

# Chowan Middle School

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*Working Together for Success*

## Annual School Improvement Plan Approval

The Chowan Middle School Improvement Team met on July 29, 2010 and approved the attached School Improvement Plan for school year 2010-2011.

<u>Tanya Turner</u> Signature	<u>Makesha H. Spivey</u> Signature	<u>Olivia Bond</u> Signature
<u>Linda Nelson</u> Signature	<u>Krista Perry</u> Signature	<u>J. Hepler</u> Signature
<u>Angela Byrum</u> Signature	<u>Brenda L. Yarrick</u> Signature	 Signature
<u>Tula Polvadore</u> Signature	<u>Shala Spivey</u> Signature	 Signature
<u>Johnny Wells</u> Signature	<u>Shuan Spivey</u> Signature	 Signature
<u>Sharon Wilson</u> Signature	<u>Shaunte' L. Hunt</u> Signature	 Signature
<u>Debra Elliott</u> Signature	<u>Wendy Korbucieski</u> Signature	 Signature
<u>Melli J. Rose</u> Signature	<u>Josie Joseph</u> Signature	 Signature

The faculty met on 8-16-10 and voted to approve the attached School Improvement Plan for school year 2010-2011. The recorded faculty vote was 53 in favor and 0 opposed.

Tanya Turner  
Principal

8-16-10  
Date

**Chowan Middle School  
School Improvement Plan**

**STATEMENTS OF ASSURANCE**

- 1. General --** The School Improvement Plan (SIP) for Chowan Middle School is developed and approved in accordance with the provisions of G.S. 115C-105.27.
- 2. Professional Development –** As prescribed by G.S. 115C-105.30 over 75% of the state staff development funding allotment (when available) has been distributed to our school. The school improvement team insures that these funds are used to implement the school improvement plan. All staff development activities in this school embrace the professional development vision adopted by the North Carolina State Board of Education in March 2003.

Classroom practice and school leadership in North Carolina will be improved through tailored, intensive professional development that includes follow-up, support, practice, feedback and evaluation. It is a collaborative effort that provides every student access to a competent, caring and highly-qualified teacher. All fiscal and human resources within the educational community support classroom instruction and interactions that prepare students to thrive and contribute to a complex, dynamic global and multicultural society. Activities result in implementation of classroom practices that lead to improved student achievement.
- 3. Planning Time and Duty-Free Lunch –** In accordance with G.S. 115C-105.27(b)(6.) there is a plan in place to assure planning time during the regular student contact hours and duty-free lunch to the extent resources are available. Our school planning team has developed a lunch duty plan that has been shared and approved according to the School Improvement Plan approval process. In addition, a planning time schedule has been developed, shared and approved that details our progress in providing a minimum of five hours of planning time per week for every teacher.
- 4. Safe Schools Plan --** In accordance with G.S. 115C-105.47 our school has developed a safe school plan, which promotes a climate of respect and appropriate personal conduct for students and school personnel, and provides for safety, security and order. This plan is on file in the principal's office.
- 5. Healthy Active Children (K-8 schools) –** The components of State Board of Education policy HSP-S-000 Healthy Active Children (HAC) have been considered in the school plan and are imbedded in the school schedule. The school is committed to providing regular physical activity for students both with a physical education specialist and during recess. In accordance with HSP-S-000 recess will not be taken away as a punishment.

## **CMS Goals for 2009-2011 School Improvement Plan**

### **Student Learning Goals**

#### ***By 2011:***

- I. 75% of students in grades 6-8 will perform at a proficient level on writing assessments correlated to state accountability standards.
- II. Each subgroup will meet AYP in reading and math as measured by No Child Left Behind.
- III. The percentage of students in each grade level meeting their individual expected growth in reading and math will meet the standard of "high growth" as measured by the North Carolina Accountability Standards.

### **Organizational Effectiveness Goals**

#### ***By 2011:***

- I. The total number of instructional hours lost annually due to inappropriate behavior will be less than 5,000.
- II. CMS will improve the atmosphere of trust and mutual respect that promotes the creation of and adherence to a shared vision. 90% of the faculty and staff will respond positively to questions regarding working conditions and school climate on the annual surveys.
- III. CMS will increase students' perceptions of safety and school engagement. 90% of the students will respond positively to questions on the annual safety and climate surveys related to feeling safe at school and being contributing members of the school community.

**Chowan Middle School**  
**School Improvement Plan Progress**  
**2008-2011**

**Green: Goal met**    **Yellow: Progress made toward goal**    **Gray: Progress not made**

**Student learning goal 1:** By 2011, 75% of students in grades 6-8 will perform at a proficient level on writing assessments correlated to state accountability standards.

Writing % proficient	2007-2008	2008-2009*	2009-2010**		2010-2011
			Avg. OD	Avg. Content	
6 <sup>th</sup> grade	NA	62.6%	78.2%	68.2%	
7 <sup>th</sup> grade	50.5%	47.0%	56.2%	59.4%	
8 <sup>th</sup> grade	64.8%	59.9%	80%	73.1%	

*\*Data reported is reflective of the new writing assessment piloted by NC which resulted in changes to the assessment format and rubric. Data is based on local scoring and the 2007-2008 formula. As a result, drawing comparisons between the 2007-2008 year and 2008-2009 year would be difficult.*

*\*\*These scores represent features and conventions only.*

**Student learning goal 2:** Each subgroup will meet AYP in reading and math as measured by No Child Left Behind.

Reading	2007-2008		2008-2009		2009-2010		2010-2011	
	% proficient	met AYP	% proficient	met AYP	% proficient	met AYP	% proficient	met AYP
All	49.4	Met	66.9%	Met	68.4	Met		
White	66.6	Met	82.8%	Met	81.4	Met		
Black	28.3	Not Met	48.6%	Met	52	Met		
Students with Disabilities	18.2	Not Met	42.5%	Met w/ SH	38.6	Met w/ CI		
Economically Disadvantaged	32.5	Not Met	52%	Met	55	Met		
Math	2007-2008		2008-2009		2009-2010		2010-2011	
	% proficient	met AYP	% proficient	met AYP	% proficient	met AYP	% proficient	met AYP
All	65.2	Not Met	82.9%	Met	83.7	Met		
White	79.5	Met	91.2%	Met	93.9	Met		
Black	48.1	Not Met	72.7%	Met w/ SH	71	Not Met		
Students with Disabilities	40.6	Not Met	60%	Met w/ SH	51.8	Not Met		
Economically Disadvantaged	51.4	Not Met	76%	Met w/ SH	75.5	Met w/ CI		

**Student learning goal 3:** The percentage of students in each grade level meeting their individual expected growth in reading and math will meet the standard of "high growth" as measured by the North Carolina Accountability Standards.

Reading				
	2007-2008	2008-2009	2009-2010	2010-2011
Grade 6	Not Available	60.2%	59.85%	
Grade 7	Not Available	55.78%	70%	
Grade 8	Not Available	53.1%	67.80%	
Math				
Grade 6	72.7%	72.09%	75.50%	
Grade 7	50.8%	56.29%	57%	
Grade 8	86.6%	93.25%	89.4%	
Algebra I	82.5%	75.75%	66.6%	

**Organizational effectiveness goal 1:** The total number of instructional hours lost annually due to inappropriate behavior will be less than 5,000. (Hours = Days x 6)

	2007-2008			2008-2009			2009-2010			2010-2011		
	#	Days	Hours	#	Days	Hours	#	Days	Hours	#	Days	Hours
OSS	101	572	3432	51	235	1410	45	174	1044			
SGA	405	599	3594	398	588	3528	390	455.5	2733			
Bus referrals	72	1171		45	823		31	92				
Total Hours (minus bus referrals)			7026			4938			3777			

**Organizational effectiveness goal 2:** CMS will improve the atmosphere of trust and mutual respect that promotes the creation of and adherence to a shared vision. 90% of the faculty and staff will respond positively to questions regarding working conditions and school climate on the annual surveys.

<b>Staff community building survey</b>	2007-2008	2008-2009	2009-2010	2010-2011
I am involved in the development of the school's vision, beliefs, and mission.	82% (49)*	85% (37)*	90%(60)*	
Teachers and staff in our school have a positive and productive relationship with each other.	88% (41)*	89% (56)*	95%(75)*	
Teachers and staff in our school have a positive and productive relationship with the principals.	89 % (54)*	85% (63)*	100%(86)*	
Teachers and staff in our school have a positive and productive relationship with students.	85* (38)*	92% (59)*	98%(77)*	
Teachers and staff in our schools have a positive and productive relationship with parents.	89% (24)*	89% (41)*	98%(66)*	
<b>Working conditions survey</b>	2007-2008	2008-2009	2009-2010	2010-2011
The faculty and staff have a shared vision.	98% (39)*	NA	97.4% NC(83%)	
Teachers are provided opportunities to learn from one another.	92% (53)*	NA	94.7% NC(73.2%)	
There is an atmosphere of trust and mutual respect within the school.	88% (41)*	NA	94.7% NC(72.7%)	
The faculty has an effective process for making group decisions and solving problems.	80% (29)*	NA	97.3% NC(76.3%)	
In this school, we take steps to solve problems.	86% (45)*	NA	97.3% NC(82.3%)	

*\*Percentage of students who strongly agreed.*

**Organizational effectiveness goal 3:** CMS will increase students' perceptions of safety and school engagement. 90% of the students will respond positively to questions on the annual safety and climate surveys related to feeling safe at school and being contributing members of the school community.

<b>Safety survey</b>	2007-2008	2008-2009	2009-2010	2010-2011
How safe do you feel at this school?	*88%	*91%	91%	
<i>*Percentage of students answering safe or very safe</i>				
<b>Climate survey</b>	2007-2008	2008-2009	2009-2010	2010-2011
I participate in my choice of students activities (clubs, sports, etc.) at Chowan Middle School.	*81%	*88%	*93%	
Students at CMS are involved in planning school activities.	*45%	*43%	*66%	
Students at CMS can find activities that match their interest.	*72%	*70%	*80%	

***\*Percentage of students responding agree strongly or somewhat agree***

## **I. Student Learning Projects and Initiatives**

**Projects:** (New strategies that Chowan will implement in order to move us towards achieving our goals.)

**\*SLG=Student Learning Goal**

- I. Explore the various platforms for the formation of electronic writing portfolios in grade 6. (SLG 1)
- II. Establish a set of grammar learning targets by grade level and ensure these targets are met through formative and benchmark testing. (SLG 1)
- III. Continue to implement North Carolina's new Professional Teaching Standards to promote and support effective leadership, quality teaching, and student learning in the 21<sup>st</sup> century through (SLG 2 and 3):
  - a. the use of the new evaluation software provided by the state,
  - b. targeted professional development, and
  - c. teacher expertise during staff meetings.
- IV. Using professional learning teams as the vehicle for delivery,
  - a. teachers will analyze data through EVAAS to determine growth areas,
  - b. complete the four formative assessment modules in the online professional development series located in NC FALCON through the NCDPI to become formative assessment literate, and
  - c. work to build a culture conducive to formative assessment in the school environment to positively affect student achievement. (SLG 2 and 3)
- V. Effectively utilize the new technology provided in the school to increase student engagement in the classroom. (SLG 3)
  - a. Mobi
  - b. Student Response Systems
- VI. Effectively utilize computer skills across the curriculum. (SLG 3)
- VII. Development of honor math classes in all grade levels. (SLG 3)

**Initiatives:** (Strategies that are currently in place at Chowan and moving us towards our goal.)

**We will:**

1. administer local option writing tests in grades 6 and 8 utilizing a prompt unique to that age group. (SLG 1)
2. continue writing portfolios in the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. (SLG 1)
3. establish and monitor student ownership of their learning through goal setting and tracking. (SLG 2, 3)
4. continue to conference with students who are currently not proficient on EOG tests as measured by the state and /or in danger of not meeting local standards at least once a nine weeks and contact the parents. (SLG 2, 3)
5. continue to implement Corrective Reading, a direct reading approach, with the EC population who are reading significantly below grade level. (SLG 2, 3)
6. continue to implement Transitional Math, a research based math curriculum, for students with disabilities who are significantly below grade level in math. (SLG 2, 3)
7. continue to explicitly teach students to be strategic readers, writers, and critical thinkers through thinking maps. (SLG 1-3)
8. utilize Study Island and EOG test maker for formative and benchmark assessments. (SLG 2-3)
9. Continue to refine and implement the pyramid of research based interventions linked to causes of student performance problems in order to yield greater and faster gains in student performance. (SLG 2)

## **II. Organizational Effectiveness Projects and Initiatives**

**Projects:** (New strategies that Chowan will implement in order to move us towards achieving our goals.)

**\*OEG=Organizational Effective Goal**

- I. Explore how to support and recognize staff receiving advanced degrees. (OEG 2)
- II. Change the time and day clubs are offered each week to improve students' on task behavior during the school day. (OEG 1)
- III. Through vertical teaming by content areas, teachers will use thinking maps training, state standards, professional development opportunities, and teacher observations to improve the articulation of the curriculum from grade to grade and from middle to high. (OEG 2)
- IV. Implement a process for recognizing a SSOY, Support Staff of the Year.

**Initiatives:** (Strategies that are currently in place at Chowan and moving us towards our goal.)

**We will:**

1. Continue to refine and implement a pyramid of behavior interventions. (OEG 1)
2. Implement fifth year of PBS (Positive Behavior Support) with reforms school wide. (OEG 1)
3. continue professional learning teams.
4. continue the Young Men of Direction during club time to target at-risk male students who are in danger of not meeting state and local standards due to behaviors. (OEG 1)
5. continue a Step Team for the young men and young ladies to encourage positive behavior. (OEG 1)
6. continue the life coach program as a means to motivate at-risk students to stay in school and mentor them in making positive life decisions. (OEG 1)
7. provide teachers with a character education curriculum (via the guidance department) during homebase. (OEG 1, 3)
8. (counselors) provide small group sessions in areas of need for identified students. (OEG 1, 3)
9. continue the Caught Reading on the Bus program to encourage positive behavior on the bus. (OEG 1)
10. consistently implement homebase activities school-wide. (OEG 3)
11. continue the principal advisory council and student council. (OEG 3)
12. continue to send home parent newsletters each grading period. (OEG 3)
13. continue to send parent weekly emails for school updates and important announcements. (OEG 3)
14. continue to update the school website for effective community communication about the school. (OEG 3)
15. continue to involve students in service learning projects. (OEG 3)



## **Defining Characteristics of Chowan Middle School**

**The list of strategies below are compiled from past projects and initiatives that were part of the SIP but are now embedded in the way Chowan will continue to educate students in being the best they can be.**

### **Student Learning**

1. We embrace and implement the middle school concept.
2. We hold reading and writing across the curriculum as a school expectation. We integrate and explicitly teach these strategies across all content areas.
3. We offer quality professional development to support the full implementation of a balanced literacy program across the curriculum in grades 6 through 8.
4. We implement the Accelerated Reader incentive program in a manner that will encourage a greater number of students to read independently at their level.
5. We use the state writing rubric and What Good Writers Do for instruction and feedback in the area of writing.
6. We emphasize teaching and assessing the locally identified critical employability skills – responsibility, speaking, and work place writing in all content areas.
7. We administer and continually refine our reading and math assessments and the reports generated to individual students and parents.
8. We provide on-going support of learning teams to promote collaboration and growth as professionals.
9. We have DEAR time at least once weekly school wide during homebase.
10. We require a Gateway portfolio in grade 8 which will serve as documentation of achievement of the promotion standards.
11. We provide remediation for those students having difficulty in meeting the computer competency requirements.
12. We serve high achieving students within the AIG program.
13. We recognize high achieving students through Gold and Maroon Club awards.
14. We use the Academy program for students who are at-risk of meeting the proficiency requirements of the school and state.
15. We employ an assistant to work with our LEP students and families.
16. We support teachers in pursuit of National Board Certification.
17. We hold team meetings and curriculum meetings in addition to the learning team meetings weekly during grade level planning time.

### **Organizational Effectiveness**

1. Administration and the resource officer will continue to regularly visit classrooms. We collect data on classroom instruction and student engagement.
2. We update returning staff and train new staff in non-violent crisis intervention.
3. We have intramurals as a part of our Health/PE program.
4. We hold positive behavior celebrations in order to reinforce positive behavior at school and the establishment of a safe and friendly environment.
5. We implement the Bulldog Buddy system for students who need personal adult advocates to personalize the educational experience for them.
6. We require all volunteers and visitors to sign in at the office and wear a visitor's badge.
7. We hold safety drills as required by the state and system.
8. We keep secondary entrances to the school closed.
9. We hold students accountable for their job responsibilities through the weekly penalty box.

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #1:** Explore the various platforms for the formation of electronic writing portfolios in grade 6.

**Related to School Goal(s):** Student Learning Goal 1.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☐ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Allow teachers to determine which 2 LA teachers will explore the use of Study Island for electronic portfolios and which 2 will use Google documents as a means of storage	6 <sup>th</sup> Grade LA Teachers & AIG & C. Phthisic	9/3/10 (Determine who will explore which area by this date)	Curriculum minutes	Curriculum minutes	
Orient students to chosen platform with a practice assignment. Share outcomes in curriculum meetings.	6 <sup>th</sup> Grade LA Teachers & AIG & C. Phthisic	10/30/10	Practice Assignment	Plus/Delta during Curriculum Meetings	
Parallel CMS writing plan with on-demand piece #1.	6 <sup>th</sup> Grade LA Teachers & AIG & Testing Coord.	12/17/10	Submission of on-demand piece #1	Scored papers Plus/Delta	
Parallel CMS writing plan with on-demand piece #2.	6 <sup>th</sup> Grade LA Teachers & AIG & Testing Coord.	4/21/11	Submission of on-demand piece #2	Scored papers Plus/Delta	
Determine if electronic portfolios are a viable option. If so, choose which platform to use.	6 <sup>th</sup> Grade LA Teachers & AIG & Testing Coord. & C. Phthisic	5/13/11	Final Plus/Delta	Final decision with support	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #2:** Establish a set of grammar learning targets by grade level and ensure these targets are met through formative assessments and benchmark testing.

**Related to School Goal(s):** Student Learning Goal 1.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☐ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☐ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Establish set of targets by grade level	All LA teachers Curriculum Specialists	8/25/10	Set of targets by grade level	Set of targets by grade level	
Establish a year long pacing guide to meet set of targets	All LA teachers Curriculum Specialists	10/1/10	Pacing Guides	Pacing Guides	
Determine grammar questions to be included on the benchmark	All LA teachers L. Nelson	10/15/10 12/17/10 3/15/11	Benchmark questions	Benchmark scores	
Review benchmark data for student success and determine if/how to re-teacher	All LA teachers	11/12/10 1/27/11 4/7/11	KAMICO results	KAMICO results	
Revise benchmark questions as needed	All LA teachers	5/13/11	Final benchmark question set	Student scores and final set of benchmark questions	

**Chowan Middle School's  
School Improvement Plan  
Project Task List 2010-2011**

**Project #3:** Continue to implement North Carolina's new Professional Teaching Standards to promote and support effective leadership, quality teaching, and student learning in the 21<sup>st</sup> century through:

- The use of new evaluation software provided by the state
- Targeted professional development
- Teacher expertise during staff meetings

**Related to School Goal(s):** SLG 2 and 3

**Related to Goal(s) Established by the State Board of Education:** ☐ Globally Competitive Students

☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☒ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Train faculty on new evaluation software	Stacy Leggett	August 23, 2010	Activity Sheet	+/- from training	
Complete orientation packet for teachers	Administration	By August 25, 2010	Packets sent	Activity Sheet	
Teacher complete self-assessment	Teachers	By Sept. 30, 2010	Self-Assessment	Completed Self-Assessment	
Review PDP	Teachers and Administrators	Prior to 1 <sup>st</sup> Observation	PDP	Activity Sheet	
Observation	Administration	August, 2010 - thru - May, 2011	Evaluations	Evaluation Check-Off Sheets	
Summative Conference	Administration	BT's April, 2011  Career Status May, 2011	Summatives	Evaluation Check-Off Sheets	

**Chowan Middle School  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #4:** Using professional learning teams as the vehicle for delivery:

- a. teachers will analyze data through EVAAS to determine growth areas,
- b. complete the four formative assessment modules in the online professional development series located in NC FALCON through the NCSPI to become formative assessment literate, and,
- c. work to build a culture conducive to formative assessment in the school environment to positively affect student achievement

**Related to School Goal(s):** Student Learning Goal 2 and 3.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☒ Leadership for Innovation ☐ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
a. Create an organized EVAAS data notebook	T. Turner  M. Rose	9/16/10 9/23/10 9/30/10  10/11/10	Sign in sheets	*Value added reports *Student pattern reports *School Diagnostic reports *Academic At Risk reports *Performance Diagnostic reports	
b. Complete all 4 modules on NC FALCON	Faculty of CMS	10/7/10 through 12/16/10	*1 Formative Assessment Plan per grade level curriculum *Signed checklist of tasks *Certificates of Completion	Classroom observation of formative assessment taking place during walk throughs	
c. Isolate 5 essential objectives to be taught	Faculty of CMS	1/6/11 through 4/14/11	5 submitted Formative Assessment Plans	Feedback from administration and peers Walk through observations	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #5:** Effectively utilize the new technology provided in the school to increase student engagement in the classroom:

- a. Mobi
- b. Student Response Systems

**Related to School Goal(s):** Student Learning Goal 3.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☐ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☒ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Initial Set Up	C. Phthisic & J. Wells	8/23/10	On computer	Workshop	
Class Set Up	Teacher of record & L. Nelson & S. Spivey	9/1/10	Class printout	All core classes entered	
Build Lessons	Teacher of record	End of 1 <sup>st</sup> nine weeks	Report printout	Printout Walk throughs Curriculum Min Evaluations	
Analyze Data	Teacher of record	Progress report/9 wk	Printout	Printout	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #6:** Effectively utilize computer skills across the curriculum.

**Related to School Goal(s):** Student Learning Goal 3.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☒ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Develop a Team Level Technology Plan that address the teaching of the following computer skills: *Word Processing *Database *Excel/Spread-sheets *Telecommunica-tions *Power Point	Grade Level Teams	9/29/10	Written Plan	*Student products *Lab schedule *Lesson plans	
Professional Development	J. Wells & C. Phthisic	8/25/10 through 6/10/11	Sign In Sheets	Implementation of Technology Plan	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #7:** Development of honor math classes in all grade levels.

**Related to School Goal(s):** Student Learning Goal 3.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☐ Leadership for Innovation ☐ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
6 <sup>th</sup> Grade: Year long math club taught by certified Math AIG teachers	Mrs. Quinn	8/25/10 through 6/10/11	Enrollment and curriculum	EOG Scores Ind. Growth	
7 <sup>th</sup> Grade: Year long honor math class on both 7 <sup>th</sup> grade teams	Mrs. Quinn & Ms. Godfrey	8/25/10 through 6/10/11	Pacing Guides	EOG Scores Ind. Growth	
8 <sup>th</sup> Grade: Year long Algebra I math classes. Student enrollment to be determined by the end of the 1 <sup>st</sup> nine weeks	Mrs. Tynch & Mrs. Byrum	10/28/10	Enrollment	EOC Scores Ind. Growth	



**Chowan Middle School's  
School Improvement Plan  
Project Task List 2010-2011**

**Project: #8: Through vertical teaming by content areas, teachers will use thinking maps training, state standards, professional development opportunities, and teacher observations to improve the articulation of the curriculum from grade to grade and from middle to high.**

**Related to School Goal(s): SLG 2 and 3, OEG 2**

**Related to Goal(s) Established by the State Board of Education:** ☐ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☐ Leadership for Innovation ☐ 21<sup>st</sup> Century Systems

<b>Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Documentation</b>	<b>Evaluative Criteria</b>	<b>Notes</b>
Present vertical team plan to whole faculty at first scheduled meeting in media center	Administration	September 27 <sup>th</sup>	Vertical Team Plan	Attendance	
Individual content area teams meet to determine their content plan	Content Teams	October 18 <sup>th</sup>	Content Area Plans	Attendance and Submitted Plan to administration through minutes	
Individual teams meet to begin carrying out detailed plans specific to their content area	Content Teams	November 15 <sup>th</sup> through April 18 <sup>th</sup>	Minutes	Completed project; Attendance	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #9:** Explore how to support and recognize staff receiving advanced degrees.

**Related to School Goal(s):** Organizational Effectiveness Goal 2.

**Related to Goal(s) Established by the State Board of Education:** ☐ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☐ Leadership for Innovation ☐ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Explore how other systems recognize staff with advanced degrees	Social Committee	8/25/10 through 6/10/11	Compile a list	determine which systems are manageable and most effective	
Recognize & support staff that are in pursuit of or have attained advanced degrees within the school year	Administration & Social Committee	8/25/10 through 6/10/11	*List of staff who have attained degrees *School Web-Site *Documented on district web site	List of staff who have attained degrees	

**Chowan Middle School's  
School Improvement Plan  
Project Task List  
2010-2011**

**Project #10:** Change the time and day clubs are offered each week to improve students' on task behavior during the school day.

**Related to School Goal(s):** Organizational Effectiveness 1.

**Related to Goal(s) Established by the State Board of Education:** ☒ Globally Competitive Students  
☒ 21<sup>st</sup> Century Professionals ☒ Healthy, Responsible Students ☒ Leadership for Innovation ☒ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Develop school schedule	Administration Mrs. Turner	Before school	Scheduled printed	Implements well	
Develop Club List Offering	All CMS teachers/staff  L. Heginbotham	8/27/10 11/19/10 2/11/11	2010-11 Club List	Balanced Attendance in Clubs	
Student Club Sign-ups	Homebase teachers  L. Heginbotham	9/14/10 11/30/10 2/15/11	Student List  Club Roster	Every CMS student is assigned to club	
Weekly Penalty Box List	Team Leaders  L. Heginbotham	Every Thursday by 3:30 p.m.	Weekly Penalty Box Assignments	Make-up work completed	
Collect Data on repeat offenders assigned to Penalty Box	T. Polvadore  L. Heginbotham	Every club rotation	Data Sheet  PBS Year-End Summative	Evidence of improved on-task behavior (decrease in repeat offenders)	

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**Project #11:** To implement the process of recognizing a SSOY, Support Staff of the Year

**Related to School Goal(s):** Organizational Effectiveness

**Related to Goal(s) Established by the State Board of Education:** ☐ Globally Competitive Students  
☐ 21<sup>st</sup> Century Professionals ☐ Healthy, Responsible Students ☒ Leadership for Innovation ☐ 21<sup>st</sup> Century Systems

Task	Person Responsible	Timeline	Documentation	Evaluative Criteria	Notes
Explore criteria, process, and type of recognition needed for selecting a Support Staff of the Year	Social Committee	September - January	Minutes	Policies outlined	
Present findings and recommendations to Team Leaders at the February meeting.	Social Committee	February	Minutes	Policies outlined	
Implement process for nominating and selecting SSOY	Social Committee	April-May	Person chosen	Fair and equal access for all support staff	