

1500 POLICY DEVELOPMENT

The formulation and adoption of written policies shall constitute the basic method by which the Board shall exercise its control over the operation of the school system. The primary function of the Board is the determination of general policies for and the exercise of general supervision of the public schools. In formulating specific policies, the board is guided by its duty to provide students with the opportunity to receive a sound basic education as defined by the North Carolina Supreme Court in *Leandro v. State*. The details and administration thereof shall be carried out by the Superintendent and professional staff.

1. It is the policy of the Board to encourage student, staff, and community involvement in ongoing policy development. Any person wishing to make a policy recommendation may do so in writing to the Superintendent, who shall study the proposal and report to the Board.
2. The Superintendent is authorized to establish such committees as necessary to assist in the formulation of policies for the proper functioning of the system. The Superintendent shall report to the Board from time to time on the policies then in effect and shall recommend such changes as he or she considers appropriate.
3. The Superintendent or the Board shall seek the counsel of the Board attorney and other advisors when there may be a question of legality or proper procedure in the development of a proposed policy.
4. The formal adoption of policies shall be made upon motion and approval by a majority vote, and the adoption shall be recorded in the minutes of the Board of Education. Only those written statements so adopted and so recorded shall be regarded as official Board policy.
5. New or amended policies recommended and to the Board shall not be adopted until a meeting subsequent to their introduction. The time lapse will permit further study by Board members and reaction from interested parties. Temporary approval of a policy may be granted by the Board to meet emergency conditions or special events which would take place before formal adoption could be enacted.
6. The Superintendent shall establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board. A copy of the current policy manual will be placed in each school and the central office. An electronic copy will be provided on the Edenton-Chowan Schools official website.

LEGAL REF: G.S. 115C-36, -47; *Leandro v. State*, 346 N.C. 336 (1997)

CROSS REF: School Board Authority and Responsibilities (Policy 1300)

ADOPTED: June 7, 2004

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