated \$350,000. The estimated cost for new equipment and management systems is \$850,000. Superintendent Smith presented three options for the Board to consider. Discussion was held on the advantages/disadvantages of the options presented by the Superintendent. During the discussion the Board stressed the need for a comprehensive picture of the energy situation for the school system. It was the consensus of the Board that they were opposed to incurring any long term debt for these projects. The Board noted that it was the responsibility of the County Commission to provide facilities for the school system.

John Guard made a recommendation that the Board seek the services of an independent engineering firm to determine the needs of the school system with an investment grade audit. Jean Bunch seconded the motion. After discussion was held by the Board John Guard withdrew his motion.

A second motion was made by Gil Burroughs, seconded by John Guard to authorize the Superintendent to solicit an Energy Performance Contracting (RFP) with the intention of selecting an energy service company (ESCO) to conduct an investment grade audit (IGA). Before implementation of any project approval of the Board of Education will be required. The motion passed unanimously.
(Attachment #1)

3. **Board of Education Retreat.** The Board of Education's retreat is scheduled for January 23, 2012, 9:00 am at the central office. The focus of the retreat will be the high school curriculum and instruction. Items to be discussed will be the coordination of curriculum with the 8th grade, honors and AP courses, impact of the Common Core/Essential Standards, possible realignment of course sequences and offerings, Career Technical Education and College and Career Ready Initiative, and the roll of distance learning/early college opportunities.

CONSIDER:

1. **Peer Observers.** Michelle Maddox presented a list of qualified observers for Board approval. Board Policy 5350 Evaluation and Improvement Plans calls for a Mandatory Improvement Plan for a teacher who is not proficient in all standards and has not demonstrated sustained improvement on a monitored or directed growth plan and has not been recommended for dismissal. A teacher who has been placed on a mandatory improvement plan shall have the right to be observed by a qualified observer in the area of concern identified in the mandatory improvement plan. A motion as made by John Guard, seconded by Gene Jordan to approve the list of qualified observers. The motion passed unanimously. **(Attachment #2)**

2. **2012-2013 School Calendar.** The 2012-2013 school calendar was presented to the Board as developed by the calendar committee. Edenton-Chowan Schools requested a waiver from the additional five instructional days that were added to the calendar by the General Assembly. The State Board of Education did not take action on the requests for waivers at their December meeting but postponed until the January meeting. The State Board decided to delay any action on the waivers until a later time and requested the General Assembly look into a funding model for the unfunded days. The calendar committee met and developed a draft 2012-2013 school calendar. The calendar was sent to all staff to receive comments. Some of the comments received from the staff were the Labor Day Holiday as a student day, shortened Thanksgiving and Christmas breaks, too few workdays, the probability of have to use Saturdays as make-up days, all open houses on the same day, and the number and placement of non-student days in January. Some of the major changes include: 1) only 3 teacher workdays could be scheduled between August 27th and June 7th; (2) parent conference days had to be scheduled in conjunction with early release days rather than workdays; (3) Wednesday before Thanksgiving is a student day; (4) shortened Christmas break; (5) Good Friday is a teacher workday; and (6) Labor Day is a student day.. The majority of the committee felt since Labor Day comes only 5 school days after the opening of school, a non-student day at this time would be disruptive to the establishment of school routines and the day could better be used later in the school year as the third teacher workday. A motion was made by Win Dale, seconded by Jean Bunch to approve the 2012-2013 school calendar with a provision the calendar committee will be reconvened if the State Board of Education and/or the North Carolina General Assembly provides for additional calendar flexibility. The motion passed unanimously. **(Attachment #3)**
3. **Alternative School Program.** Dr. Smith updated the Board on possibility of moving the alternative program to the Boys and Girls Club located on Highway 32. Dr. Smith has presented the idea to the Boys and Girls Board of Directors and asked for their support, in principle, and then bring a joint use agreement to both Boards for approval. The alternative program is now operating on the John A. Holmes High School campus during the afternoons and early evenings. Dr. Smith said he believes moving the program off the school campus and setting hours to coincide with regular school hours would be a benefit to the students. The sharing of the facility would benefit both organizations. Since most of the instruction would provided through distance learning, the technology upgrades would be accessible to the Boys and Girls Club. The goal is to relocate the program in the fall of 2012. Dr. Smith made a recommendation to the Board to pursue a formal agreement with the Boys and Girls Club on relocating the alternative program to the Boys and Girls Club. A motion to approve the Superintendent's recommendation was made by John Guard, seconded by Win Dale and passed unanimously.

APPROVE:

A motion was made by John Guard, seconded Win Dale to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #4)**
3. Financial Report **(Attachment #5)**

BOARD MEMBERS REPORTS/REMARKS: None.

Chairman Ricky Browder requested a motion to go into closed session pursuant to N.C.G.S. 115C-319 and N.C.G.S. 115C-321. A motion was made by John Guard, seconded by Jean Bunch to enter into closed session.

The meeting returned to open session.

A motion was made by John Guard, seconded by Gene Jordan to approve the Superintendent's recommendation to the administrative transfers of Sheila Evan Principal at John A. Holmes High School and Jamie Gillespie as Director of Secondary Education and CTE. Mary Nixon will serve as principal at D.F. Walker Elementary School for the remainder of the school year. The motion passed unanimously.

Chairman Ricky Browder requested a motion to go back into closed session pursuant to the Family Educational Rights and Privacy Act (USC 1232 (g)). The motion passed unanimously.

The meeting returned to open session.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary