

EDENTON-CHOWAN BOARD OF EDUCATION
Monday, August 2, 2010, 6:30 pm
Central Office Conference Room

MINUTES

The Edenton-Chowan Board of Education met in regular session on Monday, August 2, 2010, 6:30 pm, Central Office Conference Room with the following members present: Vice-Chairman Gene Jordan, John Guard, Gil Burroughs, Jean Bunch, Win Dale, and Kay Wright. Others present were: Superintendent Allan Smith, Michelle Maddox, Karen Tynch, Lynn Hurdle-Winslow, Willie Koonce, Heather Winslow, Stacy Leggett, Emma Berry, Rebecca Bunch, Will Crowe, and Harriet Sawyer.

The meeting was called to order by Vice-Chairman Gene Jordan. The invocation was given by John Guard.

PUBLIC/BOARD DIALOGUE: None.

REPORT:

1. **Invitation to the Inauguration of COA President Dr. Kandi Deitemeyer.** Lynn Hurdle-Winslow, Dean College of the Albemarle Edenton-Chowan Campus extended an invitation to the inauguration of Dr. Kandi Deitemeyer as the new president of the college. The ceremony will be held August 26, 2010, 2:00 pm at the College of the Albemarle Auditorium in Elizabeth City.
2. **Convocation.** The Convocation will be held on August 16, 2010, 10:00 am, Northern Chowan Community Center. The speaker will be Vann Edenton-Chowan Schools and Regional Teacher of the Year.
3. **Testing Update.** Willie Koonce presented a summary of the preliminary 2009-2010 test results. Preliminary results indicate that D.F. Walker Elementary School will meet expected growth and Chowan Middle School will meet high growth status. The results from the high school indicate that there is an improvement in the composite from last year's results. The elementary schools met AYP status. Chowan Middle School met 19 of 21 targets and the high school met 15 of 17 targets.
4. **Teacher Turnover Report.** Michelle Maddox presented the Teacher Turnover Report. The report covers the number of teachers who left teaching or our school system from March 2009 through March 2010. The number of teachers leaving the system during this time is 13 or 8%. This is slightly lower than last year's rate. Also presented were the exit interview survey results for the 2009-2010 school year for licensed and classified personnel. **(Attachment #1)**

Michelle Maddox reported that D.F. Walker, White Oak, and John A. Holmes High School teachers are 100% high qualified. Chowan Middle School is 91.94% highly qualified. The US Department of Education determined that the Praxis 0511 content knowledge test does not satisfy Highly Qualified requirements for exceptional children teachers in middle and high schools based on the requirement that teachers of core content for exceptional children must be held to the same standard as general education core content teachers. The school system will be working with Chowan Middle School to make the appropriate scheduling and class assignment changes.

CONSIDER:

1. **Policy 3510 Health Education.** Karen Tynch presented an amendment to Policy 3510 Health Education for the Board's first reading. The amendment to the policy will bring the school system in compliance with the state's new health education requirements. The major change to the policy is the inclusion of age appropriate instruction in reproductive health and safety education (sexual abstinence until marriage, prevention of STDs, human reproductive system, effective contraceptive methods for preventing pregnancy, and awareness of sexual assault and abuse). The new content is included in the curriculum beginning at the 7th grade. As part of the policy, parents have the right to withhold consent for their child to participate in any or all instruction related to reproductive health and safety education. A recommendation was made to clarify the options for parents if they wish for their child not to participate in the curriculum. **(Attachment #2)**
2. **Approval of 2010-2011 Classified Personnel.** Michelle Maddox presented a list of classified staff from each school that includes school secretaries/bookkeepers, cafeteria staff, custodial staff, and bus/activity drivers. A motion was made by Win Dale, seconded by Gil Burroughs to approve the 2010-2011 classified staff. The motion passed unanimously. **(Attachment #3)**
3. **Beginning Year Teacher Induction Plan.** Michelle Maddox presented the Beginning Year Induction for Board approval. Michelle Maddox and Brenda Winborne have been designated to help coordinate the Beginning Teacher Induction Program. The changes in the plan reflect the changes in the date to the 2010-2011 school year. A motion made by John Guard, seconded by Kay Wright to approve the Beginning Year Induction Plan. The motion passed unanimously. **(Attachment #4)**
4. **2010-2011 Attorney Contract.** Dr. Allan Smith presented the 2010-2011 School Board Attorney contract for board approval. The only change from last year's contract is that Mr. High has requested an increase in the hourly rate from \$95.00 to \$105.00 per hour. A motion was made by Kay Wright, seconded by John

Guard to approve the 2010-2011 Attorney Contract. The motion passed unanimously. **(Attachment #5)**

5. **2010-2011 Budget.** Dr. Smith presented the 2010-2011 Local Budget for approval. He stated that the funding from the federal stimulus funds that was allocated to the school system helped with the cuts in state and local appropriations. The stimulus funds will expire at the end of the 2010-2011 school year. The 2010-2011 current expense request to the County Commission did not include any expansion of instructional programs or an increase in the level of services. The request included additional funds to meet mandated increases in benefits for locally paid employees and restoration of salary reductions. The request was for an additional \$441,296 and the county appropriation for the school system was an additional \$270,000. The budget proposal includes an appropriation from the fiscal reserve totaling \$800,000 (\$450,000 to meet current expense expenditures, \$100,000 for capital outlay improvements, and \$250,000 as contingency). Dr. Smith stated that the use of fund balance to meet ongoing current expense costs is of particular concern. The long-term effects of dependence upon fiscal reserves to meet recurring expenses cannot be sustained. The budget calls for the adding back of a teacher at the middle school, adding back 2 of the 4 teacher assistant positions at the elementary schools, and reinstating half of the 2% salary reduction. The County Commission designated the Land Transfer Tax proceeds as a new source of funding revenue for the school system. Until the funds become available from the Land Transfer Tax the budget includes the transfer of \$100,000 from the current expense fund balance to local capital outlay to address some of the priority needs for the schools. A motion was made by John Guard, seconded by Jean Bunch to approve the 2010-2011 Local Budget. The motion passed unanimously. **(Attachment #6)**

APPROVE:

A motion was made by Win Dale, seconded by Gil Burroughs to approve the following items by consent agenda:

1. Minutes
2. Personnel **(Attachment #7)**
3. Financial Report **(Attachment #8)**

BOARD MEMBERS REPORT/REMARKS:

Win Dale requested that Dr. Smith monitor the maintenance and transportation situation. The transportation director's position was not filled due to a retirement. Mr. Dale suggested that another clerical position would help the office.

Vice-Chairman Gene Jordan requested a motion to adjourn the regular session meeting to enter into closed session to discuss personnel. A motion was made by John Guard seconded by Kay Wright to adjourn the regular session meeting and enter into closed session to discuss personnel pursuant to North Carolina General Statutes 115C-319 and 115C-321.

The meeting returned to open session with Vice-Chairman Gene Jordan calling the meeting to order.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Gene Jordan, Vice-Chairman

Allan T. Smith, Secretary