

Edenton-Chowan Schools

Annual School Improvement Plan Approval

The Chowan Middle School Improvement Team met on June 27, 2012 and approved the attached School Improvement Plan for school year 2012 - 2013.

Tonya Turner

Signature

Casey Atstupenas

Signature

Brenda Miller

Signature

Tula Polwacke

Signature

Heather Wilson

Signature

Jeremy Wells

Signature

Carole E. Spivey

Signature

Angela Elsbree

Signature

Florence B. Winslow

Signature

Krista Perry

Signature

Shirley Ford

Signature

Ricky Winick

Signature

Deborah C. Bunch

Signature

Shonda Ty

Signature

Shonda Ty

Signature

Jamarr By

Signature

Stacey Layden

Signature

Phillip D. Catling

Signature

Signature

Signature

Signature

Signature

Signature

Signature

The faculty met on 8-15-12 and voted to approve the attached School Improvement Plan for school year 2012 - 2013. The recorded faculty vote was 100% in favor and 0 opposed.

Tonya Turner
Principal

8-15-12
Date

Chowan Middle School

School Improvement Plan Progress

2011-2013

Green: Goal Met **Yellow: Progress made toward goal** **Gray: Progress not made**

Student Learning Goal 1: Reduce cohorts of students not proficient in writing by 10% annually.

Writing % proficient	2010-2011*	2011-2012**	2012-2013
6 th Grade	62.11% (37.89%) 65.89	73.60% (26.4%) 76.24	
7 th Grade	65.08% (34.92%) 68.57	84.59% (15.41%) 86.13	
8 th Grade	63.89%	67.27% (32.73%) 70.54	

The first number represents proficiency; the second number represents non-proficient. The italicized number represents the target number to meet the goal.

**Data reported is reflective of one Content Assessment per student. **These scores represent two Content Assessments per student.*

Student Learning Goal 2: 6th – 8th grade students per grade/subject will score at or above state average on state administered summative assessments.

	2010-2011		2011-2012*		2012-2013	
Reading	CMS	State	CMS	State	CMS	State
6 th Grade	73.9%	75.1%	71.1%	75.1%		
7 th Grade	62.3%	67.8%	65.8%	67.8%		
8 th Grade	70.7%	69.8%	68.7%	69.8%		
Math						
6 th Grade	84.2%	80.7%	76.1%	80.7%		
7 th Grade	78.5%	81.1%	81.5%	81.1%		
8 th Grade	89.1%	84.4%	91.8%	84.4%		
Science	68.3%	74.9%	84.3%	74.9%		
Algebra I	100%	76.7%	98.7%	76.7%		

**2011 State averages were used.*

Student Learning Goal 3: 6th – 8th grade students per grade/subject will meet high growth annually as measured by the state.

	2010-2011*		2011-2012		2012-2013	
Reading	# Making Ind. Growth	% Making Ind. Growth	# Making Ind. Growth	% Making Ind. Growth	# Making Ind. Growth	% Making Ind. Growth
6 th Grade		59%	86/141	60.9%		
7 th Grade		60.2%	93/146	63.69%		
8 th Grade		52.2%	78/136	57.35%		
Math						
6 th Grade		83%	89/148	60.13%		
7 th Grade		56.3%	71/148	47.9%		
8 th Grade		86.2%	118/139	84.89%		
Algebra I		79.5%	43/75	57.3%		

**# of students making individual growth was not recorded prior to 2011-12.*

Student Learning Goal 4: 6th -8th grade students per subject/per subgroup will meet high growth annually as measured by EVAAS.

Subgroups	6 th Reading	7 th Reading	8 th Reading	6 th Math	7 th Math	8 th Math	Alg. I
All	Yes	Yes	No	Yes	No	Yes	Expected
Black	Yes	Yes	Yes	Yes	No	Yes	Expected
White	Expected	Yes	No	Yes	No	Yes	Expected
Econ. Disadv.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EC	Expected	No	Expected	Yes	No	Yes	Lack of Suff. Data

Student Learning Goal 4 Continued: 8th grade science students per subgroup will meet high growth annually as measured by EVAAS.

Subgroups	8 th Science
All	Yes
Black	Yes
White	Yes
Econ. Disadv.	N/A
EC	Expected

Organizational effectiveness goal 2: CMS will decrease the number of discipline referrals monthly from the previous school year.

Month	2010-2011	2011-2012	2012-2013
August	0	0	
September	32	4	
October	27	24	
November	41	25	
December	22	31	
January	25	19	
February	54	63	
March	78	45	
April	41	32	
May	57	51	
June	12	4	
Total	389	298	

Organizational effectiveness goal 3: Increase the amount of school to home communication each nine weeks through email, text messages, web pages, phone calls, letters home, etc.

Parent Contacts	2010-2011*	2011-2012**				2012-2013***			
Number Each Nine Weeks		1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th
Face to Face									
6 th Grade		121	73	46	84				
7 th Grade		132	79	87	82				
8 th Grade		106	54	30	132				
Phone									
6 th Grade		29	23	21	34				
7 th Grade		10	13	12	16				
8 th Grade		25	5	7	2				
Written (with verification)									
6 th Grade		5	10	28	9				
7 th Grade		11	46	40	0				
8 th Grade		9	24	8	0				
Email									
6 th Grade		0	4	2	3				
7 th Grade		5	2	1	8				
8 th Grade		5	10	2	1				
TOTAL									
6 th Grade		155	112	97	130				
7 th Grade		157	140	141	106				
8 th Grade		145	93	47	135				
Total School Contacts		458	345	285	371				

*2010-11 Contacts were not recorded in this fashion.

***2011-12 Contacts were recorded only by homeroom teachers at Parent Conference points throughout the year. Students earning #1 Club are able to take report cards home and parents do not attend conferences. Numbers are based on contacts submitted.*

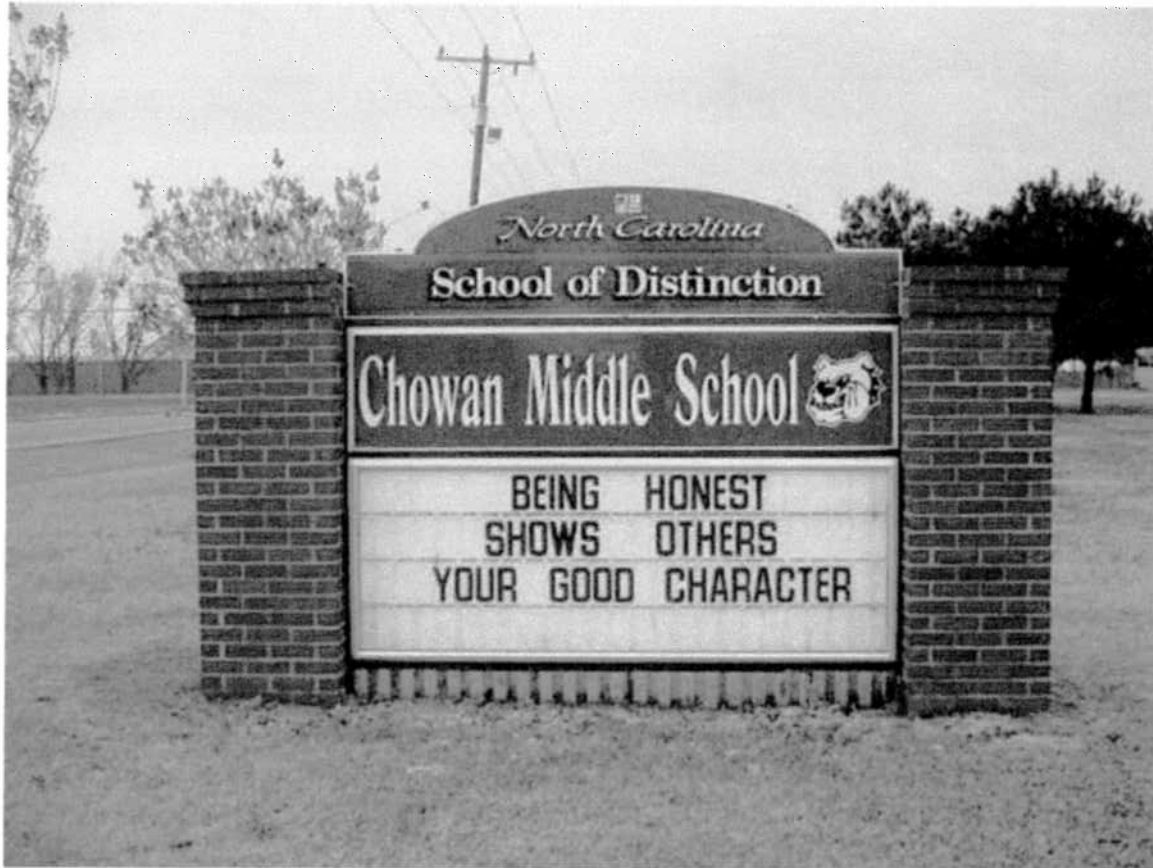
****2012-13 Numbers reflect total numbers of contacts from all teachers.*

Organizational effectiveness goal 4: Increase the percent of students positively responding to the survey question pertaining to finding activities that match their interests annually.

Climate survey

	2010-2011	2011-2012	2012-2013
I participate in my choice of students activities (clubs, sports, etc.) at Chowan Middle School.	81%	90%	
Students at CMS are involved in planning school activities.	45%	52%	
Students at CMS can find activities that match their interest.	72%	82%	

Chowan Middle School Improvement Plan 2011-2013



"Be respectful, be responsible, be the best
you can be!"

School Improvement Team Members
"Team Leaders Council"
2012-2013

Tanya Turner
Phillip Gatling, Sr.
Casey Atstupenas
Tula Polvadore/Secretary
Jennifer Hobbs
Angela Elsbree
Debbie Bunch
Florence Winslow
Stacey Layden
Rhonda Tynch
Shannon Byrum
Brenda Miller
Carrie Spivey
Heather Winslow
Michael Self
Jenny Wells/Chair
Gloria Bond
Gwen Brown
Vernon Privott
Crystal Hall
Tabitha Benfield
Ricky Winebarger

Administration
Administration
Administration
Guidance Counselor
6th Grade
6th Grade
6th Grade
7th Grade
7th Grade
8th Grade
8th Grade
EC
Academy
Health/PE
Exploratory
Media Coordinator
Teacher Assistant
Cafeteria Manager
Head Custodian
Parent
Parent
SRO

CMS Goals for 2012-2013 School Improvement Plan

Student Learning Goals

(Aligned with SBE Goal 1: Globally Competitive Students; Goal 2: Led by 21st Century Professionals; Goal 4: Leadership for Innovation)

By 2013:

- I. Reduce cohorts of students not proficient in writing by 10% annually.
- II. 6th – 8th grade students per grade/per subject will score at or above state average on state administered summative assessments.
- III. 6th – 8th grade students per grade/per subject will meet high growth annually as measured by the state.
- IV. 6th – 8th grade students per subject/ per subgroup will meet high growth annually as measured by the state.

Organizational Effectiveness Goals

(Aligned with SBE Goal 3: Healthy, Responsible Students; Goal 5: 21st Century Systems)

By 2013:

- I. CMS will create a mission, vision, set of belief statements, and core values with input from all stakeholders that will drive and guide our school improvement efforts.
- II. Decrease the number of discipline referrals monthly from the previous school year.
- III. Increase the amount of school to home communication annually through email, text messages, web pages, phone calls, letters home, etc.
- IV. Increase the percent of students positively responding to the survey question pertaining to finding activities that match their interests annually.

I. Student Learning Projects and Initiatives

Projects: (New strategies that Chowan will implement in order to move us towards achieving our goals.)

***SLG=Student Learning Goal**

1. Provide opportunities for vertical alignment and common staff development between schools to provide a continuum of learning for students. Representatives from each vertical team at each school will meet at least two times during the school year to establish a more functional relationship between elementary, middle, and high school and better meet the needs of students. (SLG 1-4)
2. Study research based critical reading strategies for expository text for effective implementation of literacy across the content areas as stated in the new common core state standards. (SLG 2-4)
3. Begin the implementation of the new common core state standards and the essential standards in all subject areas by making the necessary shifts in instruction and assessment as directed by the state. (SLG 1-4)

Math Shifts	ELA Shifts
Focus	Balancing Informational and Literary Texts
Coherence	Staircase of Complexity
Rigor	Text-Based Answers

4. Continue professional development for the successful implementation of Socratic Seminars as a teaching strategy that raises students' critical thinking skills in all content areas. (SLG 1-4)
5. Implement the TI-Nspire calculator system in 7th and 8th grade math and science, graphing calculators in 6th grade math, and continue to focus on the 8 mathematical practices in all three grade levels. (SLG 2-4)
6. Increase the number/percentage of students successfully completing Algebra I and Earth Science in the 8th grade. (SLG 2-4)

Initiatives: (Strategies that are currently in place at Chowan and moving us towards our goal.)

We will:

1. administer local option writing tests in grades 6 and 8 utilizing a prompt unique to that age group.
2. continue writing portfolios in the 6th, 7th, and 8th grades.
3. establish and monitor student ownership of their learning through goal setting and tracking.
4. continue to conference with students who are currently not proficient on EOG tests as measured by the state and /or in danger of not meeting local standards at least once a nine weeks and contact the parents.
5. continue to implement Corrective Reading, a direct reading approach, with the EC population who are reading significantly below grade level.
6. continue to implement Transitional Math, a research based math curriculum, for students with disabilities who are significantly below grade level in math.
7. continue to explicitly teach students to be strategic readers, writers, and critical thinkers through thinking maps.

8. utilize Study Island, EOG test maker, and ClassScape for formative and benchmark assessments.
9. Continue to refine and implement the pyramid of research based interventions linked to causes of student performance problems in order to yield greater and faster gains in student performance.

II. Organizational Effectiveness Projects and Initiatives

Projects: (New strategies that Chowan will implement in order to move us towards achieving our goals.)

***OEG=Organizational Effective Goal**

1. CMS will utilize our new mission statement as a reference point to reflect on daily practices in order to make it a driving force within our classrooms. (OEG 1)
 - posted throughout building
 - included in daily student broadcast
 - school letterhead
 - school snapshot
 - matrix lessons
2. Expand clubs to include more STEM related topics and hands-on experiences that match students' career clusters and prepare them for the 21st century (i.e. gardening project, culinary club, robotics club, etc.). (OEG 1,4)
3. Expand the current PBIS program to include a process for recognizing staff by staff for positive behaviors and accomplishments. (OEG 1)
4. Develop and train student mentors to assist at-risk students entering the 6th grade for successful transition to the middle school. (OEG 2)
5. Improve communication between home and school through: (OEG 3)
 - Effective implementation of the parent portal
 - Parent nights featuring subject specific common core/essential standards, new technology, and athletic/band information
 - Parent calls in conjunction with weekly bulletin
 - Parent drawing for high participation rates in these events
 - Possible bus transportation for parents living in town

Initiatives: (Strategies that are currently in place at Chowan and moving us towards our goal.)

We will:

1. Continue to refine and implement a pyramid of behavior interventions.
2. Implement fifth year of PBS (Positive Behavior Support) with reforms school wide.
3. continue professional learning teams.
4. continue the Young Men of Direction during club time to target at-risk male students who are in danger of not meeting state and local standards due to behaviors.
5. continue a Step Team for the young men and young ladies to encourage positive behavior.

6. provide teachers with a character education curriculum (via the guidance department) during homebase.
7. (counselors) provide small group sessions in areas of need for identified students.
8. continue the Caught Reading on the Bus program to encourage positive behavior on the bus.
9. consistently implement homebase activities school-wide.
10. continue the principal advisory council and student council.
11. continue to send parent weekly emails for school updates and important announcements.
12. continue to update the school website for effective community communication about the school.
13. continue to involve students in service learning projects.

Defining Characteristics of Chowan Middle School

The list of strategies below are compiled from past projects and initiatives that were part of the SIP but are now embedded in the way Chowan will continue to educate students in being the best they can be.

Student Learning

1. We embrace and implement the middle school concept.
2. We hold reading and writing across the curriculum as a school expectation. We integrate and explicitly teach these strategies across all content areas.
3. We offer quality professional development to support the full implementation of a balanced literacy program across the curriculum in grades 6 through 8.
4. We implement the Accelerated Reader (Independent Reading) incentive program in a manner that will encourage a greater number of students to read independently at their level.
5. We administer and continually refine our reading and math assessments and the reports generated to individual students and parents.
6. We provide on-going support of learning teams to promote collaboration and growth as professionals.
7. We have DEAR time at least once weekly school wide during homebase.
8. We recognize high achieving students through Gold and Maroon Club awards.
9. We use the Academy program for students who are at-risk of meeting the proficiency requirements of the school and state.
10. We employ an assistant to work with our LEP students and families.
11. We support teachers in pursuit of National Board Certification.
12. We hold team meetings and curriculum meetings in addition to the learning team meetings weekly during grade level planning time.

Organizational Effectiveness

1. Administration and the resource officer will continue to regularly visit classrooms. We collect data on classroom instruction and student engagement.
2. We update returning staff and train new staff in non-violent crisis intervention.
3. We have intramurals as a part of our Health/PE program.
4. We hold positive behavior celebrations in order to reinforce positive behavior at school and the establishment of a safe and friendly environment.
5. We require all volunteers and visitors to sign in at the office and wear a visitor's badge.
6. We hold safety drills as required by the state and system.
7. We keep secondary entrances to the school closed.
8. We hold students accountable for their job responsibilities through the weekly penalty box.

STATEMENTS OF ASSURANCE

1. **General --** The School Improvement Plan (SIP) for Chowan Middle School is developed and approved in accordance with the provisions of G.S. 115C-105.27.
2. **Professional Development –** As prescribed by G.S. 115C-105.30 over 75% of the state staff development funding allotment (when available) has been distributed to our school. The school improvement team insures that these funds are used to implement the school improvement plan. All staff development activities in this school embrace the professional development vision adopted by the North Carolina State Board of Education in March 2003.

Classroom practice and school leadership in North Carolina will be improved through tailored, intensive professional development that includes follow-up, support, practice, feedback and evaluation. It is a collaborative effort that provides every student access to a competent, caring and highly-qualified teacher. All fiscal and human resources within the educational community support classroom instruction and interactions that prepare students to thrive and contribute to a complex, dynamic global and multicultural society. Activities result in implementation of classroom practices that lead to improved student achievement.
3. **Planning Time and Duty-Free Lunch –** In accordance with G.S. 115C-105.27(b)(6.) there is a plan in place to assure planning time during the regular student contact hours and duty-free lunch to the extent resources are available. Our school planning team has developed a lunch duty plan that has been shared and approved according to the School Improvement Plan approval process. In addition, a planning time schedule has been developed, shared and approved that details our progress in providing a minimum of five hours of planning time per week for every teacher.
4. **Safe Schools Plan --** In accordance with G.S. 115C-105.47 our school has developed a safe school plan, which promotes a climate of respect and appropriate personal conduct for students and school personnel, and provides for safety, security and order. This plan is on file in the principal's office.
5. **Healthy Active Children (K-8 schools) –** The components of State Board of Education policy HSP-S-000 Healthy Active Children (HAC) have been considered in the school plan and are imbedded in the school schedule. The school is committed to providing regular physical activity for students both with a physical education specialist and during recess. In accordance with HSP-S-000 recess will not be taken away as a punishment.

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #1: Provide opportunities for vertical alignment and common staff development between schools to provide a continuum of learning for students. Representatives from each vertical team at each school will meet at least two times during the school year to establish a more functional relationship between elementary, middle and high school and better meet the needs of students.

Related to School Goal(s): SLG Goals 1-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☐ 21st Century Professionals ☐ Healthy, Responsible
Students ☐ Leadership for Innovation ☐ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Set system dates this will occur	Calendar committee	By Aug. 2012	Calendar; Agenda	Calendar; Agenda; CEUs	
Determine common staff development needs for each school	Central Office; Principals; Common Core Leadership Team	Summer/Fall 2012	Secured Staff Development/Dates	Agendas; Consultants; Materials	

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #2: Study research based critical reading strategies for expository text for effective implementation of literacy across the content areas as stated in the new common core state standards.

Related to School Goal(s): SLG Goals 1-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☐ Healthy, Responsible
Students ☐ Leadership for Innovation ☐ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Determine and secure the critical reading resource that will be used for staff development study	Administration; Team Leaders	Summer 2012	Learning Team Plan	Minutes of learning team meetings, CEUs, Test Scores	

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #3: Begin the implementation of the new common core state standards and the essential standards in all subject areas by making the necessary shifts in instruction and assessment as directed by the state.

Related to School Goal(s): SLG Goals 1-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☒ Healthy, Responsible
Students ☒ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Determine trainings needed for effective implementation of the new shifts required	Administration	Summer 2012	Secured Consultants; Dates of Training; Training Materials; Budget	CEUs; Test Scores; Walk-Throughs; Evaluations	

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #4: Continue professional development for the successful implementation of Socratic Seminars as a teaching strategy that raises students' critical thinking skills in all content areas.

Related to School Goal(s): SLG Goals 1-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☐ Healthy, Responsible
Students ☐ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Continue the Socratic Seminar training to build staff fluency and expertise with this strategy across subjects	Administration	Summer 2012	Secured Consultant, Read Write Speak Grant; Training Materials	CEUs; Test Scores; Walk-Throughs; Evaluations	
Implement the strategy in all subjects except math	Teachers	2012-2013	Walk-throughs; Evaluations; Pacing Guides	Test Scores	

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #5: Implement the TI-Nspire calculator system in 7th and 8th grade math and science, graphing calculators in 6th grade math and science, and continue to focus on the 8 mathematical practices in all three grade levels.

Related to School Goal(s): SLG Goals 2-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☐ Healthy, Responsible
Students ☒ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Determine number and purchase equipment	Administration; Central Office	Summer 2012	Purchase Orders	Secured Equipment	
Set Dates and Train Staff on the equipment	Administration; Trainers	Summer 2012	Training Agendas; CEUs	Golden Leaf Grant	
Effectively Implement	Teachers	2012-2013	Documented use through walk-throughs and evaluations	Test Scores; Golden Leaf Grant	

**Chowan Middle School
School Improvement Plan
Student Learning Goals Project Task List
2012-2013**

Project #6: Increase the number/percentage of students successfully completing Algebra I and Earth Science in the 8th grade.

Related to School Goal(s): SLG Goals 2-4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☐ Healthy, Responsible
Students ☒ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Identify the students who will be in each class	Administration Teachers	Summer 2012	Class Lists	EVAAS; Test Scores; NC Wise Class Lists; Test Scores; High School Credits	

**Chowan Middle School
School Improvement Plan
Organizational Effectiveness Project Task List
2012-2013**

Project #1: CMS will utilize our new mission statement as a reference point to reflect on daily practices in order to make it a driving force within our classrooms.

Related to School Goal(s): OEG Goal 1

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☒ Healthy, Responsible
Students ☒ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Determine how to best publicize the new belief structure	Administration; Counselor; Team Leaders	Summer 2012	Public documents (i.e. newsletters, student broadcast, displayed posters, school snapshot)	PBIS evaluation; surveys	
Develop lessons to teach the structure to students	Counselor	Summer - September 2012	Lessons; Calendar of dates lessons will be taught	Walk-throughs	
Student missions/Classroom missions	Teachers/Students	Aug./Sept. 2012	Posted statements; Planners	PBIS Evaluations; Surveys	

**Chowan Middle School
School Improvement Plan
Organizational Effectiveness Project Task List
2012-2013**

Project #2: Expand clubs to include more STEM related topics and hands-on experiences that match students' career clusters and prepare them for the 21st century.

Related to School Goal(s): OEG Goal 4

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☒ Healthy, Responsible
Students ☒ Leadership for Innovation ☒ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
To expand clubs to include a gardening project	CMS Teacher 4-H Advisor and/or Master Gardener	October - April	Student Rosters; Info on plants; gardening plan	Participation; knowledge of plants; plant production and/or distribution	
To expand clubs to include a culinary club	A. Elsbree Additional CMS teacher	October-April	Student Rosters; Plans with menus and recipes	Participation; Teach other students andn or families about skills learned; student planned and produced products	
Include a robotics club	CMS Teacher Vann Lassiter	October - April	Student Rosters; Lesson plans; student product	Participation, successful demo of robotic tasks	

*Financial support will be needed for each of these and any additional clubs formed.
Student/teacher ratio will need to be kept at a minimum.

**Chowan Middle School
School Improvement Plan
Organizational Effectiveness Project Task List
2012-2013**

Project #3: Expand the current PBIS program to include a process for recognizing staff by staff for positive behaviors and accomplishments.

Related to School Goal(s): OEG Goal 1

Related to Goal(s) Established by the State Board of Education:

☐ Globally Competitive Students ☐ 21st Century Professionals ☐ Healthy, Responsible
Students ☒ Leadership for Innovation ☐ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Create a nomination form.	PBIS committee	Sept. 7	Use Character Traits and TOY folders	Participation; PBIS survey	Review at Sept. 10 Team Leaders meeting
Faculty members nominate Top Dogs using form and submit in "doghouse" in the office.	PBIS committee will supply forms and will check the box.	2012-13	Forms will be collected by PBIS committee each nine weeks.	Participation; PBIS survey	PBIS committee will determine schedule for drawing names (weekly? Monthly?)
Top Dog and Best in Show recognition	PBIS committee	2012-13	One poster will be generated per faculty member. As awards are given, a "bone" sticker will be placed on the poster with date and summary of recognition.	Bulldog Bites; Bulldog Bulletin; Weekly phone call home to students	

**Chowan Middle School
School Improvement Plan
Organizational Effectiveness Project Task List
2012-2013**

Project #4: Develop and train student mentors to assist at-risk students entering the 6th grade for successful transition to the middle school.

Related to School Goal(s): OEG Goal 2

Related to Goal(s) Established by the State Board of Education:

☐ Globally Competitive Students ☒ 21st Century Professionals ☒ Healthy, Responsible
Students ☒ Leadership for Innovation ☐ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Identify 8 th grade student mentors and 6 th grade student mentees	Administration; counselor; SRO; 8 th grade teachers	Spring 2012	Mentor/Mentee list and participation agreement	Mentor Participation/ Mentee participation lists	
Train mentors	Counselor	Spring 2012	Training date and materials	Student Mentor List	
Pick date and establish community involvement for the Jumpstart week	SRO; Administration; 4-H Beth Stanley; bus Drivers	Summer 2012	Events Scheduled; Community Resources secured	Successful event	
Match mentors with students	Administration; SRO	Aug. 6-10	Mentor/Student List	Participation in Jumpstart	
Weekly mentor meetings during homebase; 6 week meetings with between officers and students	Counselor; SRO; Administration; 8 th grade mentors; 6 th grade mentees; other agencies	2012-2013	Schedule	Decreased referrals; Students become mentors following year	

**Chowan Middle School
School Improvement Plan
Organizational Effectiveness Project Task List
2012-2013**

Project #5: Improve communication between home and school through:

- Effective implementation of the parent portal
- Parent nights featuring subject specific common core/essential standards, new technology, and athletic/band information
- Parent calls in conjunction with weekly bulletin
- Parent drawing for high participation rates in these events
- Possible bus transportation for parents living in town

Related to School Goal(s): OEG Goal 3

Related to Goal(s) Established by the State Board of Education:

☒ Globally Competitive Students ☒ 21st Century Professionals ☐ Healthy, Responsible
Students ☐ Leadership for Innovation ☐ 21st Century Systems

Task	Personal Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Math/Science parent night with parent portal	Math /science teachers	Sept. 13	Sign in Sheets; Agenda: 5:30 Dinner 6-6:20 Parent portal Math Science stations 6:20-6:40; 6:40-7:00; Fall and Winter Sports' Mtg. 7:00-7:20	Survey Data; Attendance	
Arts/CTE/PE With parent portal	Teachers	Oct. 18	Sign in Sheets; Agenda: 5:30 Dinner 6-6:20 Parent portal Content stations 6:20- 6:40; 6:40-7:00; Fruit Sales 7:00-7:20	Survey Data; Attendance	
LA/SS	Teachers	Feb. 7	Sign in Sheets; Agenda: 5:30 Dinner 6-6:20 Parent portal Math Science stations 6:20-6:40; 6:40-7:00; Spring Sports Mtg. 7:00- 7:20	Survey Data; Attendance	