

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, December 5, 2011, 6:30 pm
Central Office Conference Room

MINUTES

The Edenton-Chowan Board of Education met in regular session on Monday, December 5, 2011, 6:30 pm, Central Office Conference room with the following members present: Chairman Ricky Browder, John Guard, Gil Burroughs, Jean Bunch, Win Dale, Kay Wright, and Gene Jordan. Others present were: Superintendent Allan Smith, Michelle Maddox, Stacy Leggett, Jamie Gillespie, Wes Mattera, Bob Turner, Bill Moore, Richard Winebarger, Rebecca Bunch, and Harriet Sawyer.

The meeting was called to order by Chairman Ricky Browder. The invocation was given by Jean Bunch.

ELECTION OF OFFICERS:

Chairman Ricky Browder turned the meeting over to Superintendent Allan Smith for the election of officers.

Superintendent Allan Smith requested nominations for Chairman. A motion was made by Gene Jordan and seconded by John Guard to nominate Ricky Browder as chairman. Ricky Browder was elected chairman by unanimous vote.

Superintendent Allan Smith requested nominations for Vice-Chairman. A motion was made by Ricky Browder and seconded by Gil Burroughs to nominate Gene Jordan as vice-chairman. Gene Jordan was elected as vice-chairman by unanimous vote.

PUBLIC/BOARD DIALOGUE: None.

REPORT:

1. **Donation to ACES Athletic Program.** Wes Mattera updated the Board on donations that have been made to support the weight program at John A. Holmes High School. The donations include \$5,000 from Wes Chesson with an additional \$5,000 match from the NFL, Robert Brown \$1,000, Jerry Tolley \$1,000, and Jay Swicegood \$200. The donations have been used to purchase new weight equipment for the conditioning program for students.
2. **New Career Clusters.** Stacy Leggett updated the Board on the changes to the Career Technical Education program. Career Clusters has been implemented with the freshman class of 2009-2010, and is aligned with the Future Ready Core graduation requirements. Each Career Cluster prepares students for a full range of occupations and career specialties. Students must earn at least four credits, 3 credits must come from the Foundation courses with 1 of these at the completer

level within one of 16 career clusters. John A. Holmes High School students can select courses offered at the high school, Huskins program, and North Carolina Virtual Public School. **(Attachment #1)**

3. **Prepayment of Staff Update.** The General Assembly met in a special session recently. One of the items to be addressed was the technical correction on the prepayment of teachers. The General Assembly did not address this issue during the special session. The General Assembly should address the technical corrections in the next special session scheduled in February. The school system has been trying to wait until the General Assembly addressed the issue to be able to provide the best option for our employees.

NCSBA, NCASA, and NCAE have developed 4 options for school systems to consider. Currently under state law only Option 2 is allowable, language would have to be included in the technical corrections bill to permit the other options. Teachers and other 10-months employees should prepare for a partial paycheck in August 2012.

*Option 1: Change the pay date to the end of the first month (not calendar month) of employment - If a teacher reports to work on **August 16** their first pay date would be on September 15 and on the 15th of each of the following 9 months; if the employee elects to be paid over 12 months, which will still be allowed, the **last** pay date would be **August 15**.*

Option 2: Partial Payment at end of August and full payment at the end of September – School system can keep the pay date at the end of the month and make a partial payment in August and make a full payment in the subsequent month.

Option 3: Convert to semi-monthly or bi-weekly payment – This will allow teachers to receive either 2 checks a month or payment every 2 weeks. While some districts have expressed interest in this, many do not have the staffing capacity to do this.

Option 4: Semi-monthly-end of month – Teachers would receive semi-monthly payments until the end of September and then receive end of the calendar month payments for the rest of the year.

Dr. Smith asked the finance department to look at each option for advantages and disadvantages so that a recommendation may be taken to the Board of Education.

Dr. Smith suggests that 10-month employees investigate the merits of moving to ten payroll installments in 2012-2013 to determine if this would be in their best interest.

The Board of Education is also offering several options to employees to help through the transition:

Changing the payment date of supplements for teachers and bus driver bonuses for the 2012-2013 school year for July 2013.

Providing staff the option to withhold the July 2012 State Health Plan insurance premiums for children, spouse, and family coverage in an escrow account in equal monthly payments, or have the premium deduction taken out of the last pay check in the 2011-2012 fiscal year which will be June 2012.

Also, the State Credit Union has offered a plan to help deduct premiums and hold in an escrow account. We do not know if any employees have taken advantage of that option. **(Attachment #2)**

4. **Location of January 9, 2012 Board of Education Meeting.** The January Board of Education meeting is scheduled for January 9, 2012 at White Oak Elementary School. The board will recognize the Teachers of the Year, Administrator of the Year, and National Board Certified Teachers with a reception at 6:00 pm and the regular meeting to begin at 6:30pm.

CONSIDER:

1. **Revised AIG Plan.** A revision to the AIG Plan was submitted for approval. The recommendation of the AIG committee is to amend the plan to omit the mass administration of the standardized aptitude test. This assessment will be administered for individual students when necessary. A motion was made by Gene Jordan, seconded by Jean Bunch to approve the amended AIG Plan. The motion passed unanimously.
2. **Board of Education Policy Manual Revision: Series 1000-Board of Education.** The Board committee members Ricky Browder and Gil Burroughs presented recommendations for changes to Series 1000-Board of Education of the policy manual. The changes to the policies are minor and there are no new policies recommended or deletion of existing policies. This is the first reading to Series 1000. **(Attachment #3)**
3. **Resolution in Support of Restoration of Teaching Fellows Program.** Dr. Smith has received a request from the Teaching Fellows program for the Board to approve a "Resolution in Support of the Restoration of the North Carolina Teaching Fellows Program". The General Assembly eliminated funding for the Teaching Fellows Program. A motion was made by John Guard, seconded by Gene Jordan to approve a "Resolution in Support of the Restoration of the North

Carolina Teaching Fellows Program". The motion passed unanimously.
(Attachment #4)

APPROVE:

A motion was made by Gene Jordan, seconded by John Guard and passed unanimously to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #5)**
3. Financial Report **(Attachment #6)**

BOARD MEMBERS REPORTS/COMMENTS:

Gil Burroughs asked about the Energy Performance Contracting presentation that was given to the Board in November. He wanted to know what direction the Board wanted to take. The Board discussed the needs of the schools and options for the financial support of the projects. The options discussed were the Energy Performance Contracting or using money from the fund balance to replace the HVAC systems at Chowan Middle School and John A. Holmes High School. The Board of Education presented information to the County Commission on the Energy Performance Contracting option and the need to identify a source of revenue for this HVAC issues at the middle and high school. The county commission made a recommendation that Dr. Smith and the new county manager meet to discuss options. The Board of Education agreed to discuss at the January 2012 Board meeting.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ricky Browder, Chairman

Allan T. Smith, Secretary