

Edenton-Chowan Schools Board of Education
Tuesday, December 1, 2015, 6:30 p.m.
White Oak Elementary School Media Center

MINUTES

The Edenton-Chowan Schools Board of Education met in regular session on Tuesday, December 1, 2015, 6:30 pm, White Oak Elementary School Media Center with the following Board Members present: Chairman John Guard, Vice Chairman Jean Bunch, Ricky Browder, Gil Burroughs, Glorious Elliott, Gene Jordan and Superintendent Dr. Rob Jackson. Absent was Kay Wright.

Others present were: Assistant Superintendent Tanya Turner; Administrators, Teachers and Staff members representing White Oak Elementary School, D F Walker Elementary School, Chowan Middle School and John A. Holmes High School; Directors representing Central Services; Deputy Heather Matthews; Board Attorney Hackney High; Board Clerk Sarah Hare and numerous community members (see attached sign-in sheet).

The meeting was called to order by John Guard and an invocation was given by Glorious Elliott.

The Pledge of Allegiance was led by students from Chowan Middle School.

APPROVAL OF AGENDA: A motion was made by Gene Jordan to approve the agenda as presented with a second by Jean Bunch. The motion carried unanimously.

There were no requests to address the Board.

Election of Officers - Dr. Jackson asked for nominations for Chairman of the Board of Education. Glorious Elliott nominated John Guard for Chairman. Ricky Browder made a motion to close the nominations with a second by Gil Burroughs. The motion passed unanimously. Dr. Jackson asked for approval of Mr. Guard as Chairman. The vote was unanimous. Mr. Guard assumed the position of Chairman.

Mr. Guard asked for nominations for Vice Chairman of the Board of Education. Glorious Elliott nominated Jean Bunch with a second by Gil Burroughs. Gene Jordan made a motion to close the nominations with a second by Gil Burroughs. The motion passed

unanimously. Mr. Guard asked for approval of Ms. Bunch as Vice Chairman. The vote was unanimous. Mrs. Bunch assumed the position of Vice Chairman.

Recognition of Teachers and Staff Accomplishments - Mr. Guard and fellow Board Members presented the following awards:

John A. Holmes High School

Sheila Downing - 2015-2016 Bus Driver of the Year
April Valentine - 2015-2016 Instructional Assistant of the Year
Laurie Brooks - 2015-2016 Teacher of the Year

Chowan Middle School

Doris Griffin - 2015-2016 Bus Driver of the Year
Shante White - 2015-2016 Instructional Assistant of the Year
Makesha Spivey - 2015-2016 Teacher of the Year

D F Walker Elementary School

Christine Jackson - 2015-2016 Bus Driver of the Year
Brenda Ward - 2015-2016 Instructional Assistant of the Year
Jared Marks - 2015-2016 Teacher of the Year

White Oak Elementary School

Shonreka White - 2015-2016 Bus Driver of the Year
Carol Tynch - 2015-2016 Instructional Assistant of the Year
Lori Willis - 2015-2016 Teacher of the Year

National Board Certified Teachers

Rachel Byrum (Certified)
Virginia Jones (Recertified)

The following awards were also presented:

Brenda Miller - 2015-2016 Teacher of Excellence Award - Exceptional Children's Award
Laurie Brooks - 2015-2016 Edenton-Chowan Schools Teacher of the Year
Phillip Gatling, Sr. - 2015-2016 Edenton-Chowan Schools Administrator of the Year

REPORT:

1 - Report from the North Carolina School Board Association Annual Conference - Mr. Guard asked Board Members for any reports from the North Carolina School Board Association Annual Conference that was held in Greensboro, NC November 16-18, 2015. Board Members commented on the various sessions they attended while at the conference. The Board was very complimentary of the Edenton-Chowan Schools session that was presented by Dr. Jackson, Tanya Turner and Nelle Hyatt. Mr. Browder, Mr. Jordan and Mr. Burroughs attended the Delegate Assembly that was held at the conference.

2 - Audit Presentation - Mrs. Donna Winborne, representing Donna H. Winborne, CPA, P.C., presented the Board with the June 30, 2015 audit report and answered questions from Board Members.

3 - Superintendent's Report - Dr. Jackson informed Board Members that the School Report Cards had been released and that report card snapshots and a letter from the principal would be sent home with students. John A. Holmes High School and Chowan Middle School both received a letter "C", while D F Walker Elementary School received a "D". Dr. Jackson was pleased to report, as our auditor also shared, that the district's fund balance grew from June 2014 to June 2015. Chowan County, the Town of Edenton, the Edenton-Chowan Partnership, the Edenton-Chowan Chamber of Commerce and the school system are working jointly to have Chowan County named as the first Certified Work Ready Community in Northeastern North Carolina. For the third consecutive year, the Rocky Hock Ruritans recently delivered dictionaries to every third grade student at D F Walker Elementary School. Currently, the John A. Holmes High School Class of 2016 has received 122 letters of acceptance to colleges and universities and \$1,600,700 in scholarship monies.

CONSIDER:

1 - Board Policy Revisions: Dr. Jackson presented the following policies to the Board for a second reading:

- 2130 Parental Involvement
- 2420 Use of School Buildings for Community Purposes
- 2510 Tobacco-Free Policy
- 3600 Student Promotion and Accountability
- 3630 Students at Risk of Academic Failure

- 4400/5125 Prohibition Against Discrimination, Harassment, and Bullying
- 5022 Registered Sex Offenders
- 5135 Staff-Student Relations
- 5165 Weapons Prohibited on School Property
- 5180 Employee Use of Social Media
- 6400 School Bus Transportation
- 6420 Duties and Responsibilities of School Bus Drivers
- 6430 School Bus Passengers

A motion was made by Gene Jordan to approve the policy revisions as presented. A second to the motion was made by Glorious Elliott. The motion carried unanimously.

2 - New Board Policies - Dr. Jackson presented the following new policies to the Board for a second reading:

- 1470 Remote Participation in Board Meetings
- 6480 Operation of Unmanned Aerial Vehicles (Drones)

A motion was made by Ricky Browder to approve the new policies as presented. A second to the motion was made by Gil Burroughs. The motion carried unanimously.

3 - 2016-2017 Proposed School Calendar - Dr. Jackson presented the 2016-2017 School Calendar to the Board for approval. After some discussion, a motion was made by Gene Jordan to accept the 2016-2017 School Calendar as presented. A second to the motion was made by Glorious Elliott. The motion carried unanimously.

APPROVE:

A motion was made by Gil Burroughs to approve the following items by consent agenda. A second to the motion was made by Glorious Elliott. The motion carried unanimously.

- November 3, 2015 Board Minutes
- November 9, 2015 Board Minutes
- November 2015 Personnel Report
- School Board Report - November 2015
- John A. Holmes High School Overnight Trip Request

A motion was made by Gil Burroughs to enter into a closed session at 8:30 pm to consult with the school board attorney and to discuss a personnel matter as permitted by North Carolina General Statutes §143-318.11 (a) (3) and §143-318.11 (a) (6). A second to the motion was made by Gene Jordan. The motion carried unanimously.

The Board returned to open session.

A motion was made by Ricky Browder to increase Superintendent Rob Jackson's base salary by 5% effective July 1, 2015. A second to the motion was made by Gene Jordan. The motion carried unanimously.

BOARD MEMBER REMARKS/COMMENTS:

Mr. Browder commented on the following:

- The recent positive joint meeting with the Chowan County Commissioners to discuss the needs of John A. Holmes High School
- School benefits and other companies that may be available to offer services to the district

With there being no further discussion, a motion was made by Glorious Elliott to adjourn the meeting. A second to the motion was made by Jean Bunch. The motion carried unanimously. The meeting concluded at 9:50 pm.

Respectfully submitted,

John Guard, Chairman

Rob Jackson, Secretary

