

Edenton-Chowan Schools  
Board of Education Meeting  
Tuesday, December 6, 2022  
6:30 p.m.

John A. Holmes High School  
Media Center  
600 Woodard St.  
Edenton, NC 27932

## MINUTES

The Edenton-Chowan Schools Board of Education met on Tuesday, December 6, 2022, 6:30 p.m. in the John A. Holmes High School Media Center. The following Board Members were present: Gene Jordan, Sherronne Battle, Ricky Browder, George Lewis, Lisa Perry, Joan White, and Superintendent Dr. Michael Sasscer. Paul Clifton was absent.

Others attending the meeting were: Assistant Superintendent of Human Resources and Auxiliary Services Dr. Jana Rawls; Directors representing Central Services; Board Attorney Will Crowe; Student Board Member Damaris Ambrosio-Reyes; Community Members; and Board Clerk Sarah Hare.

The meeting was called to order by Dr. Sasscer.

Ms. White gave the invocation.

The Pledge of Allegiance was led by students from Chowan Middle School.

Mr. Dwayne Goodwin, Chowan County Clerk of Court, administered the Oath of Office to re-elected board member Ricky Browder, and to new board members Sherronne Battle, George Lewis and Lisa Perry.

Election of Officers - Dr. Sasscer asked for nominations for Chairman of the Board of Education. Ricky Browder nominated Gene Jordan as Chairman. There were no further nominations. The vote was unanimous and Mr. Jordan assumed the role of Chairman.

Mr. Jordan asked for nominations for Vice Chair of the Board of Education. Mr. Jordan nominated Ricky Browder as Vice Chair. There were no further nominations. The vote was unanimous and Mr. Browder assumed the role of Vice Chair.

APPROVAL OF AGENDA: A motion was made by Mr. Lewis to approve the agenda as presented. A second to the motion was made by Ms. Battle. The motion carried unanimously.

Ms. Ambrosio-Reyes presented her monthly Student Board Member Report.

Superintendent's Report - Dr. Sasscer presented his monthly report including the following items:

Dr. Sasscer and the Board of Education recognized the following winners of the Superintendent's Christmas Card Contest:

Brea Navarro (JAH)  
Jessica Lopez (CMS)  
Ayden McPherson (DFW)  
Sophia Lorenzo (WOS)

On November 30th, LS3P submitted our permitting documents to the Department of Public Instruction, the Department of Insurance, and the Town of Edenton Planning Department for a building permit. At our January 10, 2023 Board of Education meeting, the Board will be presented the cost estimate, any cost saving measures, and a recommendation for the project to go out to bid. The bidding process will be approximately 30-days with the goal of presenting to the Board a guaranteed maximum price in March.

The Board of Education recognized the following DAR essay winners from Chowan Middle School:

6th Grade - Aubryn Bunch  
7th Grade - Julia "Margot" Simmons  
8th Grade: Reece Armstead

PUBLIC BOARD DIALOGUE

The following individuals spoke during public board dialogue:

Tyler Russell	Mary Jo Sellers
Corey Hunt, Jr.	John Morehead
David Lafon	Tom Joyal
John Mitchener	John Willard

#### REPORT:

Audit Presentation - Mr. Paul Carson from Anderson Smith and Wike presented the Board with the June 30, 2022 audit report and answered questions from Board Members.

North Carolina School Boards Association Annual Conference Report - Chairman Jordan led the Board in a discussion regarding the NCSBA annual conference that Board Members recently attended. Board Members shared information from the various sessions that they attended.

#### CONSIDER:

D. F. Walker Elementary School Device Refresh and Quote - Mr. Kerry Mebane, Chief Technology Officer, presented the D. F. Walker Elementary School Device Refresh and Quote to the Board for consideration. A motion was made by Mr. Browder to approve the D.F. Walker Device Refresh and Quote as presented. A second to the motion was made by Ms. White. The motion carried unanimously.

Exceptional Childrens' Speech Contract - Ms. Lori Heginbotham, Director of Exceptional Children, presented a contract from Presence for the Board's consideration. A motion was made by Ms. Battle to approve the contract as presented. A second to the motion was made by Ms. Perry. The motion carried unanimously.

Person Centered Support Consulting Services - Ms. Christina Melendez, Coordinator, Hope Academy, presented a contract from Person Centered Support Consulting Services for the Board's consideration. A motion was made by Mr. Lewis to approve the contract as presented. A second to the motion was made by Ms. Perry. The motion carried unanimously.

Line Item Transfers - Ms. Emma Berry, Chief Finance Officer, presented the 2021-2022 Fiscal Year Line Item Transfers for the Board's consideration. A motion was made by

Mr. Browder to approve the 2021-2022 Fiscal Year Line Item Transfers as presented. A second to the motion was made by Ms. Battle. The motion carried unanimously.

Board Policy Revisions (First Reading) - Dr. Sasscer presented the following Board Policy Revisions for a first reading:

- 6515 - SCHOOL WELLNESS POLICY
- 6500 - CHILD NUTRITION PROGRAMS
- 6480 - OPERATION OF UNMANNED AERIAL VEHICLES (DRONES)
- 5305 - LICENSURE
- 4315 - CONCUSSION AND HEAD INJURY
- 4100 - STUDENT RECORDS
- 4050 - SCHOOL ADMISSIONS
- 4040 - IMMUNIZATION AND HEALTH REQUIREMENTS FOR SCHOOL ADMISSION
- 4000 - ATTENDANCE
- 3820 - EXTRACURRICULAR ACTIVITIES AND STUDENT ORGANIZATIONS
- 3605 - GRADUATION REQUIREMENTS
- 3600 - STUDENT PROMOTION AND ACCOUNTABILITY
- 3100 - SCHOOL CALENDAR
- 2210 - PUBLIC RECORD REQUESTS
- 1600 - BOARD MEMBER COMPENSATION AND EXPENSES
- 1120 - BOARD MEMBER DEVELOPMENT

## CONSENT AGENDA

A motion was made by Mr. Browder to approve the following items on the consent agenda. A second to the motion was made by Ms. White. The motion carried unanimously.

### 1 - Minutes

- November 1, 2022 Board Meeting Minutes
- November 7, 2022 Special Board Meeting Minutes
- November 15, 2022 Emergency Board Meeting Minutes

### 2 - Personnel Report

- December 6, 2022 Personnel Report

### 3 - Financial Report

- School Board Report - November 2022

### 4 - John A. Holmes High School Overnight Field Trip Request

## BOARD MEMBER REMARKS/COMMENTS

Ms. Perry commented on the following:

- Location of board meeting was able to accommodate a large crowd

With there being no further discussion, a motion was made by Ms. Battle to adjourn the meeting. A second to the motion was made by Ms. Perry. The motion carried unanimously. The meeting concluded at 8:13 p.m.

Respectfully submitted,

Gene Jordan, Chairman

Michael Sasscer, Ed.D., Secretary