

**EDENTON-CHOWAN BOARD OF EDUCATION**  
**Monday, February 2, 2009, 6:30 pm**  
**Central Office Conference Room**

**MINUTES**

The Edenton-Chowan Board of Education met in regular session on Monday, February 2, 2009, 6:30 pm, Central Office Conference Room with the following members present: Chairman Ricky Browder, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Rob Boyce, Michelle Maddox, Meredith Brown, Kerri Albertson, Catherine Baker, Elizabeth Huff, Tammi Ward, Olinka Baker, Makesha Spivey, Monica Cofield, Bill Moore, Tanya Turner, Becky Bunch, Will Crowe, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. Chairman Ricky Browder expressed condolences on behalf of the board on the loss of Gil Burroughs's mother. The invocation was given by Win Dale.

**PUBLIC/BOARD DIALOGUE:** None.

**REPORT:**

1. **Region I Middle School Teacher of the Year.** The Board of Education recognized Makesha Spivey for begin selected the Region I Middle School Teacher of the Year. Ms. Spivey is a sixth grade science and math teacher at Chowan Middle School. Ms. Spivey will be recognized at the North Carolina Middle School Annual Conference in March.

**CONSIDER:**

1. **Future-Ready Core Curriculum.** Bill Moore, Principal at John A. Holmes High School and staff from the high school and middle school presented an overview of how the high school will address the new state requirements for students entering the ninth grade for the 2009-2010 school year. Beginning in 2009-2010, every high school student in North Carolina must:
  - o meet the course and credit requirements based on when they entered high school as freshmen;
  - o successfully complete the North Carolina Graduation Project;
  - o earn passing scores on five essential end-of-course tests: Algebra I, Biology, Civics and Economics, English I and U.S. History;
  - o earn a passing score on the Computer Skills Test; and
  - o meet any local graduation requirements.

The high school has identified six items to address on how they will meet the new requirements.

- 1) Study/review/revise math course sequences to reflect student options in meeting the Future-Ready Core math requirements.
- 2) Develop recommendation regarding the state suggestion of requiring a 4 elective credit concentration.
- 3) Review and make recommendations as needed, for all school board graduation and student accountability policies impacted by the new requirements.
- 4) Develop with middle school a revised orientation/pre-registration plan that focuses on the new requirements.
- 5) Develop an informational publication that explains the new graduation requirements for use with students, parents, teachers, and the public.
- 6) Review all guidance materials as well as student and faculty handbooks, to determine needed changes related to the new requirements.

The high school recommended amending local graduation requirements section to read:

Beginning with the entering 9th grade class of 2009-2010 the local graduation requirements will include 13 elective units for a total of 28 units of course credit. Within the 13 electives, students must complete a four course concentration in one of the following: Career and Technical (CTE), JROTC, Arts Education (e.g. music, theater arts, visual arts, etc.), or any other professional degree preparation pathway (e.g. mathematics/science, humanities, social sciences, etc.).

A motion was made by Win Dale, seconded by Jean Bunch to approve the proposal from the high school concerning the new requirements for high school graduation. The motion passed unanimously. **(Attachment #1)**

2. **Policy 3600-Student Promotion and Accountability.** Dr. Smith presented Policy 3600-Student Promotion and Accountability for the first reading. The amendment to the policy is needed to meet the new state graduation requirements for students entering 9<sup>th</sup> grade for the 2009-2010 school year. **(Attachment #2)**
3. **Immediate Repairs/Renovations for John A. Holmes High School.** The Board reviewed the work completed at the high from 2001-2007. The Board did not address all of the needs at the high school with the expectation of the major renovations/expansions in the near future. As part of the economic stimulus plan for education the American Recovery and Reinvestment Act designates funds for school systems based on Title I formula. The use of funds is very specific for the allowable uses of the funds and deadlines for use of the funds.

- Deadlines for Use of Funds
  - 50% within 1 year of Act or 9 months of allocation
  - 100% in 2 years of Act or 21 months of allocation
- Allowable Uses of Funds
  - Roofs/wiring/plumbing/sewage/lighting systems
  - HVAC and indoor air quality
  - Comply with fire/health/safety codes
  - Improve infrastructure to support security
  - Accessibility
  - Asbestos/lead-based paint/mold or mildew
  - Technology infrastructure upgrade/installation
  - Modernization of science labs/libraries/CTE
  - Renewable energy generation & heating systems
  - Windows and doors including security doors
- Non-Allowable Uses of Funds
  - Payment of maintenance costs
  - Athletic/exhibition facilities
  - Supplanting of funds
- Special Rules
  - Only iron and steel produced in US
  - At least 25% of funds used for “Green”

Brad Bass, Maintenance Director presented the urgent needs for the high school in four categories: (1)Efficiency; (2) Health and Safety; (3) Integrity; and (4) Security.

<b>Efficiency</b>	<b>Health &amp; Safety</b>	<b>Integrity</b>	<b>Security</b>
Conversion to natural gas	Accessibility in front of building	Replace/repair gym roof	Upgrade fire alarm system
Energy management system	Electrical panel in the gym	Point up masonry	Replace selected outside doors
Dishwasher	Renovate front classrooms	Replace windows in front of the school	Enhance surveillance
Retrofit lighting	Restrooms in performing arts	Repair portables underpinning	
Lower Ceilings	Band room carpet		
	Locker/dressing rooms		
	Parking		

The Board discussed the practicability of renovations in the areas that we expect to do major renovations in the next 5-10 years, possibility of additional allocations with H.R. 1 Provisions, and the ongoing maintenance of the facilities.

Dr. Smith asked the Board to add, delete, and/or modify the priority list. The Board identified the conversion to natural gas, electrical panel in the gym, point up masonry, replace windows in front of the school as the most urgent needs for the high school. The Board also considered possible needs for the other schools. The Board asked Superintendent Smith to contact Architect Larry Deckard for architectural services for the renovation project if additional funding is obtained.

A motion was made by Gene Jordan, seconded by Win Dale to authorize Dr. Smith and the administrative staff to develop a priority list of immediate needs and cost estimates with the anticipation of receiving the American Recovery and Reinvestment Act funds or from other sources. The motion carried unanimously. **(Attachment #3)**

4. **Change in Location for March 2, 2009 Board of Education Meeting.** The Board of Education scheduled the March 2, 2009 at the Culinary Art Building at College of the Albemarle. College of the Albemarle will present programs and services offered by the college. The meeting will begin at 6:00 pm.

#### **APPROVE:**

A motion was made by Gil Burroughs, seconded by Gene Jordan and passed unanimously to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #4)**
3. Financial Report **(Attachment #5)**

#### **BOARD MEMBERS REPORTS/REMARKS:**

Board member Gil Burroughs commented that he would like to schedule quarterly meeting as soon as possible. He stated that he had several items he would like to see addressed.

Mr. Burroughs also commented on the attendance waivers at the high school particularly at the twelfth grade level. He asked why the percent was higher at the twelfth grade. During the first semester the high school has taken extra steps to address the problem of the number of absences and examine closely the policy when granting waivers.

Jean Bunch asked if the retreat that was canceled due to the weather would be rescheduled. Dr. Smith stated that the retreat agenda was addressed with the

Immediate Repairs/renovations for John A. Holmes High School agenda items that was discussion at this meeting.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary