

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, January 11, 2010, 6:30 pm**  
**Chowan Middle School Media Center**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, January 11, 2010, 6:30 pm, Chowan Middle School Media Center with the following members present: Chairman Ricky Browder, John Guard, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Bob Quinn, Anne-Marie Knighton, Phillip Gatling, Tanya Turner, Sheila Evans, Stacy Leggett, Jamie Gillespie, Roger Nelson, Linda Nelson, Jillian Nelson, Jessica Garner, Mollie Henderson, Robbie Laughton, Mark Powell, Jacob Powell, Donna Wheeler, Jimmy Comer, Lillie Comer, Deborah Bunch, Durwood Bunch, Brandon Bunch, Brittany Bunch, Donald Wheeler, Vann Lassiter, Lois Lassiter, Ashley Jethro, David Jethro, Lou Ann Winslow, Amy Steinert, Lee Powell, Molli Rose, Rhonda Tynch, Callie Tynch, Linda Sutton, Linda Hobbs, Nell Mason, Jeff Mason, Evans Mason, Wilson Mason, Audrey Bunch, Tammi Ward, Rebecca Bunch, Hackney High, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Win Dale.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **Recognition of TOY, Administrator of the Year, National Board Certified Teachers.** The Board recognized the following:

*Superintendent of the Year.* The Board recognized Dr. Allan Smith, Superintendent Edenton-Chowan Schools. Dr. Smith's colleagues from 18 school systems in the Northeast nominated him as their representative for Superintendent of the Year. Dr. Smith was one of eight finalists in the State for the 2010 A. Craig Phillips Superintendent of the Year Award, sponsored by the North Carolina Association of School Administrators, part of the National Superintendent of the Year Award hosted by the National Association of School Administrators.

*National Board Certified Teachers.* The Board of Education recognized the following for recently earning National Board Certification: Lisa Perry and Reagan Rippy from John A. Holmes High School; Molli Rose and Linda Nelson from Chowan Middle School; and Nell Mason from D.F. Walker Elementary School.

*Administrator of the Year.* The Board recognized Phillip Gatling from Chowan Middle School.

Teachers of the Year. Teachers of the Year are Lee Powell White Oak Elementary School, Ashley Jethro from D. F. Walker Elementary School, Debbie Bunch from Chowan Middle School, and Vann Lassiter from John A. Holmes High School. Vann Lassiter was selected Chowan County Teacher of the Year. State Teacher of the Year Jessica Garner recognized Vann Lassiter as the Region I Teacher of the Year. Vann will compete with 8 other finalist for the State Teacher of the Year in May.

2. **2010-2011 Budget Process.** Dr. Smith reviewed the proposed budget development process for 2010-2011. The county intends to move their budget planning process back a month earlier. The county will ask their departments for their budget request by the third week in February. The County Commission will meet on February 25, 2010 to review the requests. The County Commission has scheduled a retreat for March 25, 2010. A proposed County Commission budget will be submitted on May 3, 2010 with a final budget approval on June 7, 2010. The County Commission has requested that the Board of Education present their budget request two months earlier than normal. We do not receive allotment from the state until the end of February and will not have a final budget until the General Assembly passes the budget in the early summer. Instead of asking school administrators to present expansion items that cannot be funded, Dr. Smith and central office staff will create a series of budget options for the Board to prioritize. **(Attachment #1)**

#### **CONSIDER:**

1. **Policy 5300: Standards for Retention, Career Status and Nonrenewal.** Policy 5300 was presented for the second reading. The policy is being amended to reflect changes in terminology from the old teacher evaluation system to the new one. A motion to approve Policy 5300 was made by John Guard, seconded by Win Dale and passed unanimously. **(Attachment #2)**
2. **Policy 5303: Nonrenewal of Probationary Teachers.** Policy 5303 was presented for the second reading. This is a new policy to address the new legislation. A motion to approve Policy 5303 was made by Gene Jordan, seconded by Kay Wright and passed unanimously. **(Attachment #3)**
3. **Policy 4400/5125: Prohibition Against Discrimination, Harassment and Bullying.** Policy 4400/5125 was presented for the second reading. This policy is a new version of existing policies to meet the requirements of recent state legislation. A motion to approve Policy 4400/5125 was made by John Guard, seconded by Win Dale and passed unanimously. **(Attachment #4)**
4. **Policy 4410/5130: Discrimination, Harassment and Bullying Complaint Procedures.** Policy 4410/5130 was presented for the second reading. This policy is a new version of existing policies to meet the requirements of recent

state legislation. A motion to approve Policy 4410/5130 was made by Gene Jordan, seconded by Kay Wright and passed unanimously. **(Attachment #5)**

5. **Bid for Reroofing of John A. Holmes High School Gym.** Dr. Smith presented the bids for the reroofing of the gym at John A. Holmes High School. Edenton-Chowan Schools Board Policy 6040, informal bids are allowed for construction/repair work that cost between \$5,000 and \$300,000. There is no minimum number of quotes required. We have received three bids. Peter Rascoe intends to put this on the February County Commission meeting agenda for transferring the necessary funds. Following the awarding of the bids, we will contact the roofer to line up the job so that it may be completed as soon as possible. A motion was made by John Guard, seconded by Jean Bunch to approve the recommendation of the Superintendent to award the gym reroofing bid to the lowest responsible bidder contingent that they meet all conditions for the project. The motion passed unanimously. **(Attachment # 6)**

#### **APPROVE:**

A motion was made by Gene Jordan, seconded by Kay Wright to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #7)**
3. Financial Report **(Attachment #8)**

The Board of Education approved a change in the February 1, 2010 meeting to the following Monday night, February 8, 2010.

#### **BOARD MEMBERS REPORTS/REMARKS:**

Win Dale remarked on the enrichment activities offered at the high school during the exams. Dr. Smith stated that there were some very appropriate activities offered to students (SAT Prep, math tutoring, community service, field trips, and programs from Chowan University) and some that were fun activities. The high school will now go back and review the process and make changes so that students can be given the opportunity to participate in appropriate activities.

Chairman Ricky Browder requested a motion to adjourn the regular session meeting to enter into closed session to discuss personnel. A motion was made by John Guard, seconded by Gene Jordan to adjourn the regular session meeting and enter into closed session to discuss personnel pursuant to North Carolina General Statutes 115C-319 and 115C-321.

The meeting returned to open session with Chairman Ricky Browder calling the meeting to order.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary